

**Spaldwick Parish Council – Minutes of the Parish Council (PC) Meeting held  
On Thursday 21<sup>st</sup> May 2026**

Venue: Spaldwick Community Room, Spaldwick Primary School

**Present:**

Chair: S Jackson-Rimmer (SJR)  
Vice Chair: W Burcham  
Councillors: P Scrutton (PS), Cllr F Ferrero (FF) and S Parfrey (SP), S Phillips (Clerk).  
District/County Councillor: Apologies received from I Gardener (IG).  
Public Members: None

**26/5/1 To Elect a Chair and sign acceptance of declaration of office form**

It was proposed by SP, seconded by PS with all in **favour** that SJR be elected as chair. Declaration of office form was signed.

**26/5/2 To Elect a Vice Chair and sign acceptance of declaration of office form**

It was proposed by SJR, seconded by SP with all in **favour** that WB be elected as vice chair.

**26/5/3 All appointed parish councillors to sign acceptance of declaration of office form and ensure declarations of interest are up to date**

All councillors signed and completed an up-to-date declaration of interest. Roles on the parish council were updated. GR to complete

**26/5/4 To Receive Apologies and Reasons for Non-Attendance.**

Apologies of absence were received from Cllr G Rice.

**26/5/5 Declarations of Interests for Members (Disclosable Pecuniary Interests).**

None.

**26/5/6 To Receive and Approve the Minutes of the Spaldwick Parish Council Meeting on 16<sup>th</sup> April 2026.**

Proposed by Cllr SJR, seconded by Cllr PS, carried unanimously.

**26/5/7 Matters arising from those Minutes.**

None.

**26/5/8 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.**

None.

**26/5/9 Planning**

**26/5/9.1 New planning consultations:** None

**26/5/9.2 Determined by planning authority:** None

**26/5/9.3 Local Plan Consultation additional draft allocation of land east of Stow Road CfS: 305**

An extraordinary meeting has been arranged for 8<sup>th</sup> June at 7.30pm. It was suggested that an informal survey be completed due to concerns with flooding on the land and to check if there are any crested newts. This proposed development would increase the village by 35%.

**26/5/10 Finance**

**26/5/10.1 Accounts update. Balance at 30.05.26** £65484.79

**26/5/10.2 Update regarding funding for projects: Woolley Wind Farm.**

A meeting will be taking place next week for the current applications. The monitoring report for the previous grant has been completed. Thanks to the Woolley Wind Farm Community Fund have been shared in the Spaldwick Newsletter and at the annual parish meeting.

### **26/5/10.3 Unity Bank authorisations: Removal of Lucy White**

Signatory removal form was signed.

### **26/5/10.4 Expenditure for approval 21<sup>st</sup> May 2026**

Sarah Phillips	April	£447.16
HMRC	April	£133.09
Cambridge Garden & Property Maintenance		£336.00
Cambridge Garden & Property Maintenance		£336.00
A Murphy		£63.55
Robinson & Hall	Site plan	£496.37
Hagan Carpet & Upholstery Cleaning	Community Room carpets	£125

It was noted that £30.09 was to be paid into the Town & Poors account due to a allotment rent payment made to the wrong account, £351.00 for planters and £120.63 for Mick George. Proposed by SJR, seconded by PS and all in **favour**. PS and SJR to agreed to approve the bank payments.

### **26/5/11 Assets – Provision/Maintenance**

#### **26/5/11.1 Review of assets (weekly play park inspection, defibrillator, MVAS units).**

No updates.

#### **26/5/11.2 Update regarding the Community Room: carpet cleaning, exposed wiring and booking system.**

The carpet has been cleaned, exposed wire to be repaired by GR and the booking system is on hold until the website is up and running.

#### **26/5/11.3 Update from Cllr GR regarding The War Memorials Trust and grant application.**

Deferred.

#### **26/5/11.4 Update regarding the Town and Poors Field MOU and governance document.**

The MOU was sent out to councillors for feedback and to be approved at the next meeting with the following amendments made: "Parties" address to be amended, "Management allotment tenants" to be in conjunction with SCAA and the PC does not maintain the noticeboard.

The Charity Commission has stated that we can write our own governance document and they would review it to see if it was suitable. SJR has a meeting arranged with Cambridgeshire ACRE to see if they can help with writing the charities governing document. It was agreed to form a working party consisting of SJR, SP, WB, date for the working party to be arranged.

#### **26/5/11.5 Update from Cllr PS regarding research into a new website and any other IT issues.**

It was agreed that the final two were the Aubergine and the provider of Graveley PC. A final decision will be made at the next meeting.

#### **26/5/11.6 Update regarding the playpark and funding application.**

The application has been sent but a working party will be needed if successful. The results will not be known until the end of September. Wet pour was not included in the funding application as funds have already been received from Awards for All. It was requested that the clerk ask for an extension from Awards for All due to the playpark upgrade so the money does not have to be returned.

A post regarding the proposed updating of the playpark was put onto Facebook for feedback and it received some interesting responses. Residents who live near the park do not want the mound to be incorporated into the park as it was put there for privacy. Confirmation was received from Huntingdon District Council (HDC) that the PC own the land but might need planning permission to move the fence line. A meeting has been arranged with SJR, Cllr IG and HDCs Head of Planning to gain clarity on the mound, the fence line and the community open space off Ferriman Road.

WB confirmed a swing with a harness is needed and has been included in the bid

**26/5/11.7 Update on the community open space on Ferriman Road.**

It was noted that the planted trees are looking great and there are lots of wildflowers and grasses. Item to be removed from future agendas.

**26/5/11.8 Update from Cllr SP on the request from the over 60's group for the Parish Council to ask the mobile post office van to consider visiting Spaldwick.**

The person offering the service has retired so will no longer be offering the service. Item to be removed from future agendas.

**26/5/11.9 Update regarding the insurance claim for the village map plinth on the High Street.**

No update.

**26/5/11.10 Village sign refurbishment**

It has been noted that the village sign needs to be refurbished. As Spaldwick Fundraisers are no more the PC has to decide if they would like to take on the village sign. After a discussion it was proposed by SJR, seconded by WB with all in **favour** to take ownership of the village sign. Quotes to be obtained by SJR.

A discussion took place on how the school could be involved and suggested that children be asked to create a new parish council logo.

**26/5/11.11 Church Lane shed**

The shed was originally given to the parish council in 1950/60's but there are no title deeds. The shed was used to hold the bier, and have proof that the parish council maintained the shed. Works are needed to the shed.

The church were approached to if see they wanted to take on responsibility for the shed as they store a lawnmower and petrol in it. They do not want to take on the responsibility. It was requested that the clerk get an insurance quote for the building.

**26/5/12 Highways, footpaths, trees, etc.**

**26/5/12.1 Highways and Rights of Way including any updates on the reported issues spreadsheet.**

HDC highways do not appear to be updating residents on the status of a report; instead reported issues are being deleted. A resident has raised concerns about Long Lane; some of the trees have dead branches that could drop, as well as vegetation being overgrown. Highways have given assurance that the team will look at the tree in a week or so. The gate at Mount Pleasant hadn't been unlocked, the Public Rights of Way Officer was informed and as of today the gate is now unlocked.

**26/5/12.2 Royston Avenue bus stop**

Two emails have now been received and they are trying to find clarity on who owns the bus stop. Cambridgeshire and Peterborough Combined Authority will contact HDC. CPCA does not have the funds to remove stops. The second email received was more information on the 400 route as the bus was finding it difficult to get around the vehicles. They also state that, previously, a request was made by the parish council to move the stop, this was agreed but for some reason no further action was taken. Further discussions are needed with highways.

**26/5/12.3 Update on the funding for 20mph zones.**

No update.

**26/5/12.4 Update regarding the trees on the village green, Thrapston Road green and the High Street.**

The works will be completed w/c 29<sup>th</sup> June.

**26/5/12.5 Update from A14 SAG meeting with National Highways**

There was talk about closing the central reservation junctions. The PC raised the issue with the

verges being churned up by the HGVs parking on the slip road, National Highways are looking at installing bollards to stop HGVs from parking on the slip road verges, and potentially a noise barrier on the A14 but a survey would need to be completed.

**26/5/13 To discuss adopting further policies (including disciplinary and sickness-absence).**  
No update.

**26/5/14 Update regarding Escape**  
No update, to be reviewed in September.

**26/5/15 Councillor vacancy**  
SJR will organise an advert for a new councillor.

**26/5/16 Parish Council Surgery**  
For more awareness of what the PC do, it was suggested there be an open day. Date to be agreed at the next meeting.

**26/5/17 Internal Audit update**  
The internal audit has been completed by CAPALC.

**26/5/18 Any items for the next edition of Spaldwick News.**  
Annual Parish Meeting  
Councillor vacancy  
Extraordinary meeting

**26/5/19 Correspondence (previously circulated- see attached list)**  
Correspondence has been circulated.

**26/5/20 Councilors' questions.**  
North Hunts Growth Cluster have been renamed to Huntingdon and St Ives Cumulative Impact Group, as they have now joined with Pause the Plan ([www.pausetheplan.co.uk](http://www.pausetheplan.co.uk)) a St Ives organization. This is to give the groups a wider reach due to the amount of people it will be impacting. Sapley Park has been approved for 7000 homes. Anglia Water have identified that Huntingdon is exceeding current capacity for water an additional, so the 24000 new homes that have already been approved will be built with water restricting measures.

**26/5/21 Date of the next meeting: Thursday 18<sup>th</sup> June 2026.**

**Meeting closed at 10.15pm**

**Signed .....**