

Spaldwick Parish Council

11 January 2019

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 17 January 2019** at 8pm at Community Room, **Spaldwick Primary School**, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

19/01/1 To Receive Apologies and Reasons for Non Attendance

19/01/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)

1/01/3 To Receive and Approve the Minutes of the Parish Council Meeting 13 December 2018

19/01/4 Matters arising from those Minutes

1/015 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

19/01/6 Planning

To consider new planning consultations:

None

Determined by planning authority

19/01/6.1 [3 x 3.6 m rear extension and loft conversion](#) 

21 Ferriman Road Spaldwick Huntingdon PE28 0TQ

Ref. No: 18/02252/HHFUL | Received: Thu 18 Oct 2018 | Validated: Mon 12 Nov 2018 | Status: Refused

Officers report

*Conclusion

The proposed development is not considered to be compliant with the relevant national and local policy as it:

* Is of not of an appropriate scale and design

* Would have a significantly harmful impact upon the character of the dwelling and the character and appearance of the area;

* Would have a significantly detrimental impact upon the amenity of neighbours

19/01/6.2 [Conversion of 2no existing single storey barns into 1 new dwelling](#) 

Barns Long Lane Spaldwick

Ref. No: 18/02476/FUL | Received: Tue 20 Nov 2018 | Validated: Mon 03 Dec 2018 | Status: Withdrawn

19/01/6.3 War Memorial update

19/01/7 Finance

- 19/01/7.1 Internal Auditor's report and checklist, further outcome: Risk Register and Risk Assessment Spaldwick Parish Council
- 19/01/7.2 Accounts
- 19/01/7.3 Outcome re: Internet banking, Cllr G Smith
- 19/01/7.4 Expenditure for approval

Payee Description and Amount

Clerks wages
HMRC
Expenses

19/01/8 General Data Protection Regulation (GDPR) to consider:

- 19/01/8.1 Social Media and Electronic Communication Policy
- 19/01/8.2 Information & Data protection Policy
- 19/01/8.3 List of documents for Retention or Disposal
- 19/01/8.4 Subject Access Request Form
- 19/01/8.5 Consent Form
- 19/01/8.6 Privacy Notice Staff, Councillors and Role Holders
- 19/01/8.7 General Privacy Notice
- 19/01/8.8 Data Audit Schedule/ Mapping
- 19/01/8.9 Cyber Security Checklist
- 19/01/8.10 Security Incident Response Policy

19/01/9 Assets – Provision/Maintenance

- 19/01/9.1 Monthly Ferriman Road Play Area Inspection
- 19/01/9.2 To note and consider the outcome after the Annual Play Area Inspection carried out by Wicksteed

19/01/10 Highways, footpaths, byways, gritting bin, trees, etc

19/01/11 Community Room.

To consider purchase of Vacuum Cleaner and key safe, smart TV, more tables, updating the kitchen, redecoration of the room , new curtains or blinds, cleaning equipment, First Aid Box, a Fire Blanket and a Notice Board

19/01/12. Allotments

To consider use of CIL money to pay for a hard standing area and gates for allotments

19/01/13 Correspondence

19/01/14 Councillors' questions

Please note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

19/01/15 Date of the next meeting: Thu 21 February 2019 at 8pm at the Community Room

Signed Chairman Date: 17 January 2019