

## MINUTES

### The Parish Council Meeting of Spaldwick was held on Thursday 17 November 2016 at 8.00pm in Spaldwick Primary School

- Present Cllrs S Fane de Salis (Chairman), S Jackson-Rimmer, I Harriman, R Johnson, G Smith.  
Ms R Mimiene, Clerk. CCC Cllr S Bywater, Simon Richardson (Developer) and 6 members of the public.
- 11/35 To Receive Apologies and Reasons for Non Attendance**  
11/35.1 It was reported that Cllr J Pope sent apologies for absence due to work commitments and Cllr M Robinson sent apologies for absence due to holidays.
- 11/36 Declarations of Interests for Members (Disclosable Pecuniary Interests)**  
11/36.1 There were no declarations of interest.
- 11/37 To Receive and Approve the Minutes of the Meeting 20 October 16**  
Proposal: Proposed by Councillor IH, seconded by Councillor SJR, all in favour, and it was **RESOLVED** that the minutes of 20 October 16 Parish Council Meeting be accepted and signed as a true record of the meeting. **Carried**  
Chairman signed the Minutes.
- 11/38 Matters arising from those Minutes (not on the Agenda)**  
11/38.1 10/32.1 Clerk sought more info on the location re: the tree in the brook under the A14 Spaldwick to Ellington.  
*Note since meeting: Fallen tree reported onto County Highways via online system.*
- 11/39 Public Open Forum**  
*Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes.*  
11/39.1 CCC Cllr S Bywater spoke re: devolution which is being discussed by CCC meeting next Tue. Looking for a combined authority with a Mayor, it is a good idea, much more money coming into the county. But there is a question do we need a Mayor? The consultation reveals that majority of people are in favour of a Mayor. If agreed election next May 17. Info will be in newspapers next week. Cuts on Gritting were made due to financial cuts, but major routes will still be gritted. Regarding issues re: community room, some sort of agreement must be found. In favour of community room. Elections next May due to boundary changes. CCC Cllr S Bywater will not be CCC Cllr for Spaldwick. Cannot stand in this area. CCC Cllr Ian Gardener is going to cover Spaldwick area, he is happy to meet Spaldwick PC members, he lives locally in Grafham.  
*CCC Cllr S Bywater leaves the meeting.*  
11/39.2 Resident Carolyn Traynor raised a question re: Telephone Box in Royston Avenue being removed by HDC, - it was suggested to keep it and use it as a book exchange unit, would be very useful village facility. Vandalism could be a problem, but not such a problem in this village. Could PC help to keep the phone box? Shelves could be installed, and people could bring books and swap them with other books. Somebody would need to check the books and keep an eye to make sure it is running as intended. Problem of damp could occur but books will be changed, it is not a library. Resale of second hand books very low. Carolyn Traynor volunteered to look after the telephone box.  
11/39.3 Mr K Traynor informed PC that on Mon 21 Nov 16 HDC are having a Development Management Committee meeting where HDC are Recommending Refusal to Land at 2 to 6 Thrapston Rd Spaldwick – resident is asking PC to speak at the meeting to support the application, as PC Recommend approval. Councillors will agree by email and decide before 4.30 tomorrow, Friday as the list of speakers closes at 4.30pm tomorrow, Fri 18 Nov 16.
- 11/40 Planning**  
11/40.1 To consider new planning consultations:  
16/02235/HHFUL West Lodge Farm Cottage Thrapston Rd Spaldwick, Proposed double storey extension, received 10 Nov 16, comments by 1 Dec 16  
PC Recommend Approval: The proposed extension is subservient in scale and due to its design would appear as a sympathetic addition to the host dwellinghouse. The extension is proposed to be constructed of bricks and tiles matching those of the existing dwellinghouse, helping to blend new with old. Overall, it is therefore considered that the proposed development would respect the character of the existing dwellinghouse and would not have a significant detrimental impact upon visual amenity or the surrounding countryside.  
Proposal: Proposed by Councillor IH, seconded by Councillor RJ, all in favour and it was **RESOLVED** **Carried**  
**to Recommend Approval.**

16/00837/FUL AMENDED SITE PLAN INCLUDES LONG LANE AND WORKS TO LONG LANE Proposed erection of 2 dwellings (Class C3) and associated works, including works to junction of Long Lane with High Street.

Case Officer Sheila Lindsay, HDC, confirmed that the changes are that HDC now have a plan (received 25 May 2016) which shows Long Lane included in the red application site area and the plan 1718/02/01 rev A received on 31st May which shows more detail on the track/ Long Lane.

The County Council (CC) have now confirmed that repairs to the surface dressing of Long Lane are being undertaken on behalf of the CC to Long Lane from the High St junction to the site access. Therefore those parts of the works do not form part of the proposals.

However, drawing 14/421/10 (received 25 May 2016) shows the junction alterations which do form part of the planning application as they go beyond 'maintenance' and are intended to make the junction more suitable for the 2 extra dwellings – as per Case Officer's report, says Case officer, Sheila Lindsay.

Susie Tory, resident, spoke with reference to this planning consultation. Report dated 17 Nov 16 presented to full Council. Hard copy of the report together with photos (the file consists of: comment submitted to Parish Council dated 17 Nov 16, Previous Concerns submitted 19 May 16 and prior, Part of Council approval letter for the conversion of the old stable, pages 1 & 2 – August 2011, photos of Electric Meter (Beech house after clearance of vegetation taken 17 Nov 16), photos of the Old Stable Yard listed buildings from Long Lane taken 17 Nov 16, reasons for refusal of first application, points of note on second application) will be attached to the Minutes. Resident expressed concerns re: changes in Long Lane. Not enough info from developer provided. Listed building consent Aug 2011.

2 members of the public leave the Meeting.

Simon, the developer spoke and answered the questions raised. Any works to Long Lane are not part of the planning application.

Handwritten notes: Concern regarding no gate was raised S.R. stated he would take this up with the other SFD

James Prince, 18 High street the Gables, worried re: junction with High Street, 5.4m now reduced to 4.8m, - will it allow 2 cars to pass?

Planning on the barns – 3 years to do the works, dangerous site now as falling apart, - developer will raise this with the owner.

PC considered the planning consultation after listening to the public and the developer and decided to **Recommend Refusal**:

The proposed development would be an incongruous detrimental addition to this sensitive transitional area, leading from the built-up area to the open countryside by way of a Green Lane, resulting in unacceptable harm to the setting of a significant group of listed buildings and the character of the Spaldwick Conservation Area.

Any change in surface of Long Lane and improvements to the junction with High Street will result in the loss of the rural character and appearance of the Lane and possibly cause harm to the adjacent Grade 2 listed property, Beech House.

Proposal: Proposed by Councillor IH, seconded by Councillor RJ, all in favour and was RESOLVED to Recommend Refusal. Carried

11/40.3 Determined by planning authority:

- 16/01771/HHFUL Glebe Farm Barham Rd, Spaldwick – Approved by HDC.
- 16/01857/S73 Land at 19 Littlecotes Close, Spaldwick – Approved by HDC
- 16/01860/FUL Land at 21 Stow Rd, Spaldwick – Refused by HDC
- 16/01939/TRCA – Approved by HDC

Note since meeting: Chairman SFS agreed to attend and speak to the Development Management Committee meeting on 21 Nov 16 re: 15/02372/FUL Demolition of existing fire damaged building and replacement with new larger unit, removal of HGV fuelling facility and Proposed new dwelling and 16/01634/FUL Demotion of stable block on land at 2 to 6 Thrapston Road. SFD

11/41 Finance

11/41.1 To receive and approve Cashbook balance and Bank Balance as at 31 Oct 16. Community a/c Bank Balance £12,343.86, cashbook balance £12,137.88 due to 3 payments not cleared the a/c as on 31 Oct 16. Accounts including Bank Reconciliation are done quarterly, next one will include Oct, Nov and Dec 16. Cashbook presented to members. Approved.

11/41.2 To further consider Budget preliminaries and precept for 2017/18. Councillors are going to approve the Budget and Precept at the next Meeting in Dec 16.

11/41.3 To consider to have more signatories with Barclays Bank for the current account and consider all correspondence including Bank Statements to be sent to new Clerk's address. Members agreed to sign the form for the clerk to receive correspondence from Barclay's bank, including bank statements. It was also agreed for the Cllr SFS to become a signatory. Forms were passed to Cllr SFS. Clerk SFS

Proposal: Proposed by Councillor SFS, seconded by Councillor RJ, all in favour and was RESOLVED to do so. Carried

111/41.4 Expenditure for approval: 17 Nov 16

Handwritten signature: SFD

Date	Cheque	Payee and Description	Amount
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	No.		
17 Nov 16	681	Ms R Mimiene, Clerk wages £170.71 & expenses £16.50 Nov 16	£187.21
17 Nov 16	680	HMRC tax deducted from Clerk's wages Nov 16	£29.60
		Total Nov 16 expenditure:	£216.81

**Proposal:** Proposed by Councillor GS, seconded by Councillor SJR, all in favour and it was Carried  
RESOLVED that all items listed in 11/41.4 are to be paid.

**11/42** To Note HDC electoral cycle of Town and Parish Councils in Huntingdonshire, Spaldwick PC elections in 2019 – discussed at HDC level, at the moment 2019, might change to 2018.

**11/43 Assets – Provision/Maintenance**

11/43.1 To discuss the draft Play Area Maintenance plan – to agree notice issued by Cllr Robinson. The document was circulated. Chairman amended the document.

**Proposal:** Proposed by Councillor GS, seconded by Councillor SJR, all in favour and it was Carried  
RESOLVED to accept the document.

Cllr SJR volunteered to laminate it.

SJR

11/43.2 War Memorial update, Cllr Smith

Cllr GS got a reply that it is in the process, application needs to be submitted by 31 Dec 16. Cllr RJ will provide photos. Stone mason has to be involved.

GS, RJ

11/43.3 Clerk reported that Fergusson were chased re: grass cutting issues in the Play Area – he apologized as was on holidays but said will be sending staff to clear the area today. To monitor.

Clerk  
All

**11/44 Highways, footpaths, byways, gritting bin, trees, etc**

11/44.1 Consider request for funding for a Highway Improvement Scheme – Cllr SJR provided 3 quotes starting with £810 + VAT and going down to £202 + VAT, it is too late to apply for this year, but this info to be used for the next year's application. Do the speed check and collect info to support next year's application. Working party also consist of Cllrs JP, IH and GS.

SJR  
JP, IH  
GS

11/44.2 To consider Cambridgeshire Rights of Way Improvement Plan (ROWIP): Nothing further to report.

11/44.3 Gritting bin (bin location is by Belton's Hill) – relocated as initially placed in the wrong place.

11/44.4 Report on Trees: Outcome of the Meeting with Bridget Halford – Cllr RJ. PC can carry trimming works as trees are on PC land. Chair to approach the owner of the house outside Ivy Barns. PC needs to put together a plan to put forward to HDC.

SFS

11/44.5 Outcome re: Overgrown shrubs and railings, Thrapston Road Bridge, (CCC been informed before Oct PC) – no works carried by CCC yet.

**11/45 Outcome re: the availability of School premises for Community Use: Community Room**

11/45.1 Email from Headteacher received by chairman. School is going to use the room as staff room. There are some extra chairs now to use which were well used by the members of the public tonight. Cllr SJR expressed concerns re: usage of the toilets. Cupboards to be shared. Cllr SRJ reported that two shelves in the cupboard are full of plastic cups and info about students.

SJR

**11/46 Town & Poors Charity: Annual Return 2016**

11/46.1 Clerk emailed to Robinson & Hall after getting the contact details from retired clerk, no reply yet. Clerk to chase.

Clerk

*Note since meeting: Outcome is that the agreement needs to be prepared. Clerk to contact the tenant himself.*

11/46.2 Retired Clerk to pass info on Charity to complete the Annual Return.

Clerk

**11/47 Community Highways Volunteering Scheme, update from Cllr Harriman**

11/47.1 Cllr IH takes the lead to encourage the volunteers to join the scheme. Will put a message onto the village Facebook and advertise where possible, copy all PC in the email.

IH

**11/48 To discuss the Defibrillator for Spaldwick**

11/48.1 Social group reported that there are enough trained people to carry CPR and they think there is no need to purchase a defibrillator. PC considered if purchased a defibrillator – it could go onto the Community Room wall, but need to speak to school first. Maybe it could be set at the petrol station/service area. Cllr IH to research.

IH

**11/49 Village Hall**



.1 Cllr GS suggested that Village Hall committee which is separate from Parish Council needs to refer to their Constitution which sets how many meetings they are obliged to have a year and publish minutes before any actions of the Committee could be taken further. Clerk to contact Cllr MR who is a member of that Committee. Clerk

**11/50 Correspondence**, circulated by email prior to the meeting

11/50.1 Gritting routes: no changes for Spaldwick.

11/50.2 Telephone box – consultation dated 7 Nov 16 received, HDC are planning to remove the PCO Kiosk 890343 Royston Avenue, - there is an option to buy it. PC considered to deactivate and leave the box only. Resident Carolyn Traynor is keen to become a volunteer to look after it when it is transferred into book exchange place. Proposal to purchase the telephone box.

**Proposal:** Proposed by Councillor IH, seconded by Councillor SJR, all in favour and it was RESOLVED to do so. Carried

*Note since meeting: Clerk responded HDC.*

**11/51 Councillors' questions**

11/51.1 Cllr GS: hedge and brambles need cutting back by the telephone box. It is a private rented property. Cllr RJ will address the issue. RJ

11/51.2 Chair thanks to Cllr RJ and Walter Smith and David Stowel for clearing the leaves on the green for the Memorial Sunday.

11/51.3 Trees to be given away by HDC for the last time: deadline Dec. 2 responses re: trees for private property received by Cllr RJ, trees are actually for a public location.

11/51.4 Meetings dates for 2017: PC meets on 3rd Thu of every month.

11/51.5 Bus stop – Robinsons Bus services, Kimbolton, - when picking children at Stow Road – the driver goes on the pavement, Cllr SJR is concerned the state of the kerb and pavement being damaged, Clerk to contact Robinson Bus suggesting to stay on the road or find another location for stopping. Clerk

*Note since meeting: Clerk contacted Robinson Bus services in Kimboldton, and it was explained that Kimbolton Robinsons Bus does not stop in Spaldwick to pick children. Might be another company, like Whippet?*

**11/52 Date of the next meeting:** Thu 15 Dec 16 at 8pm.

Meeting finished at 9.45pm.

*These minutes are considered draft until ratified at the next Spaldwick Parish Council meeting*

15.12.16

Date



Chairman: Steve Fane de Salis