

SPALDWICK PARISH COUNCIL

CHAIRMAN: Steve Fane de Salis

Clerk to the Council: -
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11 October 2018

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 18 October 2018 at 8pm** at Community Room, **Spaldwick Primary School**, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

10/490 To Receive Apologies and Reasons for Non Attendance

10/491 Declarations of Interests for Members (Disclosable Pecuniary Interests)

10/492 To Receive and Approve the Minutes of the Parish Council Meeting 20 September 2018

10/493 Matters arising from those Minutes

10/494 [Public Open Forum](#)

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

10/495 Planning

To consider new planning consultations:

- 1) Proposal: Development of a pair of semi-detached houses on land adjacent to Ivy House Site
Address: Land East Of Ivy House High Street Spaldwick Reference: 18/01365/FUL – received 20 Sep 18 – circle via email asking for further comments. Reminder to email PC, comments by 4 Oct 18.
- 2) Proposal: Alterations and extensions and removal of front dwarf boundary wall with creation of opening for side access. Site Address: 25 Thrapston Road Spaldwick Huntingdon Reference: 18/01731/HHFUL – received 25 Sep 18, PC comments by 16 Oct 18.
- 3) Proposal: Replace existing War Memorial WM4235 with a like for like new War Memorial. Retiring the old War Memorial to Spaldwick Churchyard. Site Address: Cross High Street Spaldwick Reference: 18/01936/FUL

Consultation: None received in this period.

Determined by planning authority:

- 1) 18/01366/LBC | Development of a pair of semi detached houses on land adjacent to Ivy House
LBC NOT NEEDED | 38 High Street Spaldwick Huntingdon PE28 0TD - Withdrawn

10/496 Finance

10/496.1 Internal Auditor's report and checklist, further outcome: Risk Register and Risk Assessment

10/496.2 To note Q2 Accounts for Jul, Aug & Sep 18 including Bank Reconciliation, I & E report and up to date Cashbook

10/496.3 Outcome re: Internet banking, Cllr G Smith

10/496.4 To Consider CIL Spending

10/496.5 Expenditure for approval 18 October 18:

Date	Cheque No.	Payee and Description	Amount
18.10.18	100788	Clerk's wages Oct 18	£65.94
18.10.18	100789	HMRC Tax deductions from Clerk's wages Oct 18	£16.40
18.10.18	100790	Expenses on running cost of PC Sep & Oct 18	£21.69
		Total October expenditure:	£104.03

10/497 General Data Protection Regulation (GDPR) to consider:

10/497.1 Social Media and Electronic Communication Policy

10/497.2 Information & Data protection Policy

10/497.3 List of documents for Retention or Disposal

10/497.4 Subject Access Request Form

10/497.5 Consent Form

10/497.6 Privacy Notice Staff, Councillors and Role Holders

10/497.7 General Privacy Notice

10/497.8 Data Audit Schedule/ Mapping

10/497.9 Cyber Security Checklist

10/497.10 Security Incident Response Policy

10/498 Assets – Provision/Maintenance

10/498.1 Monthly Ferriman Road Play Area's Inspection

10/498.2 To note and consider the outcome after the Annual Play Area Inspection carried by Wicksteed

10/498.3 War Memorial, Planning Application for a new War Memorial submitted to HDC, further update by Cllr G Smith

10/498.4 Outcome re: Chevron boards which were removed in 2017, Thrapston Road junction to the Littlecoats on the bend.

10/499 Highways, footpaths, byways, gritting bin, trees, etc

10/499.1 Footpaths in the village

10/499.2 Overhanging hedges in the village – response from CCC

10/500 To discuss the state of Village Sign, update by Cllr R Johnson

10/501 To discuss the ownership of the Community Room and the running cost: Declaration and Lease received from the solicitors. To sign the paperwork

10/502 Community Highways Volunteering Scheme and Community Flood Group, update from Cllr Harriman

10/503 Good Neighbours Scheme for Spaldwick, Cllr M Robinson

10/504 Village Hall

10/505 Website:

10/505.1 PC website linked with Facebook page, outcome Cllrs S Jackson-Rimmer and J Pope

10/506 Correspondence

10/507 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

10/508 Date of the next meeting: Thu 15 November 2018 at 8pm at the Community Room

Signed (Clerk) Ramune Mimiene



Date: 11 October 2018