

SPALDWICK PARISH COUNCIL

CHAIRMAN: Steve Fane de Salis

Clerk to the Council
Mrs Sarah Cardwell
63 Highfield Avenue
Alconbury Weston
Huntingdon
Cambs
PE28 4JS

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15th February 2019

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 21st February 2019** at **8pm** at Community Room, **Spaldwick Primary School**, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

19/02/16 To Receive Apologies and Reasons for Non-Attendance

19/02/17 Declarations of Interests for Members (Disclosable Pecuniary Interests)

19/02/18 To Receive and Approve the Minutes of the Parish Council Meeting on 17th January 2019


19/02/19 Matters arising from those Minutes

19/02/20 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

19/02/21 Planning


To consider new planning consultations:

- **19/02/21.1** Replacement of windows, restoration of internal lime plaster, laying of pammets, rebuilding of chimney and erection of white picket fence. 

38 High Street Spaldwick Huntingdon PE28 0TD


Ref. No: 19/00001/LBC | Received: Wed 02 Jan 2019 | Validated: Fri 01 Feb 2019 | Status: In progress

(Council views to be received by 27th February)

- **19/02/21.2** Conversion of existing rear outbuilding to garden room and storage area. Internal alterations to utility room, lobby and WC area. Erection of boundary wall. Erection of double garage 

18 High Street Spaldwick Huntingdon PE28 0TD


Ref. No: 19/00013/LBC | Received: Fri 04 Jan 2019 | Validated: Fri 01 Feb 2019 | Status: In progress
(Council views to be received by 26th February)

- **19/02/21.3** [Conversion of existing rear outbuilding to garden room and storage area. Internal alterations to utility room, lobby and WC area. Erection of boundary wall. Erection of double garage.](#) 

18 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/00012/HHFUL | Received: Fri 04 Jan 2019 | Validated: Fri 01 Feb 2019 | Status: In progress

(Council views to be received by 26th February)

- **19/02/21.4** [Development of a pair of semi detached houses](#) 

Land East Of Ivy House High Street Spaldwick

Ref. No: 19/00211/FUL | Received: Mon 04 Feb 2019 | Validated: Mon 04 Feb 2019 | Status: In progress

(Council views to be received by 1st March)

- **19/02/21.5** [Single storey rear extension.](#) 

16 Burton Way Spaldwick Huntingdon PE28 0YY

Ref. No: 19/00283/HHFUL | Received: Thu 14 Feb 2019 | Validated: Mon 18 Feb 2019 | Status: In progress

(Council views to be received by 13th March)

Determined by planning authority:

none

19/02/22 Finance

19/02/22.1 Expenditure for approval 21st February 19:

C and I W Harriman £89.10 Purchase of Henry vacuum
S Fane de Salis £43 Purchase of key lock
S Cardwell £2.25 expenses (missed from last claim)

19/02.22.2 Clerks wages £180.70

HMRC £43.80

Expenses £2.25

19/02/22.3 Cambs ACRE membership renewal- overdue £57.00 subscription for the coming year

19/02/22.4 Cambs County Council invoice for Street Lighting- Street Lighting Energy for Spaldwick Parish Council for the period 01/10/17 to 30/09/18. £54.94. Payment due date: 10/03/2019.

19/02/22.5 Precept confirmation email

Thank you for your Notified Precept of:	£10405
Tax Base for Area (Equated number of Band D Properties)	251
Band D Charge (to cover Local Council Precept)	£41.45

19/02/22.6 Progress Monitoring Form for Grants Officer from Cambs Community Foundation

19/02/23 General Data Protection Regulation (GDPR) to consider:

19/02/23.1 Social Media and Electronic Communication Policy

19/02/23.2 Information & Data protection Policy

19/02/23.3 List of documents for Retention or Disposal

19/02/23.4 Subject Access Request Form

19/02/23.5 Consent Form

19/02/23.6 Privacy Notice Staff, Councillors and Role Holders

19/02/23.7 General Privacy Notice

19/02/23.8 Data Audit Schedule/ Mapping

19/02/23.9 Cyber Security Checklist

19/02/23.10 Security Incident Response Policy

19/02/24 Assets – Provision/Maintenance

19/02/24.1 Monthly Ferriman Road Play Area's Inspection- no action to take until we prepare a painting schedule. Hedges around open space and play area

19/02/24.2 Providers for Playground Inspections (correspondence from David Bracey Play Safety Inspections & Emily at Playforce)

19/02/24.3 Wicksteed Match-Funding caption competition

19/02/24.4 Listing of Spaldwick War Memorial confirmed by Historic England

19/02/25 Highways, footpaths, byways, gritting bin, trees, etc.

19/02/25.1 Track Clearing- responsibility regarding Long Lane following resident contact with SPC and Highways

19/02/26 Community Room

19/02/26.1 To discuss cleaning job applications received & the role

19/02/26.2 Booking process, charges for additional cleaning of the room following a booking, key safe code management, cancellation policy

19/02/26.3 Storage and communal use of resources

19/02/27 Website:

19/02/27.1 Photos of the community room to be added so people can visualize the space and facilities in advance of booking?

19/02/28 Correspondence

19/02/28.1 UK power networks letter

19/02/28.2 Spaldwick News content

19/02/28.3 Cambs County Council Bus Service Information

19/02/28.4 Hunts Forum Annual Conference + AGM invitation

19/02/28.5 Open letter from NALC

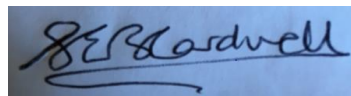
19/02/28.6 Keep Britain Tidy Event

19/02/28.7 Flood Risk & Biodiversity newsletter

19/02/29 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

19/01/30 Date of the next meeting: Thursday 21st March 2019 at 8pm at the Community Room

A blue rectangular stamp containing a handwritten signature in black ink that reads "S. Cardwell".

Signed (Clerk) Sarah Cardwell

Date: 15th February 2019