

## MINUTES

### The Parish Council Meeting of Spaldwick was held on Thursday 16 November 2017 at 8.00pm in Spaldwick Primary School

- Present S Fane de Salis (Chairman), M Robinson (Vice Chairman), I Harriman, R Johnson, G Smith.  
Ms R Mimiene, Clerk.  
2 members of the public.
- 11/257** **To Receive Apologies and Reasons for Non Attendance**  
11/257.1 Cllrs S Jackson-Rimmer and J Pope sent apologies for absence.
- 11/258** **Declarations of Interests for Members (Disclosable Pecuniary Interests)**  
11/258.1 There were no declarations of interest.
- 11/259** **To Receive and Approve the Minutes of the Parish Council Meeting 19 October 17**  
**Proposal:** Proposed by Councillor IH, seconded by Councillor RJ, all in favour, and it was **Carried**  
**RESOLVED** that the minutes of 19 October 17 Parish Council Meeting be accepted and signed as a true record of the meeting.  
Chairman signed the Minutes.
- 11/260** **Matters arising from those Minutes (not on the Agenda)**  
11/260.1 No matters arising.
- Meeting closed for the following item*
- 11/261** **Public Open Forum**  
*Each person wishing to address the council will be allowed to speak, it cannot be longer than 10 minutes per item.*
- 11/261.1 Andrew Vikers, chairman of Bowls club asked for PC permission to store the new Bowls Carpet Handling Unit for 3 carpets in the Community Room as it does not fit in the cupboard. Length: 2.15m/ Spindle: 2.23m. Have it as an Agenda item for the next meeting.
- Meeting re-opened*  
*2 members of the public leave the meeting.*
- 11/262** **Planning**  
11/262.1 To consider a new planning consultation – None received in this period.  
11/262.2 Consultations – None received in this period  
11/262.3 Determined by planning authority –  
17/00607/FUL – Land east of Ivy House, High Street, Spaldwick, Erection of detached dwelling and associated works, Approved by HDC.
- 11/263** **Finance**  
11/263.1 To Note Accounts for Oct 17: updated Cashbook, Income and Expenditure against the Budget report Noted.  
Barclay a/c balance as at 31 Oct 17: £29,966.88 (including CIL money received on 24 Oct 17 for £7,215.45).  
Noted.  
11/263.2 To Note Santander Business a/cs x 2 Interest and balance as at 31 Oct 17  
Santander:  
  - Reserve a/c Balance as at 31 Oct 17: £29,714.79
  - Grounds Maintenance a/c as at 31 Oct 17: £22,845.38
- 11/263.3 Outcome re: letter to Santander to closure 2 x PC accounts and Mandate form, outcome  
Waiting for the ID of one signatory, when PC have this info, Mandates can be sent off. Cllr GS will chase again. Clerk, 3 signatories
- 11/263.4 HMRC: Paying you PAYE at the Post Office – no longer to make payment this way. From 15 Dec 17 ways to pay are: DD, online or telephone banking.  
PC can still raise a chq payment and post it to HMRC. Look into options. GS
- 11/263.5 To Approve Budget proposals and Precept 2018/19  
Amounts that are held to create a separate heading/allocation – Community Room Reserve – Agenda item for the next meeting.  
No increase in Precept for 2018/19. Precept remains £10,405 as last year.
- Proposal:** Proposed by Councillor SFdS, seconded by Councillor GS, all in favour and it was **Carried**  
**RESOLVED** that the Precept of £10,405 is to be approved.



11/263.6 To consider paying for Remembrance Wreaths £18.50  
 Reimbursement Mr Blatch for £18.50 for the Wreath x 1. Use the funds of S137.  
**Proposal: Proposed by Councillor RJ, seconded by Councillor IH, all in favour and it was RESOLVED that the payment for the Wreath is to be paid (Reimburse John Blatch who already paid for it).** Carried

11/263.7 Expenditure for approval 16 Nov 17:

Date	Cheque No.	Payee and Description	Amount
16 Nov 17	733	R Mimiene, Clerk wages Nov 17	£161.92
16 Nov 17	734	HMRC: tax deductions from Clerk's Nov 17 wages, payable to Post Office Ltd	£40.40
16 Nov 17	735	R Mimiene, Expenses on running cost of PC Nov 17	£11.19
16 Nov 17	736	The George Public House, S137	£50.00
16 Nov 17	737	Reimburse John Blatch re: Poppy Wreath x 1, S137	£18.50
Total expenditure Nov 17			£282.01

**Proposal: Proposed by Councillor GS, seconded by Councillor RJ, all in favour and it was RESOLVED that the payments listed in 11/263.7 are to be paid.** Carried

**11/264 Woolley Hill Wind Farm Community Fund and Vacancy caused by resignation, outcome**  
 No other volunteer put their name forward. Mr Bernard Plummer informed that he is happy to continue till a new member takes over.

**11/265 Update regarding signage on A14 for no HGV's at Spaldwick Service Area**  
 No update.

**11/266 Update regarding the mobile post office, Cllr S Jackson**  
 Cllr IH spoke to HDC Cllr J White, the lady who runs the mobile post in Catworth does not wish to come to Spaldwick. It was noted that the Garage might be looking into this if enough people ask for it.

**11/267 Assets – Provision/Maintenance**

11/267.1 Grass cutting map 2016: issues raised by resident of 56 Stow Road – other side of the road on the junction to Stow road, outcome Cllr SFdS. Stow Rd grass cutting is down to individual residents. Chairman did not get the response from this particular house.

11/267.2 Play Area hedge cutting, future plan  
 Cllrs IH and SFdS inspected the hedge. It was cut for £250 by current contractor Fergusons. It was agreed to put it to tender. Chairman is happy to show the contractors around. SFdS

11/267.3 Other Overgrown hedges:  
 1) Outcome re: overgrown hedge at 1 Thrapston Road  
 The hedge is cut now.  
 2) Vegetation at the rear of the property at 36 Ferriman Road – To consider adding to grass cutting map for the next season. Update from Cllrs IH and SFdS  
 Cllrs IH and SFdS inspected, the area and informed that it is quite overgrown, hedge is tall and thick. 8/9 foot tall. Might be best for contractor to cut it to 5 foot high. Look for 3 quotes. Cllrs MR will approach the local tree surgeon. IH  
 SFdS  
 GS  
 MR  
 3) Overgrown hedges at Long Lane obstructing the path reported on 9 Aug 17 - CCC  
 Highways been and cut it back.  
 Note since meeting: Clerk confirmed with CCC Highways officer Karl Brockett.

11/267.4 Monthly Ferriman Road Play Area's Inspection forms for Sep & Oct 17 received.  
 Grass cut back by Cllr SFdS. All play equipment will need a wash and repaint in the future.

11/267.5 War memorial, further update  
 Cllr GS reported that a new quote needed as the other one PC approved already expired. 3 quotes were originally obtained, but they ran out. IMI quote was accepted by PC before. Amendment to the already existing quote is needed. Cllr GS will instruct IMI to amend the figures and inform PC on the amended figure. GS

**11/268 Highways, footpaths, byways, gritting bin, trees, etc**

11/268.1 Horses in Bury Close, Spaldwick – wooden kissing gate, outcome. Clerk reported again after Oct PC. Nothing done. Remove from the Agenda.

**11/269 To discuss the state of Village Sign, update by Cllr RJ**



In progress.

- 11/270 To discuss the ownership of the Community Room and the running cost**  
CCC reported that everything has been completed, itemized as follows:
1. Water supply sub-meter fitted
  2. Electricity sub-meter and distribution board fitted
  3. Electric water heater installed in community kitchen and plumbed in.
  4. Old wet system radiators removed from community room and kitchen and isolated.
  5. New electric radiators installed in community room and kitchen
  6. Boxings made good
  7. Decorations all complete.
- Local Education Authority asked which solicitors PC will be using, the advice was taken and PC agreed to use Adlams as they were recommended by other PC. A figure of around £350 agreed by PC. CCC informed.  
Cllr MR will produce a list of things need doing and will circulate to full PC.  
PC queried could CIL money be used to maintain the Community Room.
- 11/271 Community Highways Volunteering Scheme and Community Flood Group, update from Cllr Harriman**  
No update.
- 11/272 Good Neighbours Scheme for Spaldwick, Cllr M Robinson**  
When the community room is sorted the meeting will be set.
- 11/273 To further discuss the Defibrillator for Spaldwick**  
Will need to find out if PC could put one on the outside of Community Room. Permission might be needed by Local Education Authority.
- 11/274 Village Hall**  
AGM in Jan/Feb 18.  
The owners of The George Public House will be looking after the village plants/flowers.
- 11/725 To consider linking PC website with Facebook page, Cllr S Jackson-Rimmer**  
Fantastic job done by Cllr JP on the PC website. Leave this item on the Agenda till Cllr SJR is present.
- 11/276 Correspondence, circulated by email prior to the meeting**  
No 11 – A grant request by Playtimes - Agenda item for Dec PC.  
Internal audit – Agenda item for Dec PC.  
Winter Health packs – none to order.  
Item 13: HDC is looking for a representative from the parish to work alongside the district on planning issues, Cllr MR will consider it.  
ITV are looking for outgoing grandparents and grandchildren (must be 18 plus). Who want to spend more time with each other, chairman will seek for some posters for NB and Telephone box.
- 11/277 Councillors' questions**  
None raised.
- 11/278 EXCLUSION OF THE PUBLIC AND PRESS**  
**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.**
- Clerk's contract. Annual increment for 2017/18**  
It was agreed to provide a Clerk a yearly increment moving the Clerk from LC2 29 to LC2 30 from Aug 17. It was agreed that a yearly increment by 1 pay scale to be awarded to the Clerk to the top of the LC2 which is pay scale 38.
- Proposal: Proposed by Councillor IH, seconded by Councillor GS, all in favour and it was RESOLVED Carried that to do so.**  
To amend the contract. Have yearly appraisals.
- 11/278 Date of the next meeting: Thu 14 Dec 17.**

*SJR*

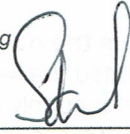
14.12.17

Meeting finished at 10.02pm.

These minutes are considered draft until ratified at the next Spaldwick Parish Council meeting

14.12.17

Date



Chairman: Steve Fane de Salis