

## Spaldwick Parish Council

Chair: Sharan Jackson-Rimmer

Clerk to the Council:

Email: [clerk@spaldwickparishcouncil.org.uk](mailto:clerk@spaldwickparishcouncil.org.uk) Website: [www.spaldwickparishcouncil.org.uk/](http://www.spaldwickparishcouncil.org.uk/)

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 20th November 2025 at 7.30pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

Date: 13<sup>th</sup> October 2025

### **NOTICE and AGENDA**

25/11/1 To Receive Apologies and Reasons for Non-Attendance.

25/11/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

25/11/3 To Receive and Approve the Minutes of the meeting of Spaldwick Parish Council on 23<sup>rd</sup> October 2025.

25/11/4 Matters arising from those Minutes.

25/11/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

### **25/11/6 Planning**

To consider new planning consultations:

25/11/6.1 References: 25/02088/LBC. Address: 27 High Street, Spaldwick.

Removal of log store, repair works to cladding, brickwork, timber sole plate and installation of new breather membrane and replacement of individual roof tiles as require to ancillary barn.

Determined by planning authority: none

25/11/6.2 Preferred options draft Local Plan

25/11/6.1 Update regarding a Neighbourhood plan.

25/11/6.2 Update regarding the Brampton Cross working party.

### **25/11/7 Finance**

25/11/7.1 Accounts update. Balance at 31.10.2025 £57933.75

25/11/7.2 Update regarding funding for projects: Woolley Wind Farm, Mick George/Buckden Landfill.

25/11/7.3 Update regarding the Spaldfest funding refund.

Expenditure for approval 20<sup>th</sup> November 2025

25/11/7.4 To note: Direct debit: Tomato/ Clear Energies (Account 3179364180) total **TBC**

25/11/7.5 Clerk's wages (Oct & Nov): **£189.34** HMRC: Income Tax **£0** & NI: **£0**.

25/11/7.6 A. Murphy invoice for cleaning of the Community Room (Oct): **£?**

25/11/7.7 Cambridgeshire Garden & Property Maintenance invoice

25/11/7.8 Frank Ferrero: replacement laptop battery: invoice to be received.

25/11/7.9 Brampton Cross donation to be made to Alconbury Parish Council: **£1000** - awaiting confirmation of payment details.

25/11/7.10 A. Tipper invoice for bolts for the allotment gate £11.44 (incl VAT)

25/11/7.11 To finalise next year's budget and precept figure

25/11/7.13 To discuss the over 60's group application for free use of the community room for the coming year.

25/11/7.14 To discuss the appointment of an internal auditor

25/11/7.15 Scribe Accounts package renewal: £328.32 (incl VAT)

25/11/7.16 DM Payroll Services Ltd review of new contract and fees

25/11/7.17 ASK IT invoice Standard SSL renewal £71.99 (incl VAT)

25/11/7.18 Reimbursement to Carolyn Tully for replacement defib pads purchased: £77.94 (incl VAT)

**25/11/8 Assets – Provision/Maintenance**

25/11/8.1 Review of assets (weekly play park inspection, defibrillator, MVAS units, shed).

25/11/8.2 Update regarding the Community Room.

25/11/8.3 Update from Cllr GR regarding The War Memorials Trust and grant application

25/11/8.4 Discussion regarding the Town and Poors Field, allotment site and Allotment Association (SCAA).

25/11/8.5 IT update including website.

25/11/8.6 To consider adopting the draft IT policy circulated.

25/11/8.7 To consider the proposals for updating the playpark.

25/11/8.8 To discuss options for the community open space on Ferriman Road.

25/11/8.9 Update on the request from the over 60's group for the Parish Council to ask the mobile post office van to consider visiting Spaldwick.

**25/11/9 Highways, footpaths, trees, etc.**

25/11/9.1 Highways update.

25/11/9.2 Further discussion of the application for the LHI 26/27 round and 20mph application.

25/11/9.3 A14 SAG Meeting held 12/11/25

25/11/9.4 Discuss the report from RGS Arboricultural Consultants regarding the trees on the village green and the High Street.

25/11/9.5 Discuss the grass cutting contract for the coming year

25/11/10 To discuss adopting further policies (including disciplinary and sickness-absence).

25/11/11 Update on the 'How to report issues in the village to the appropriate people' document (previously circulated).

25/11/12 Update on the highways and rights of ways issues spreadsheet

25/11/13 Recruitment of clerk and RFO

25/11/14 Any items for the next edition of Spaldwick News.

25/11/15 Correspondence (previously circulated- see attached list)

25/11/16 Councilors' questions.

25/11/17 **Date of the next meeting:** Thursday 11<sup>th</sup> December.