

SPALDWICK PARISH COUNCIL

CHAIRMAN: Steve Fane de Salis

Clerk to the Council: -
Ms Ramune Mimiene
24 Manchester Road
Brampton
Huntingdon
PE28 4QF
01480 535265
clerkspaldwick.pc@gmail.com
www.spaldwickparishcouncil.org.uk/

11 May 2018

Dear Member,

You are hereby summoned to attend the **Annual Parish Council Meeting** which will be held on **Thursday 17 May 2018** at **8pm** at Community Room, **Spaldwick Primary School**, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

05/387 To Receive Apologies and Reasons for Non Attendance

05/388 Elect a Chairman

05/389 Elect a Vice Chairman

05/390 Chairman's Opening Remarks

05/391 Declarations of Interests for Members (Disclosable Pecuniary Interests)

05/392 To Receive and Approve the Minutes of the Parish Council Meeting 19 April 2018

05/393 Matters arising from those Minutes

05/394 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

05/395 Elections – 7 nominations received.

05/396 To note General Power of Competence – Clerk is qualified, need 80% of the Councillors to be elected – PC qualify to use the power when and where needed

05/397 Planning

To consider new planning consultations:

Proposal: Single storey rear extension with parapet detailing and roof lantern, Site Address: 30 Ferriman Road Spaldwick Huntingdon, Reference: 18/00718/HHFUL, received 26 Apr 18, extension provided till 18 May 18

Proposal: AMENDED ACCESS, SITE AREA AND DESIGN OF 2-STOREY EXTENSION Conversion of Outbuilding to annexe with single-storey and two-storey extensions, Site Address: 8 High Street Spaldwick Huntingdon, Reference: 18/00604/FUL, received 1 May 18 – PC submitted comments on 20 Apr 18 and not changing their mind

Consultation: None received in this period.

Determined by planning authority: None.

05/398 Finance

05/398.1 To Approve Year End accounts and AGAR:

05/398.1.1 To sign the Certificate of Exemption

05/398.1.2 To Approve AGAR Part 1 – Annual Governance Statement 2017/18

05/398.1.3 To Approve AGAR Part 2 – Accounting Statements 2017/18

05/398.1.4 To Note Internal Auditor's report and checklist

05/398.2 To approve Year End accounts: Bank Reconciliation, Cashbook, I & E report up to 31 Mar 18

05/398.3 Outcome re: Internet banking, Cllr G Smith

05/398.4 To Consider CIL Spending

05/398.5 Expenditure for approval 17 May 18:

Date	Cheque No.	Payee and Description	Amount
17 May 18	760	R Mimiene, Clerk wages May 18	£186.88
17 May 18	761	HMRC: tax deductions from Clerk's May 18 wages £29.40. Payment to be submitted HMRC is £17.08 (due to overpayment in 2017/18)	£17.08
17 May 18	762	R Mimiene, Expenses on running cost of PC May 18 (mileage £10.80, envelopes £1.20, parking £0.80 and 1 x 1 st class stamp)	£16.35
17 May 18	763	CAPALC membership renewal 2018/19 (does not include GDPR cover)	232.08
		Total:	£452.39

05/399 Update regarding signage on A14 for no HGV's at Spaldwick Service Area, update

05/400 A new General Data Protection Regulation (GDPR) - Personal Data Audit Questionnaire carried. To approve Policy Documents, Consent Forms, Privacy Notice, - *templates circulated to full PC prior to the meeting*

05/401 To approve new Model of Standing Orders issued in Apr 2018 which includes GDPR

05/402 Assets – Provision/Maintenance

05/402.1 Grass cutting season 2018: to consider 3 quotes for grass cutting in the village. To approve the best quote (the current contractor informed PC that he will not be carrying grass cutting after May 2018)

05/402.2 Play Area and Communal Area hedge cutting, outcome

05/402.3 Monthly Ferriman Road Play Area's Inspection

05/402.4 War Memorial, further update by Cllr G Smith

05/402.5 Proposals to reinstate chevron boards which were removed in 2017. Location: Thrapston Road junction to the Little Cote on the bend.

05/402.6 Streetlights

05/403 Highways, footpaths, byways, gritting bin, trees, etc

05/403.1 Off road motorcycles

05/404 To discuss the state of Village Sign, update by Cllr R Johnson

05/405 To discuss the ownership of the Community Room and the running cost

05/406 Community Highways Volunteering Scheme and Community Flood Group, update from Cllr Harriman

05/407 Good Neighbours Scheme for Spaldwick, Cllr M Robinson

05/408 To further discuss the Defibrillator for Spaldwick

05/409 Village Hall

05/410 Website:

05/410.1 To consider linking PC website with Facebook page, Cllr S Jackson-Rimmer

05/411 Correspondence

05/412 To discuss the Pension provision to the Clerk

EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

05/413 To note New Scale points for 2018/19 issued by NALC. Appraisal to be set for July 18.

05/414 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

05/415 Date of the next meeting: 21 Jun 2018 at 8pm at the Community Room

Signed (Clerk) Ramune Mimiene



Date: 11 May 2018