

Spaldwick Parish Council

11 September 2019

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 19 September 2019** at 8pm at Community Room, **Spaldwick Primary School**, to deal with the following business:

Public and Press are invited to attend

NOTICE and AGENDA

19/09/1 To Receive Apologies and Reasons for Non Attendance

19/09/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

19/09/3 To Receive and Approve the Minutes of the Parish Council Meeting 20 June 2019.

19/09/4 Matters arising from those Minutes.

19/09/5 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes

19/09/6 Planning

To consider new planning consultations:

1. Proposed extension to existing dwelling

The Old Barn 22 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/01470/HHFUL | Received: Sat 20 Jul 2019 | Validated: Wed 31 Jul 2019 | Status: In progress

Observations of Spaldwick Parish Council

Recommend approval because

The application is of an appropriate scale and design and would not have a harmful impact upon the character and appearance of the area

2. Construction of 1 no single-storey affordable dwelling to land to the West of Long Lane Spaldwick

Land West Side Of Long Lane Spaldwick

Ref. No: 19/01595/FUL | Received: Fri 09 Aug 2019 | Validated: Fri 09 Aug 2019 | Status: In progress

3. Conversion of existing rear outbuilding to garden room and storage area. Internal alterations to utility room, lobby and WC area. Erection of boundary wall. Erection of double garage.

18 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/00012/HHFUL | Received: Fri 04 Jan 2019 | Validated: Fri 01 Feb 2019 | Status: In progress. New plans

Determined by planning authority

Proposed conversion of garage to habitable annex including first floor extension

27 Thrapston Road Spaldwick Huntingdon PE28 0TA

Ref. No: 19/00881/HHFUL | Received: Fri 26 Apr 2019 | Validated: Fri 03 May 2019 | Status: Approved

Development of a pair of semi detached houses

Land East Of Ivy House High Street Spaldwick

Ref. No: 19/00211/FUL | Received: Mon 04 Feb 2019 | Validated: Mon 04 Feb 2019 | Status: Approved

19/09/7 Finance

Balance at 10 September 2019 £82,580.32

19/09/7.1 Expenditure for approval

Payee Description and Amount

Y Karl Cleaning of Community Room £30

19/09/7.2 It is proposed to extend the hours of the role of Clerk to SPC to 6 hrs per week to allow for the additional work in running the bookings for the Community Room

19/09/8 General Data Protection Regulation (GDPR) to consider:

19/09/8.1 Social Media and Electronic Communication Policy

19/09/8.2 Information & Data protection Policy

19/09/8.3 List of documents for Retention or Disposal

19/09/8.4 Subject Access Request Form

19/09/8.5 Consent Form

19/09/8.6 Privacy Notice Staff, Councillors and Role Holders

19/09/8.7 General Privacy Notice

19/09/8.8 Data Audit Schedule/ Mapping

19/09/8.9 Cyber Security Checklist

19/09/8.10 Security Incident Response Policy

19/09/9 Assets – Provision/Maintenance

19/09/9.1 Monthly Ferriman Road Play Area Inspection

19/09/9.2 To consider the Annual Play Area Inspection to be carried out by

Wicksteed at a cost of £45 per play area

19/09/9.3 To consider Insurance Renewal by Came and Co:

We have pleasure in confirming the Council's renewal premium as £384.29, including insurance premium tax (IPT) plus our Administration fee of £50.00, giving a total annual premium of £434.29.

This takes into consideration the Council's long-term agreement which expires on 30th September 2021

19/09/9.4. To agree the energy provider for the street lamp in Church Lane Spaldwick following CC decision to no longer act as a go between.

19/09/10 Highways, footpaths, byways, gritting bin, trees, etc

19/09/10.1 Complaint received regarding footpath 13 between Easton and Spaldwick. It is proposed to contact CC asking for them to clear this footpath.

19/09/10.2. Hedges around play area and open space, quotes required from three contractors.
19/09/10.3. It is proposed to lift the crown of the small trees which are the responsibility of PC to allow the grass to be cut underneath.
19/09/10.4 A request has been received from Spaldwick St James PCC asking for financial assistance to upgrade/resurface a footpath in church grounds and install a street lamp.
19/09/10.5 A further request has been received from Spaldwick St James PCC asking for financial help with creating a roadway joining Church Lane to Chandlers.

19/09/11 Community Room.

19/09/11.1. Update regarding curtains and flooring
19/09/11.2. It is proposed to purchase two extra tables to make the number up to six. Approx price £130 each to match existing.
19/09/11.3. It is proposed to purchase a water boiler to replace the boiler which does not work

19/09/12 Parish Council Laptop

Consider replacing the laptop due to very slow response time

19/09/13 Correspondence

19/09/14 Councillors' questions

Please note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

19/09/15 Date of the next meeting: Thu 17 October 2019 at 8pm at the Community Room

Signed Chairman Date: