

Spaldwick Parish Council

Chairman Steve Fane de Salis

7 November 2018

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 15 November 2018** at 8pm at Community Room, **Spaldwick Primary School**, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

18/11/1 To Receive Apologies and Reasons for Non Attendance

18/11/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)

18/11/3 To Receive and Approve the Minutes of the Parish Council Meeting 18 October 2018

18/11/4 Matters arising from those Minutes

18/11/5 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

18/11/6 Planning

To consider new planning consultations:

None received in this period

Consultation:

None received in this period.

Determined by planning authority:

None in this period

18/11/7 Finance

18/11/7.1 To review and set Precept for 2019

18/11/7.2 Internal Auditor's report and checklist, further outcome: Risk Register and Risk Assessment Spaldwick Parish Council

18/11/7.3 Accounts

18/11/7.4 Outcome re: Internet banking, Cllr G Smith

18/11/7.5 Expenditure for approval 18 October 18:

Payee and Description Amount

Royal British Legion Poppy Appeal Remembrance Day Wreath £18.50

Parish Online £43.20 incl £7.20 VAT

Total October expenditure: £61.70

18/11/8 General Data Protection Regulation (GDPR) to consider:

18/11/8.1 Social Media and Electronic Communication Policy

18/11/8.2 Information & Data protection Policy

- 18/11/8.3 List of documents for Retention or Disposal
- 18/11/8.4 Subject Access Request Form
- 18/11/8.5 Consent Form
- 18/11/8.6 Privacy Notice Staff, Councillors and Role Holders
- 18/11/8.7 General Privacy Notice
- 18/11/8.8 Data Audit Schedule/ Mapping
- 18/11/8.9 Cyber Security Checklist
- 18/11/8.10 Security Incident Response Policy

18/11/9 Assets – Provision/Maintenance

- 18/11/9.1 Monthly Ferriman Road Play Area's Inspection
- 18/11/9.2 To note and consider the outcome after the Annual Play Area Inspection carried out by Wicksteed

18/11/10 Highways, footpaths, byways, gritting bin, trees, etc

18/11/11 Community Room.

- 18/11/11.1 To note the outcome of the meeting with Headteacher of Spaldwick Primary School Cllr SFdS
- 18/11/11.2 Letter received from Adlams Solicitors noting change of Solicitor

18/11/12 Proposal to consider application for Clerk vacancy Cllr SFdS

18/11/13 Correspondence

18/11/14 Councillors' questions

Please note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

18/11/15 Date of the next meeting: Thu 13 December 2018 at 8pm at the Community Room

Signed Chairman Date: 7 November 2018