

MINUTES

The Parish Council Meeting of Spaldwick was held on Thursday 20 Jul 2017 at 8.00pm in Spaldwick Primary School

Present S Fane de Salis (Chairman), M Robinson (Vice Chairman), G Smith, R Johnson, I Harriman, J Pope, S Jackson-Rimmer.
Ms R Mimiene, Clerk.
1 member of the public

07/196 To Receive Apologies and Reasons for Non Attendance

07/196.1 No Cllr apologies.

07/197 Declarations of Interests for Members (Disclosable Pecuniary Interests)

07/197.1 There were no declarations of interest.

07/198 To Receive and Approve the Minutes of the Parish Council Meeting 15 Jun 17

Proposal: Proposed by Councillor SJR, seconded by Councillor GS, all in favour, and it was **Carried**
RESOLVED that the minutes of 15 Jun 17 Parish Council Meeting be accepted and signed as a true record of the meeting.
Chairman signed the Minutes.

07/199 Matters arising from those Minutes (not on the Agenda)

07/199.1 No matters arising.

Meeting closed for the following item

07/200 Public Open Forum

Each person wishing to address the council will be allowed to speak, it cannot be longer than 10 minutes per item.

No items to be addressed.

Meeting re-opened

07/201 Planning

07/201.1 To consider a new planning consultation

Received 13 Jul 17 by post: 17/01353/CLED Certificate of Lawfulness (existing) for use as separate dwelling. The Barn 12A High Street, Spaldwick, PE28 0TD
No comments.

07/201.2 Consultations – None received.

07/201.3 Determined by planning authority –

17/00643/HHFUL 39 Stow Road Spaldwick Huntingdon PE28 0TE – Approved

17/00858/ADV Spaldwick Service Area High Street Spaldwick Huntingdon PE28 0TD – Approved

07/202 HDC documents – consultation period for the first 4 consultations is 3 Jul to 25 Aug 17

07/202.1 Housing and Economic Land Availability Assessment 2017

<http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/cd2017/helaa2017>

No comments.

07/202.2 Call for Sites 2017 <http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/cd2017/cfs2017>

No comments.

07/202.3 Huntingdonshire Local Plan to 2036: Draft Final Sustainability Appraisal 2017

<http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/cd2017/dfsaa2017>

No comments.

07/202.4 Huntingdonshire Local Plan to 2036: Consultation Draft 2017

<http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/cd2017/cd2017>

No comments.

07/202.5 REPLACEMENT OF DOG CONTROL ORDERS WITH A PUBLIC SPACE PROTECTION

NOTICE - <http://www.huntingdonshire.gov.uk/environmental-issues/dogs-and-animal-welfare/> -

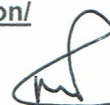
comments by 28 Aug 17

No comments.

07/203 Consultation by the Cambridgeshire and Peterborough Police and Crime Commissioner, Jason Ablewhite, launched the fire governance consultation. All the information regarding the consultation, including a short survey, can be found using the link below;

<http://www.cambridgeshire-pcc.gov.uk/get-involved/fire-governance-consultation/>

No PC comments.



- 07/204 Finance**
 07/204.1 To Approve Cashbook, Bank reconciliation, Income and Expenditure against the Budget report for Q1 1 Apr to 30 Jun 17. Barclays a/c balance as at 30 Jun 17: £22,178.42. Approved.
 07/204.2 To Note Santander Business a/cs x 2 Interest and balance as at 30 Jun 17
 Santander:
 • Reserve a/c Balance as at 1 Jul 17: £29,696.07
 • Grounds Maintenance a/c as at 16 Jun 17: £22,826.30
- 07/205.3 Assets Register for 2016/17 and PC Insurance
 Assets register amended in Jun 17. PC insurers raised more queries re: BT telephone box. PC needs to agree the replacement value. Purchase/nominal value is £1.00. Clerk to request BT to carry out the repair works as agreed first. The insured value to be agreed then.
- 07/205.4 Outcome re: letter to Santander to closure 2 x PC accounts and Mandate forms for Chairman (to become a signatory) and Clerk (to receive bank statements and also change of address mandate) for Barclays Bank, outcome -
 It was reported that Mr Rob Woodies signed the letter to the bank today. PC has now got all signatures required. A copy to be made for PC file. When money transferred, 2 Cllrs will go to the bank to open a new Reserve a/c. Change of address mandate sorted.
- 07/206.5 Expenditure for approval 20 Jul 17:

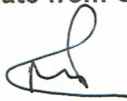
Date	Cheque No.	Payee and Description	Amount
20 Jul 17	712	R Mimiene, Clerk wages Jul 17	£161.72
20 Jul 17	713	HMRC: tax deductions from Clerk's Jul 17 wages, payable to Post Office Ltd	£40.60
20 Jul 17	714	R Mimiene, Expenses on running cost of PC Jul 17	£30.30
20 Jul 17	715	SLCC membership – split between all 7 PCs	£18.32
20 Jul 17	716	Spaldwick Primary School – summer time lettings. PC meetings Apr, May, Jun & Jul 17	£55.50
		Total expenditure Jul 17	£306.44
		<i>To approve in principle Aug 17 payments:</i>	
7 Aug 17	717	R Mimiene, Clerk wages Aug 17	£around 161.72
7 Aug 17	718	HMRC: tax deductions from Clerk's Aug 17 wages	£around 40.60
		Total expenditure Aug 17	£202.32

Proposal: Proposed by Councillor RJ, seconded by Councillor GS, all in favour and it was Carried
RESOLVED that the payments listed in 07/205.4 are to be paid.

- 07/205 Assets – Provision/Maintenance**
 07/205.1 Play Area inspection by Wicksteed is now confirmed on 15 Aug 17.
 It was reported that play area is overgrown. Fergusons cut the hedges once a year.
 07/205.2 Hedges in Fuller Close Play Area – email from HDC Cllr J White who received a letter from the resident.
 PC agreed to instruct Fergusons to do one cut of these hedges. Needs to be done fairly quick.
 Chairman will respond to Jim White.
- Proposal:** Proposed by Councillor GS, seconded by Councillor JR, all in favour and it was Carried
RESOLVED to do so.
Note since meeting: Fergusons instructed.
 It was also agreed to get a quote for 3 cuts a year by the times specified by PC.
- 07/205.2 Monthly Ferriman Road Play Area's Inspection for Jun 17 carried out by Cllr SFdS, a hard copy filed.
 07/205.3 War memorial, further update
 Article will go into Hunts post with the photo when it's complete. Cllr GS is doing a history report.
 Cllr RJ volunteered to help.

07/206 Highways, footpaths, byways, gritting bin, trees, etc



- 06.1 Overgrown hedges alongside Church Lane and Cockway Lane and other issues
- 1) Overgrown hedge Church Lane (on the right-hand side when you are approaching the church). Write to the resident. 1 Thrapston Road, Mr & Mrs Lawrence. Letter posted on 12 Jul 17 – It was agreed to further write to the resident. It was noted that the vegetation, growing from the property over Church Lane, was cut, but not enough has been done to clear the lane of this vegetation and further work needs to be done to cut it back to the fence line to the height of the street lamp. This lamp is paid for by The Parish Council to illuminate Church Lane and is currently obscured. It was agreed that Cllr SFdS will draft a letter.
Note since meeting: Letter posted to 1 Thrapston Rd on 24 Jul 17. Clerk
 - 2) It was noted that bushes by John Blatch house are overgrown. Cllr SFdS will approach the resident. SFdS
 - 3) It was reported that hedges and bushes by the new built house at Little Cotes, which is currently under construction, are overhanging and obstructing the footpath. Clerk to report to HDC. Clerk
 - 4) Overgrown hedges at Royston Avenue by the house behind the telephone box, belongs to Luminus, Housing association. Clerk to write and report the overhanging hedges to Luminus. Clerk
 - 5) Cockway Lane – Cllr GS reported that this hedge belongs to Highways. Clerk to report. Clerk
 - 6) Long Lane – Cllr SJR reported that this belongs to Highways. Clerk to report. Clerk
 - 7) Hedges on Ferriman Road overlooking the community field – PC agreed that Spaldwick Parish Council are unable to assist to cut back vegetation at the rear of the property. It was agreed to accept that hedges growing outside the property on The Open Space are PC responsibility and if they are: SFdS
 - 2 or more mostly evergreen or semi-evergreen trees or shrubs
 - over 2 metres tall
 - affecting enjoyment of residents' home or garden because it's too tall
 Then the height of these trees could be reduced; but The Parish Council cannot enter the property to cut back the growth. Clerk
- 07/206.2 Horses in Bury Close, Spaldwick – broken wooden kissing gate reported CCC long ago, no update.
- 07/206.3 Belton's Hill vegetation cut back, further outcome – Cllr SFdS chased but no outcome yet.
- 07/206.4 Loosened kerbs as you come of the off slip eastbound from A14 to Thrapston Rd, reported to Highways. Clerk
- 07/206.5 Cllr Robinson reported potholes in Thrapston Rd where the road splits westbound towards A14 slip fly over. To monitor. All
- 07/206.6 Thrapston Rd little bridge over the brook and beyond the bridge travelling westbound on the left – there is an issue of vehicles pulling in and parking on the verge causing damage - reported to Highways Officer K Brocket who suggested he will check with his manager to see if there is any other enforcement CCC could offer. Clerk
- 07207 Adoption of Telephone box, agreement signed**
- 07/207.1 Email received on Thu 20 Jul 17 re: The Notice to be put on the Telephone box stating that BT is no longer responsible for it.
 Repair works not carried by BT as agreed. Clerk to chase. Clerk
Note since meeting: Clerk emailed BT requesting to keep to complete the maintenance works as per agreement before handing the Telephone Box to PC.
 To agree the value at the next PC meeting in Sep for Insurance purposes. Article will go into Spaldwick magazine re: adoption of the Telephone Box. Once the BT telephone box been cleared/repaired and shelves put in it will be book exchange.
- 07/208 Update regarding Community Room**
 Meeting on 12 Jul 17. A hard copy of the plans provided for PC file.
 PC asked for 25 years lease. PC will take over the booking procedures for the community room. Electronic diary could be used but access to people not using internet facilities has also to be provided. Details will have to be agreed including public liability, caretaker, cleaner. Assets will have to be added onto PC assets list. A bill for electricity. PC is awaiting the response from Educational authority. No parking is available.
- Proposal: Proposed by Councillor SFdS, seconded by Councillor SJR, all in favour and it was Carried RESOLVED that Public Liability to be checked with PC insurance.**
- 07/209 **Community Highways Volunteering Scheme and Community Flood Group, update from Cllr Harriman**
- 07/209.1 Nothing to report. 
- 07/210 **Good Neighbours Scheme for Spaldwick, Cllr M Robinson**

07/210.1 No update.

07/211 To further discuss the Defibrillator for Spaldwick

07/211.1 Cllr MR has approached an NHS volunteer who will pass on the enquiry.

07/212 Village Hall

07/212.1 No meetings since last time.

07/213 Correspondence, circulated by email prior to the meeting

07/213.1 HDC online survey re: off-street parking.

07/213.2 LHI initiative changes been reported by CCC Cllr IG. The submission date is brought forward to 30 Sep.

07/213.3 Letter from J Blatch re: damage done in church. The church is now going to be locked. PC suggested to contact the police straight away.

07/214 Councillors' questions

07/214.1 None

07/215 Date of the next meeting: Thu 21 Sep 17.

Meeting finished at 9.20pm.

These minutes are considered draft until ratified at the next Spaldwick Parish Council meeting

20/09/2017
Date



Chairman: Steve Fane de Salis