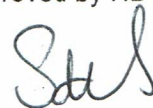


MINUTES

The Parish Council Meeting of Spaldwick was held on Thursday 19 January 2017 at 8.00pm in Spaldwick Primary School

- Present Cllrs S Fane de Salis (Chairman), M Robinson (Vice Chairman), I Harriman, R Johnson, J Pope, S Jackson-Rimmer and Graham Smith.
Ms R Mimiene, Clerk. 3 members of the public.
- 01/72 To Receive Apologies and Reasons for Non Attendance**
01/72.1 Clerk reported that HDC Cllr J White and CCC Cllr S Bywater sent apologies for absence due to work commitments.
- 01/73 Declarations of Interests for Members (Disclosable Pecuniary Interests)**
01/73.1 There were no declarations of interest.
- 01/74 To Receive and Approve the Minutes of the Meeting 15 December 16**
Proposal: Proposed by Councillor IH, seconded by Councillor RJ, all in favour, and it was **Carried** **RESOLVED** that the minutes of 15 December 2016 Parish Council Meeting be accepted and signed as a true record of the meeting.
Chairman signed the Minutes.
- 01/75 Matters arising from those Minutes (not on the Agenda)**
01/75.1 No matters raised.
- 01/76 Public Open Forum**
Each person wishing to address the council will be allowed to speak, it cannot be longer than 10 minutes per item.
01/76.1 No issues raised.
- 01/77 To Note and Approve meeting dates: PC meets every 3rd Thu of each month, Annual Parish Council meeting and Annual Parish Meeting to be held on 18 May 17**
01/77.1 18 May 17 APM and APCM. 16 Feb 17 – will check that date with the school before issuing the draft Minutes.
Note since meeting: PC meeting 16 Feb 17 date is approved by the School, (PC had to check the availability as it happens to be a half term week).
- 01/78 Planning**
01/78.1 To discuss if HDC needs to be approached re: Manor Farm outcome, as requested by the resident at the last PC meeting
Members agreed to approach HDC to ask for more info re: the above planning.
Proposal: Proposed by Councillor GS, seconded by Councillor RJ, all in favour and it was **RESOLVED** **Carried** to approach HDC for more info re the above planning consultation outcome.
To consider a new planning consultation:
01/78.2 16/00837/FUL: Proposal: AMENDED HERITAGE STATEMENT (RECEIVED 15 DECEMBER 2016) Proposed erection of 2 dwellings (Class C3) and associated works, including works to junction of Long Lane with High Street, Site Address: Land West Side Of Long Lane Spaldwick (extension gained till 13 Jan 16) – *Members read the new Heritage statement and could see no reason to change PC present stance of refusal for the same reasons, - circulated by email, decided and submitted HDC within the time line.*
Proposal: Proposed by Councillor SJR, seconded by Councillor GS, all in favour and it was **Carried** **RESOLVED** that the PC response is approved.
Consultations:
01/78.3 Huntingdonshire Local Plan to 2036: Wind Energy Developments, <http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/windenergy>, consultation closes 16 Jan 17
PC chose Option 3: Landscape character areas above prominent/conspicuous thresholds are not suitable'.
Proposal: Proposed by Councillor IH, seconded by Councillor GS, all in favour and it was **RESOLVED** **Carried** to approve PC suggestions.
01/78.4 Consultation on A Draft Corporate Energy Strategy for Cambridgeshire County Council, consultation period is 3rd January- 31st January 2017, http://www.smartsurvey.co.uk/s/Consultation_DRAFTCorporateEnergyStrategy_CCC/
No comments to submit.
01/78.5 Determined by planning authority:
16/02411/HHFUL 52 Stow Road Spaldwick Huntingdon PE28 0TE – Approved by HDC.



179 Finance

- 1/79.1 To receive and approve Cashbook as at 31 Dec 16 and Quarterly Bank Reconciliation Oct, Nov and Dec 16, - Accounts were inspected by Cllr GS, approved by PC. Clerk also submitted the Business a/cs Interest tabled for the period of 1 Apr 16 to 31 Dec 16.
- 01/79.2 Bank Mandates: Issues with Santander bank, it is not clear who are the signatories. The bank is not speaking to current Clerk re: change of address mandate form. Cllr GS will try to approach the bank and the Clerk to approach the retired Clerk again. Issue with Barclays – Cllr GS will sort that out. No copy of mandate from chair. GS
Clerk
- 01/79.3 Lap top repairs: Hard disk fault, hard drive replaced, back from repairs (under warranty) – office installation needed to be redone, licence for 1 lap top, when hard drive was removed, license was not recognized. It is working now - sorted by Cllr JP. PC does not need another licence. Antivirus is installed. Cllr JP will show the Clerk after the meeting what changes are made and how to save the documents so that a copy is always stored safe online. Thank you expressed to Cllr JP.
- 01/79.4 Expenditure for approval 19 Jan 17: due to hard disk failure lap top was taken for repairs and not yet functioning properly as on 18 Jan 17, therefore payroll could not be carried. There were no other payments to be made.
Lap top is now sorted as on 19 Jan 17 and Payroll will be carried.
Members agreed Payroll to be carried and payments to Clerk and HMRC (tax deductions from Clerk's Jan 17 wages) to be approved, so the two chqs could be signed.
Proposal to approve wages and expenses + HMRC on the wages, Clerk to bring the chqs to sign when payroll for Jan 17 is carried.

Proposal: Proposed by Councillor JP, seconded by Councillor RJ, all in favour and it was RESOLVED Carried that the payments to be carried and listed in 01/79.4 are to be paid.

Note since meeting: HMRC technical department contacted, RT CD-ROM reinstalled onto the repaired lap top and data restored, therefore Payroll carried on 20 Jan 17 as approved by PC payments to HMRC and Clerk raised:

Date	Cheque No.	Payee and Description	Amount
20 Jan 17	689	Ms R Mimiene, Clerk wages Jan 17 £170.91, expenses £14.78 Jan 17	£185.69
20 Jan 17	690	HMRC tax deducted from Clerk's wages Jan 17 £29.40 Payable to 'Post Office Ltd'	£29.40
Total Jan 17 expenditure:			£215.09

01/80 Assets – Provision/Maintenance

- 01/80.1 War memorial, update – acknowledgement received, hope to hear back around Mar 17 with a positive outcome.
- 01/80.2 Damage reported to raised flower bed on Village Green, update – been repaired by Cllr RJ. No costing involved in that.

01/81 Highways, footpaths, byways, gritting bin, trees, etc

- 01/81.1 Outcome re: Overgrown shrubs and railings, Thrapston Road Bridge, (CCC been informed before Oct PC) - hedges beside Thrapston Road bridge over The Ellington Brook in Spaldwick have been cut back by a local farmer. Thanks to Mr Wooddisse of West Lodge Farm.
- 01/81.2 Beltons Hills – on the bend on the top of the hill, hedges need cutting. To report. Clerk
- 01/81.3 Application for trees – a date to be arranged for collection. Cllr RJ reported that 12 trees PC asked for have been approved. Awaiting a decision on a further 200 for a copse. RJ

01/82 Adoption of Telephone box, outcome

- 01/82.1 PC request approved. PC owns it now. Power supply will be cut.

01/83 Spaldwick Parish Council Website - an update from Cllr Pope regarding hosting and the outstanding invoice to Greg Rice

- 01/83.1 Greg Rice is happy to donate the payment made for 18 months. Website carries over to us. What we want to put on it, how we want to do it. Updates in process by Cllr JP. Maps, photos anything could go on. Transfer into document, not only pdf but other formats too. Speedwatch info can go on it. Thank you expressed for Cllr JP.

01/84 CAPALC Buletin January 2017- Local Council Awards Scheme. They encourage all councils to seek accreditation at Foundation Level to demonstrate compliance with basic leadership

- 01/84.1 PC discussed the cost and benefits of this scheme, due to the audit practises already in place it was felt that this was an unnecessary cost.

01/85 Outcome re: the availability of School premises for Community Use: Community Room



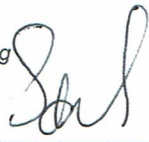
- /85.1 Cllr MR and Chair attended a meeting with representatives of The School. Two options for securing The Community Room had been suggested:
Option 1, installing locks to all doors at a cost of £1500 plus VAT.
Option 2, works to The Community Room including services separation at a cost of £17719.23 plus VAT.
The School is aware that a planning application would have to be approved before The Community Room is used for educational purposes and are hoping to find a compromise with the community. PC agrees the Community Room should be available to use by The Community and will look at further options regarding security. It was noted that rent rates are higher than other facilities in Huntingdon. It was pointed out that the Community Room Users Group have not met for some time and it would be beneficial to have a meeting with a representative of PC on this group.
School representatives should be available to attend next PC meeting to explain their position. It was noted that The School have concerns regarding The Community Room being used as a Polling Station and are looking at a work around option with the assistance of PC.
- 01/86 Town & Poors Charity**
01/86.1 The farmer, Mr M Eayrs, accepted £500 rent for a year for a field at Stow Road and at the same time handed in the notice that he wishes to terminate the agreement on 31 Jan 18 (as it is stated in the letter dated 16 Dec 16), but he will be prepared to discuss this further nearer the termination date. As the year's notice was handed in PC felt they have to look for another interested party and advertise the land in the village newsletter also by word of mouth and on the village Facebook. Cllr SJR will do so. The rental period is 1 Oct 16 to 29 Sep 17, the land might be vacant after 29 Sep 17. SJR
- 01/87 Community Highways Volunteering Scheme, update from Cllr Harriman**
01/87.1 Cllr IH reported that he has got one volunteer. Info is advertised on PC NB, website. Community Flood Groups volunteering scheme could be combined with Community Volunteering group.
01/87.2 It was reported that there is dog poo in the playground which is fenced out. 'No dogs allowed' notice is up. To monitor. PC
- 01/88 To discuss the Defibrillator for Spaldwick**
01/88.1 Cllr MR has had no response to his enquiries so far. As The Garage will be redeveloped soon it may be worth contacting them regarding hosting a defibrillator. MR
- 01/89 Village Hall**
01/89.1 Village Hall AGM is set for 30 Jan 2017 at 8pm in The Community Room at The School, Cllr JP volunteered to attend and represent the PC. JP
- 01/90 Correspondence**, circulated by email prior to the meeting
01/90.1 Cllr MR suggested this scheme was suitable for the whole village and was informed this may need to be a 'good neighbour scheme'. He will report back after further enquiries.
01/90.2 Chase Fergusons re: Quote for grass cutting around Church.
Note since meeting: A site meeting is set by Clerk.
01/90.3 Anglian Water came back re: Spaldwick area, maps circulated by Cllr MR to full PC. Cllr JP will upload on the website. JP
01/90.4 Clerk to circulate any magazines received addressed to PC. Clerk
01/90.5 Emails from Mick Ager received re: footpaths. Confirmation of highways report: Public Rights of Way, EASTON FOOTPATH 2, EASTON (Description: FP2 from Chapel Lane towards Spaldwick, Brambles and vegetation on footbridge make path very hard to pass) – Mick Ager reported the footpath to CCC, this FP used by Spaldwick residents but under the responsibility of Easton PC. Clerk
Clerk to inform and refer the matter to Easton PC.
Note since meeting: Clerk contacted Easton PC.
Another one re: horses in the field attempting to bite people walking on Footpath 3 close to Easton – refer to Easton PC.
Note since meeting: Easton PC informed.
Clerk to approach David re: footpaths 12 & 13. There is a map David could have.
- 01/91 Councillors' questions**
01/91.1 Cllr JP is going to help retired Clerk D Stowell to sort out the filing cabinet, scan hard copies of the documents and upload onto the system, Chair has got a van and can move the filing cabinet. JP
01/91.2 The Bus Stop in Spaldwick is opposite The George and there is no room for a Bus shelter at this location.
01/91.3 Bin collection days might be changing, notification received from HDC.
- 01/92 Date of the next meeting: Thu 16 Feb 17 at 8pm.**



Meeting finished at 21.20pm.

These minutes are considered draft until ratified at the next Spaldwick Parish Council meeting

16.2.17
Date


Chairman: Steve Fane de Salis