

MINUTES

The Parish Council Meeting of Spaldwick was held on Thursday 16 March 2017 at 8.00pm in Spaldwick Primary School

Present M Robinson (Vice Chairman); I Harriman, R Johnson, J Pope, S Jackson-Rimmer, and Graham Smith.
Ms R Mimiene, Clerk.

03/113 To Receive Apologies and Reasons for Non Attendance
03/113.1 Clerk reported that Cllr S Fane de Salis sent apologies for absence.

03/114 Declarations of Interests for Members (Disclosable Pecuniary Interests)
03/114.1 There were no declarations of interest.

03/115 To Receive and Approve the Minutes of the Meeting 16 February 17
Proposal: **Proposed by Councillor IH, seconded by Councillor GS, all in favour, and it was Carried**
RESOLVED that the minutes of 16 February 17 Parish Council Meeting be accepted and signed as a true record of the meeting.
Chairman signed the Minutes.

03/116 Matters arising from those Minutes (not on the Agenda)
03/116.1 No matters raised.

03/117 Public Open Forum
Each person wishing to address the council will be allowed to speak, it cannot be longer than 10 minutes per item.
03/117.1 No members of the public.

03/118 Planning
03/118.1 To consider a new planning consultation: None received from HDC.
16/00837/FUL AMENDED ACCESS PLAN TO AVOID TREES ON SITE (RECEIVED 26 JANUARY 2017) Proposed erection of 2 dwellings (Class C3) and associated works, including works to junction of Long Lane with High Street
PC Recommend Refusal: Spaldwick Parish Council have reviewed the possible alternative revised access plan submitted by the applicant and again confirm that the views stated in their previous recommendations for refusal still stand. The proposed revised access will still have a detrimental effect on the lane and the Conservation Area and now due to its proximity to the Listed Barns will cause significant harm to their setting.
Proposal: **Proposed by Councillor GS, seconded by Councillor IH, all in favour, and it was Carried**
RESOLVED to approve Refusal.
03/118.2 Consultations: None received.
03/118.3 Determined by planning authority:
17/00216/TRCA 7 Thrapston Road Spaldwick Huntingdon PE28 0TA, T1 Silver Birch: fell, T2 Lombardy Poplar: Fell. T3 Sycamore: Fell – Approved.
17/00094/NMA 39 Stow Road Spaldwick Huntingdon PE28 0TE, Amendment to 16/01050/HHFUL minor changes to externals, received by HDC 13 Jan 17, PC was not consulted – Application Withdrawn

03/119 Finance
03/119.1 To receive and approve Cashbook as at 28 Feb 17: Updated cashbook circulated, approved by PC. Bank balance as at 28 Feb 17 is £10,266.81.
03/119.2 Bank Mandates: Cllr GS visited Barclays and together with the bank issued an action plan. More mandates need to be signed for Cllr SFdS and Clerk. GS
Cllr GS visited David Stowell. It was confirmed that nothing had been done. Cllr GS now has the SFdS
names of signatories for that a/c. Clerk
Proposal: **Cllr GS proposed that Spaldwick Parish Council write to Santander and ask for the closure of both a/cs and the capital and interest is to be put directly into Barclays Bank PLC, seconded by Councillor RJ, all in favour and it was RESOLVED to do so. Carried**
The letter will be signed by current signatories.
Once the transaction has been carried out Spaldwick Parish Council can then decide where to invest these funds and Cllrs SFds, RJ, GS & Clerk can call in to new Bank and open a Spaldwick Parish Council Reserve A/c.
All bank correspondence to go to Clerk's address.
03/119.3 To Appoint Internal Auditor M W.
PC Internal Auditor Jim Shears resigned on 6 Mar 17. Clerk suggested Internal Auditor Dr R M Williamson who does accounts other Councils Clerk is contracted to. Charge will be £50 plus



mileage, shared with other PCs.

Proposal: Proposed by Councillor SRJ, seconded by Councillor GS, all in favour and it was Carried
RESOLVED to appoint Dr R M Williamson to carry Internal Audit for Spaldwick PC.

03/119.3 Expenditure for approval 16 March 17:

Date	Cheque No.	Payee and Description	Amount
16 Mar 17	695	Cambridgeshire County Council: Streetlighting Energy 1 Oct 15 to 30 Sep 16	£43.32
16 Mar 17	696	Ms Ramune Mimiene, Clerk wages Mar 17 £170.91 and expenses on running cost of PC £10.34	£181.25
16 Mar 17	697	HMRC Tax deductions from Clerk' swages Mar 17	£29.40
16 Mar 17	698	Spaldwick Community Primary School, hire of the community room Spring term: Jan, Feb & Mar 17, incl Caretaker & Admin	£43.00
Total Mar 17 expenditure:			£296.97

Proposal: Proposed by Councillor RJ, seconded by Councillor IH, all in favour and it was **RESOLVED** Carried
that the payments to be carried and listed in 03/119.3 are to be paid.

03/120 Assets – Provision/Maintenance

03/120.1 War memorial, Peter Lloyd, Conservation officer was contacted, who is designated to follow through PC grant application. Concentrating on original restoration grants of war memorials. PC's one is addition to main memorial using new materials which (although still falls within the grant) falls behind main grants. He is going to correspond with Jack at IMI (who has quoted to do the new plaques) to see how he is going to secure them and how he is going to do the cutting and to ensure they will fit in with old stone. Cllr GS is going to chase them after 5 Apr 17.

03/121 Highways, footpaths, byways, gritting bin, trees, etc

03/121.1 Horses in Bury Close, Spaldwick – wooden kissing gate needing attention
Cllrs SFdS and MR inspected it. Clerk to report CCC. Kissing gate is damaged at Burry field junction of Stow Road and Royston Avenue. Damage is believed to be caused by the horses. A photo to be sent by Cllr GS to be attached to the online report. Clerk GS

03/121.2 Belton's Hill vegetation cut back, outcome
Vegetation cut back. Still dangerous. Apex – on the very top of the hill – quite narrow, from Spaldwick going up a hill on the right side. Cllr GS and RJ will take photo of the areas PC is still not happy. Clerk to email to Highways Officer, Karl Brockett. Clerk GS, RJ

03/122 Problems in Ellington Brook at Spaldwick, update on outcome from Environmental Agency

03/122.1 Environmental agency sent their contractors. Land slip is tidied up. The brook is cleared. Tree, obstructing the flow, is removed as well as lots of other debris cleared.

03/123 Adoption of Telephone box, in process

03/123.1 In progress. Acknowledgement from BT received on 10 Mar 17. To be added to village assets in new Financial year. It was reported that the glass is missing at the bottom panel. Cllr GS will take a photo and email to clerk so that can be forwarded to BT for replacement lower door panel from other similar box being scapped. Clerk GS

03/124 To further discuss the quotations for the Churchyard grass cutting

03/124.1 All details reviewed by PC. Clerk to seek further advice from CAPALC and SLCC.

03/125 Outcome re: the availability of School premises for Community Use: Community Room

03/125.1 There was a meeting set by Cllrs, School Governors and CCC.
There are currently 3 options:

- 1) A stud wall placed across corridor and located between the two adult toilets, max £5,000.
- 2) To make internal alterations to the room which would enable it to be self-contained, £17,000
- 3) CCC produced a set of initials drawings which would enable the room to be completely self-sufficient. Cost estimate is about £50,000. Cllr JP, PC representative to VHC will take drawing and budget costing to next VHC meeting to inform committee members.

03/126 Town & Poors Charity

03/126.1 If to let the field for horses, the comment was made by a member of the public that any electric fencing should be attached to a wooden rail fence to look more presentable.

03/127 Community Highways Volunteering Scheme, update from Cllr Harriman

- 3/127.1 Nothing to report, waiting till the weather is better. Flood group – and to insert 'Community Flood Group' onto the April's Agenda.
- 03/128** **Good Neighbours Scheme for Spaldwick**, Cllr M Robinson
03/128.1 Cllr MR submitted an article for the village website, parish news Apr 17 edition, as well as PC NB. The scheme is progressing well.
- 03/129** **To further discuss the Defibrillator for Spaldwick**
03/129.1 Cllr MR reported that there is no further update.
- 03/130** **Village Hall**
03/130.1 Ongoing.
- 03/132** **Correspondence**, circulated by email prior to the meeting
03/132.1 Two extra bits of correspondence received today after the list was circulated:
1) HDC – Tree strategy for Huntingdonshire. – Agenda item Apr PC.
2) EACH – asking for a donation. Under Correspondence on Apr PC Agenda.
BB invoice – yearly maintenance, add to payment in Apr 17.
- 03/133** **Councillors' questions**
No questions raised.
Protective verge – all fine, Cllr JP.
- 03/134** **Date of the next meeting:** Thu 20 Apr 17 at 8pm.

Meeting finished at 9.52pm.

These minutes are considered draft until ratified at the next Spaldwick Parish Council meeting

20.4.17

Date



Chairman: Steve Fane de Salis