

Spaldwick Parish Council - Minutes of the Parish Council (PC) Meeting held on
Thursday 18th September 2025 at 7.30pm
 Venue: Spaldwick Community Room, Spaldwick Primary School

Present

Chair	S Jackson-Rimmer (SJR)
Vice-Chair	W Bucham (WB)
Clerk	S Cardwell (SC-outgoing)/C Tully (CT-incoming)
Councillors present	S Parfrey (SP), G Rice (GR), L White (LW), P Scrutton (PS)
Also present (public/press)	District Cllr I Gardener

25/9/1 To Receive Apologies and Reasons for Non-Attendance

Apologies received from	F Ferrero (FF)
Reason	Work Commitments

25/9/2 Declarations of Interest for Members (Disclosable Pecuniary Interests)

Details of any interests declared	None declared
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25/9/3 Approval of Minutes

Minutes of the meeting held on 17th July 2025	Cllr SJR proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr GR and carried unanimously
Minutes of the Extraordinary meeting held on 28th August 2025	Cllr SJR proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr GR and carried unanimously

25/9/4 Matters Arising From These Minutes

Updates on matters arising from previous meetings	Noted
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25/9/5 Public Open Forum

Summary of any public comments/questions	District Cllr I Gardener gave his monthly report (copy available on the Parish Council (PC) website)
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25/9/6 Planning

To consider new planning consultations	None
Determined by planning authority	None
1. Neighbourhood plan update	No further progress has been made
2. Brampton Cross working party update	The working party are meeting on 23/09, Cllr SJR to attend. The workshop with the developers is taking place on 16/10 Cllr SJR and CT to attend
3. Planned developments for Kimbolton village	No direct request for comment has been received. Individuals can comment if they wish to do so

25/9/7 Finance

1. Accounts update	Balance - £63,442.55 (@ 11/09/25)
2. Funding for projects update	Cllr WB was looking for funding for a Community Orchard. Some tree prices have been sourced and she suggested that, as it only needs around 10 trees, that these should be purchased and planted. Cllr SJR suggested promoting sponsorship of a tree in the Newsletter. Once the

	orchard is established the cost of grass cutting will be reduced due to the creation of a wild flower meadow
3. Grant request from Playtimes	Deferred to next meeting
4. Funding request from MAGPAS	Agreed to reconsider at the end of the year once village requests had been considered/paid
5. Update on Spaldfest funding	The event did not go ahead and the £500 has not yet been returned. CT to follow up
6. CIL funding round	Noted as opening on 27/10/25
7. SLCC membership for C Tully	This is due to renew. CT to follow up
8. Insurance renewal options	The price had increased slightly due to a change of Underwriters. New change, brick shed to be inspected by Cllr LW. Cllr PS proposed accepting the renewal for one year and reviewing next year. Seconded by Cllr GR, carried unanimously
Payments approved (list amounts and payees)	9. Direct debit: Tomato/ Clear Energies (Account 3179364180) total: TBC 10. Clerk's wages (Aug-Sep) including holiday pay: S.Cardwell: £1091.62 HMRC: income tax £224.80 & NI: £157.36) 11. A.Murphy invoice for cleaning of the Community Room (Aug-Sep): £48.84 12. CAPALC Nimble training courses: £60.00 (incorrect price of £72.00 invoiced but covering email confirms to just pay the correct amount in the absence of a corrected invoice- the incorrect invoice has now been sent and chased three times) 13. Cambridgeshire Garden & Property Maintenance September cut: £336.00 (inc. VAT)- invoice to be received 14. Wyton Mower Centre- cut of the Town and Poors Field: £150.00 15. Jarrodean: replacement laptop battery: invoice to be received 16. CAPALC: Managing Projects training for Cllr WB: £45.00- invoice to be received. Cllr WB was unable to access the training 17. Brampton Cross donation to be made to Alconbury Parish Council: £1000- awaiting confirmation of payment details 18. JRB Enterprises: dog poo bag order: £76.38 (inc. VAT) 19. Defib Store replacement defibrillator battery: £258.00 (inc. VAT) 20. Reimbursement to S. Cardwell for litter pickers purchased: £11.49 21. CAPALC: Clerk's the Knowledge in person training: £240.00 (no VAT)- invoice to be received Cllr SJR proposed all payments, with the exception of 25/9/7.16, be approved and this was seconded by Cllr SP and carried; Cllr WB did not participate in the vote. Cllrs SJR and Cllr GR will authorise the payments

25/9/8 Assets – Provision/Maintenance

1. Weekly inspections and Asset Review	Playpark inspected (LW), Defib (not used), MVAS inspected (GR), Cllr GR has downloaded a years' worth of MVAS data and will write a summary for the newsletter
2. Community Room update	Rentals are good. Store cupboard tidied and a set of lawn bowls to be returned to the bowls club.
3. Memorials Trust application update	Two quotes have been received, one company declined to quote. Deferred to next meeting
4. Town and Poors Field, allotment site and Allotment Association (SCAA)	Email received from Kew and an archivist is available for £40 per hour. Estimated that it would take 1-2 hours. Proposed to accept this by Cllr SJR, seconded by Cllr SP and carried unanimously
5. IT and website update	Deferred to next meeting due to absence of Cllr FF
6. Draft IT policy adoption	Every PC should have an IT policy as part of Audit checks. Model policy was discussed and some changes suggested. Deferred to next meeting for adoption of the new policy

7. Playpark update	Cllr WB had researched other grants that are available and these were discussed. Agreed to apply to Mick George and Buckden Landfill. Lottery funding of £7k has been secured and it was agreed to approach two more local companies for comparison to the HAGS quotation. Proposed by Cllr SJR, seconded by Cllr GR and carried unanimously
8. Resident complaint about increased litter in the village	The complaint was discussed and Cllr SJR will organise a village litter picking group for the end of the month (more information to be included in the Newsletter)
9. Ferriman Road	Inspection has been carried out by Cllr LW, no faults noted
10. Mobile post office request from the over 60's group	Cllr SP to make contact with Oakley Post Office and look at options to accommodate visiting the village (power, location, etc)

25/9/9 Highways, Footpaths, Trees etc.

1. Highways update	Cllr SJR has reported all issues that have been raised
2. LHI 26/27 application	Road narrowing is being considered (akin to the speed reduction work that has taken place in Grafham). Cllr SJR to complete bid when the application window opens
3. Biodiversity update	Deferred to next meeting

25/9/10 Policies

Discussion on adopting further policies (disciplinary and sickness-absence)	The PC should have this policy. CT to look at model policies and bring to the next meeting
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25/9/11 'How to report issues' document

Discussion	SC has created a list of who to contact to report an issue. Cllr SJR will include this with the newsletter
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25/9/12 Local Government Reorganisation (LGR) response

Discussion and decision	It was agreed that no response would be sent
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25/9/13 CAPALC Representative Nomination

Nominee chosen	Cllr SJP agreed to be the Representative
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25/9/14 Items for Next Spaldwick News

Agreed items	Agreed to share the positive information from the MVAS reports. Ask for sponsorship of the fruit trees. NHS free health checks. Village litter pick. VE Day anniversary signs to give to residents.
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25/9/15 Correspondence

Summary of key correspondence received	Previously Circulated (see attached list)
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25/9/16 Councillors' Questions

Noted	Cllr GR made a vote of thanks for SC's hard work in the role as Clerk and wished her well
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25/9/17 Date of Next Meeting

Thursday 23 rd October 2025	Cllr SJR proposed moving the next meeting from 16 th to 23 rd October. Seconded by Cllr LW and carried unanimously
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Chair's Signature: _____

Date: _____