

MINUTES

**Spaldwick Parish Council meeting held on Thursday 15 November
2018 at 8.00pm in Spaldwick Community Room**
Chairman Steve Fane de Salis

Present. S Fane de Salis (Chairman), G Smith, R Johnson, S Jackson-Rimmer, I Harriman

18/11/1 To Receive Apologies and Reasons for Non Attendance

Cllrs M Robinson, J Pope

18/11/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)

No declarations of interest

18/11/3 To Receive and Approve the Minutes of the Parish Council Meeting 18 October 2018

Proposal: Proposed by Cllr G.S, seconded by Cllr S.FdS All in favour and it was RESOLVED that the minutes of Spaldwick Parish Council Meeting 18 October 2018 be accepted and signed as a true record of the meeting. Carried

18/11/4 Matters arising from those Minutes

None raised

18/11/5 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

No public present

18/11/6 Planning

18/11/6.1 To consider new planning consultations:

None received in this period

18/11/6.2 Consultation:

None received in this period.

Update: Replace existing War Memorial WM4235 with a like for like new War Memorial. Retiring the old Memorial to Spaldwick Churchyard. Site address: Cross High Street Spaldwick Reference: 18/01936/FUL It was noted that a letter had been received by HDC from the Parochial Church Council of St James, Spaldwick with a number of errors. S.FdeS has responded to this letter pointing out the errors and stating that the old War Memorial would not be reinstated; but would be laid down on land belonging to PCC of St James if permission was granted or land belonging to the Parish Council.

It was also noted that a letter had been received from surviving relatives of Lionel Watson Goodwin stating their support of this planning application.

Cllr G.S then stated that he had received the grant offer.

Proposal: Proposed by I.H and seconded by R.J All in favour and it was RESOLVED that the grant offer should be accepted, signed and returned.

Carried

Determined by planning authority:

None in this period

18/11/7 Finance

18/11/7.1 To review and set Precept for 2019

Proposal: Proposed by G.S and seconded by R.J All in favour and it was RESOLVED that there should be no increase on the Precept; but it should remain the same as 2018 Carried

18/11/7.2 Internal Auditor's report and checklist, further outcome: Risk Register and Risk Assessment Spaldwick Parish Council- in progress

18/11/7.3 Accounts. G.S had checked cash book against bank statement and it was correct.

18/11/7.4 Outcome re: Internet banking, Cllr G Smith - in progress

18/11/7.5 Expenditure for approval 18 October 18:

Payee and Description Amount

Royal British Legion Poppy Appeal Remembrance Day Wreath £18.50

Parish Online £43.20 incl £7.20 VAT

S FdeS Reimbursement for purchase of pipe and fitting for standpipe in Charity Field £89.30 incl £14.85 VAT

Total October expenditure: £151.00

Proposal: Proposed by G.S and seconded by S.J.R All in favour and it was RESOLVED that the payments listed in 18/11/7.5 are to be paid Carried

18/11/8 General Data Protection Regulation (GDPR) to consider:

18/11/8.1 Social Media and Electronic Communication Policy

18/11/8.2 Information & Data protection Policy

18/11/8.3 List of documents for Retention or Disposal

18/11/8.4 Subject Access Request Form

18/11/8.5 Consent Form

18/11/8.6 Privacy Notice Staff, Councillors and Role Holders

18/11/8.7 General Privacy Notice

18/11/8.8 Data Audit Schedule/ Mapping

18/11/8.9 Cyber Security Checklist

18/11/8.10 Security Incident Response Policy In Progress

18/11/9 Assets – Provision/Maintenance

18/11/9.1 Monthly Ferriman Road Play Area's Inspection completed 15.11.18

18/11/9.2 To note and consider the outcome after the Annual Play Area Inspection carried out by Wicksteed - in progress

18/11/10 Highways, footpaths, byways, gritting bin, trees, etc

Chairman noted thanks to residents of 1Thrapston Road for clearing overhanging branches from Church Lane and tidying the Box Hedge.

18/11/11 Community Room.

18/11/11.1 SFdS and M.R met with Headteacher of Spaldwick Primary School. Various items were discussed and it is hoped that the handover will progress smoothly.

18/11/11.2 Letter received from Adlams Solicitors noting change of Solicitor, further update regarding the lease which is now ready to send out for signing.

18/11/12 Vacancy for Clerk

Proposal: Proposed by S.FdeS and seconded by R.J All in favour and it was RESOLVED to proceed to interview for Clerk vacancy. Carried

18/11/13 Correspondence None

18/11/14 Councillors' questions

Please note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

Chairman thanked local residents and R.J for clearing The Green on High Street for the Remembrance Service.

Meeting finished 8.57pm

These minutes are considered draft until ratified at the next Spaldwick Parish Council Meeting

18/11/15 Date of the next meeting: Thu 13 December 2018 at 8pm at the Community Room

Signed Chairman

Date:

