

MINUTES

The Parish Council Meeting of Spaldwick was held on Thursday 19 October 2017 at 8.00pm in Spaldwick Primary School

Present S Fane de Salis (Chairman), M Robinson (Vice Chairman), I Harriman, R Johnson, J Pope, S Jackson-Rimmer.
Ms R Mimiene, Clerk.
CC Cllr I Gardener.

10/235 To Receive Apologies and Reasons for Non Attendance

10/235.1 Cllr G Smith sent apologies for absence.

10/236 Declarations of Interests for Members (Disclosable Pecuniary Interests)

10/236.1 There were no declarations of interest.

10/237 To Receive and Approve the Minutes of the Parish Council Meeting 21 September 17

Proposed by Councillor SJR, seconded by Councillor IH, all in favour, and it was Carried
RESOLVED that the minutes of 21 September 17 Parish Council Meeting be accepted and signed as a true record of the meeting.
Chairman signed the Minutes.

10/238 Matters arising from those Minutes (not on the Agenda)

10/238.1 No matters arising.

Meeting closed for the following item

10/239 Public Open Forum

Each person wishing to address the council will be allowed to speak, it cannot be longer than 10 minutes per item.

CC Cllr IG reported that Skanska is doing Highways for CCC (potholes and repairs). CC noted that some feedback on the repairs will be required from PC. Potholes are now filled in front of the petrol station, but needs redoing, and works are ordered by CC Cllr IG. Children services – all children centres in our area are remaining the same. Gritting – all the routes stay exactly the same as last year. Schools in Cambridgeshire are having solar panels for their own energy. St Ives – Park & Ride is covered by solar panels. Mud on the roundabout by Brampton Hut/Ellington recycling centre was reported by Cllr JP reported to CCC. Trimming trees by Little Cotes – trees backing up on A14 were trimmed at 10.30pm, there were chainsaws, shredders going on. Re: HGV – there is a yellow sign, but CC Cllr is waiting to hear from Highways but no actual date re: further signage. Signage will help. Parking restriction – 60m/hr from A14 – it is a busy entry by the station.

CC Cllr IG leaves the meeting.

Meeting re-opened

10/240 Planning

10/240.1 To consider a new planning consultation

1) 17/01480/FUL re: Change of use to garden land (part retrospective) at Land at Chandlers – received n 21 Sep 17 at PC meeting day. Members to agree comments by email –

Spaldwick Parish Council recommends **refusal** for the following reasons.

The proposal to change the use of this undeveloped paddock/field to garden land and erect a post and rail fence would urbanise this land adjacent to a Grade 1 Listed Building.

The property's occupants are likely to have domestic paraphernalia in the space and may well seek privacy from the adjoining public footpath by constructing a more solid fence, thereby eroding the open view of The Church.

Any intrusion into this open space behind 33 Thrapston Road would only result in harming the view of The Church.

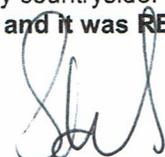
It is disappointing that the developer of Chandlers has allowed this paddock to become an overgrown mess.

Proposed by Councillor RJ, seconded by Councillor SJR, all in favour and it was Carried
RESOLVED that the planning application to be Refused.

2) Proposal: Demolition of existing garage, dormer bungalow incorporating disabled facilities, Site Address: House On The Hill Stow Road Spaldwick, Reference: 17/01904/FUL, received 25 Sep 17 (*extension provided by HDC by 20 Oct 17*)

Spaldwick Parish Council recommends approval as the proposed works fit well with the existing dwelling and has no adverse impact on the adjacent properties and nearby countryside.

Proposed by Councillor RJ, seconded by Councillor IH, all in favour and it was Carried
RESOLVED that the planning application to be Approved.



10/240.2 Consultations
 HDC: Housing & Economic Land Availability Assessment: October 2017 will be available for you to view and comment between the following dates: Start date: 04/10/17 18:00 End date: 03/11/17 16:30 Please select the following link to view this event:

<http://consult.huntingdonshire.gov.uk/portal/pp/helaa/helaa-10-2017>

Should not affect Spaldwick. 4 sites found are shown as not sustainable.

10/240.3 Determined by planning authority – None.

10/241 Finance

10/241.1 To Approved Quarterly Accounts (Q2): Cashbook, Bank reconciliation, Income and Expenditure against the Budget report for the period of 1 Jul to 30 Sep 17. Noted.

Cllr GS checked the PC accounts prior to the meeting.

10/241.2 To Note Santander Business a/cs x 2 Interest and balance as at 30 Sep 17
 Santander:

- Reserve a/c Balance as at 30 Sep 17: £29,708.69
- Grounds Maintenance a/c as at 30 Sep 17: £22,840.69

10/241.3 Outcome re: letter to Santander to closure 2 x PC accounts and Mandate forms for Chairman (to become a signatory) and Clerk (to receive bank statements and also change of address mandate) for Barclays Bank, outcome

Awaiting on one paperwork to finalise that.

10/241.4 HMRC: Paying you PAYE at the Post Office – no longer to make payment this way. From 15 Dec 17 ways to pay are: DD, online or telephone banking.

PC can still pay by chq but the payment will not be accepted at the post office using Employer GS Payment booklet. It was agreed to approach Cllr GS to set the DD.

10/241.5 Budget proposals and Precept 2018/19

Clerk's increment – clerk been with PC for a year now (started Aug 16). The Pay Scales for 2017/18 issued by NALC were circulated to full PC. Chairman brought to PC attention that the contract has some parts crossed out therefore this needs full PC attention. Agenda item for the next PC.

10/241.6 Expenditure for approval 19 Oct 17:

Hedge cutting – Play Area hedge, Agenda item for the next meeting.

Date	Cheque No.	Payee and Description	Amount
19 Oct 17	727	R Mimiene, Clerk wages Oct 17	£161.72
19 Oct 17	728	HMRC: tax deductions from Clerk's Oct 17 wages, payable to Post Office Ltd	£40.60
19 Oct 17	729	R Mimiene, Expenses on running cost of PC Oct 17	£5.40
19 Oct 17	730	S Fane de Salis, reimbursement for materials to build shelves for phone box	£52.44
19 Oct 17	731	Spaldwick Primary School, Room rent for PC meetings Sep & Oct 17	£30.50
19 Oct 17	732	K Fergussons Ltd grass cutting: 11 cuts at £180.00per cut and 5 Rough Cuts at £70.00. Cut & collect Ferrimans Rd grass 14 cuts, Prune shrubs	£2,005.68
		Total expenditure Oct 17	£

Proposal: Proposed by Councillor SJR, seconded by Councillor IH, all in favour and it was Carried RESOLVED that the payments listed in 10/241.6 are to be paid.

10/241.7 CIL money: PC received a notification from HDC dated 19 Oct 17 that £7215.45 are to be paid Clerk into PC bank a/c. Clerk to check which planning application it does refer to. *Note since meeting: Planning No 1301639FUL, 4 dwellings on land east of 5 – 17 Stow Road.*

10/242 To discuss: Woolley Hill Wind Farm Community Fund and Vacancy caused by resignation

10/242.1 The Cambridge Community Foundation administers the distribution of funds, arising from the Woolley Wind Farm activity, to each of the seven villages affected by the Wind Farm at Ellington. The panel meets to consider applications for a share of the funds for projects which will benefit their respective local communities. SJR

Mr Bernard Plummer, who have attended as the Spaldwick representative ever since the scheme began, expressed the wish to resign. Therefore, PC is now looking for volunteers. Only one representative from each village may formally join the panel.

It was agreed to advertise the vacancy via Facebook and Village News.

10/243 Update regarding signage on A14 for no HGV's at Spaldwick Service Area

10/243.1 Covered by CC Cllr IG under the Item No 10/239.



- 10/244 **Update regarding the mobile post office, Cllr S Jackson**
No update. Cllr SJR will approach HDC Cllr J White. SJR
- 10/245 **Assets – Provision/Maintenance**
- 10/245.1 Grass cutting map 2016: issues raised by resident of 56 Stow Road
Chairman will approach the residents. SFdS
- 10/245.2 1) Play Area hedge cutting: Hedge is cut by the current contractor, Invoice received and is going to be paid tonight. PC have to discuss the future cut of this hedge. Agenda item for the next PC. Cllr SFdS will check the hedges. SFdS
- 2) Overgrown hedges, outcome re: overgrown hedge at 1 Thrapston Road: – PC written twice before. To write another letter re: another hedge, the wording is: 'Carry out the remedial works to cut the rose bush which is obstructing the footpath of Thrapston Road and it is causing concern to pedestrians. If not done within a month from the date of this letter, Parish Council will pass their details to Cambridgeshire County Council'. Clerk
- Proposal: Proposed by Councillor MR, seconded by Councillor SJR, all in favour and it was RESOLVED that the letter to be sent to 1 Thrapston Road. Carried**
Note since meeting: Letter posted on 25 Oct 17.
- 3) 36 Ferriman Road – hedge type shrubs. To consider adding to grass cutting map for the next season to trim once a year. To speak with grass cutting contractors. Get a quote. Cllrs IH and SFdS will inspect and report back. IH
SFdS
- 10/245.3 Monthly Ferriman Road Play Area's Inspection for Sep 17 carried out by Cllr SFdS, clerk could not open the file.
- 10/245.4 War memorial, further update
No update.
- 10/246 **Highways, footpaths, byways, gritting bin, trees, etc**
- 10/246.2 Horses in Bury Close, Spaldwick – wooden kissing gate, outcome. Nothing done. Report again. Clerk
- 10/246.3 Outcome re: Thrapston Road Bridge over the brook and beyond the bridge travelling westbound on the left – issue of vehicles parking on the verge. Reply from Highways officer received on 12 Jul 17
Reply from Highways officer Karl Brockett and Highways Manager Jo Challis received and circulated to PC. It was noted that parking on verges is very difficult to deal with as it's legal to park anywhere in the highway providing damage isn't being caused and the vehicle isn't causing a danger or obstruction.
If damage is being caused repairs can be carried out when it meets intervention levels. Posts/bollards would only be installed if the repairs are carried regularly or if the parking is causing a danger or obstruction. Highways officer Karl Brockett will keep an eye on it and arrange for repairs when necessary.
Remove this item from the Agenda.
- 10/246.4 Thank you to Ed Wooddisse who cut the hedges on Beltons Hill
Cheque for £50 will be issued to The George Public House to purchase a voucher to present to Mr Wooddisse. Proposal resolved to purchase a voucher and present it to Mr Wooddisse. This payment will be made using S137 money.
- Proposal: Proposed by Councillor SFdS, seconded by Councillor IH, all in favour and it was RESOLVED that the chq payment of £50.00 is to be raised at the next meeting. Carried**
- 10/246.5 Overgrown hedges at Long Lane obstructing the path reported on 9 Aug 17 – not done. Highways hedge. Report it again. Clerk
Note since meeting: Clerk reported it again on 25 Oct 17.
- 10/247 **Telephone box – Book exchange**
- 10/247.1 Shelves sorted. Books look very nice. People are using it and the positive feedback is received. Remove it from the Agenda.
- 10/248 **To discuss the state of Village Sign**
- 10/248.1 Village Sign on The Village Green which is PC Asset. Done by Spaldwick fund raisers. Cllr RJ will deal with the refurbishment. RJ
- 10/249 **To discuss the ownership of the Community Room and the running cost**
- 10/249.1 PC need an idea for the budget but do not know the running cost yet. Cleaner, caretaker, etc are needed. Members to list down the ideas for the next meeting. Public liability insurance is in place. Will inform the Insurance company when the lease is signed. Meter rates to be discussed. Water heaters are in place.
Solicitor to sort out. Cllrs SFdS, IH, SJR, MR and JP formed a sub-committee for the Community Room. Cllr IH will suggest the timing for the meeting.



- 10/250 **Community Highways Volunteering Scheme and Community Flood Group, update from Cllr Harriman**
No update.
- 10/251 **Good Neighbours Scheme for Spaldwick, Cllr M Robinson**
Info in the Phone box.
- 10/252 **To further discuss the Defibrillator for Spaldwick**
To consider when the community room is sorted.
- 10/253 **Village Hall**
No update.
- 10/254 **Correspondence**, circulated by email prior to the meeting
HDC notification re: CIL money received. HDC are still addressing D Stowell. Clerk to write to HDC again.
Note since meeting: HDC notified again on 20 Oct 17.
- 10/255 **Councillors' questions**
10/255.1 Mr G Leech is leaving and PC now need to find sb to look after the village plants. It was agreed to approach the pub. MR
10/255.2 Consider linking PC website to Facebook page. Cllr SJR. Agenda item for the next meeting.
- 10/256 **Date of the next meeting:** Thu 16 Nov 17.

Meeting finished at 9.58pm.

These minutes are considered draft until ratified at the next Spaldwick Parish Council meeting

16.11.17

Date



Chairman: Steve Fane de Salis