

**TOWN & POORS CHARITY FIELD MINUTES of the Meeting Thursday 16th April 2020 at 20.48 hrs
(following the Parish Council meeting) by Zoom videoconference (due to social isolating)**

Present: S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, J Pope, S Parfrey, W Burcham

1. **Apologies for Absence:** R Johnson
2. **To approve Minutes of the Charity Meeting on 19th March 2020:** Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Jackson-Rimmer and carried unanimously.
3. **Matters Arising:** None
4. **Finance:**
 - 4.1 **Charity accounts report**
Balance at 12th February 2020: £2424.64
5. **Update regarding gates and fencing-** Cllr S Fane de Salis noted the gates are installed but not yet locked. There is no update yet regarding fencing.
6. **Update regarding planning application for hard standing-** This has been passed from Cllr G Smith to Cllr S Parfrey to work on.
7. **To consider quotes for an area of hard standing-** In progress.
8. **Update regarding an Allotment Association and allotment rules-** The Council thanks Susie and Tony at Beech House for cutting and ploughing the area for the allotments. Cllr R Johnson has provided metal posts to set the corners of the plots. Once these are installed, people could potentially access, although fencing is not yet in place. All plots have been allocated and there is one person on the waiting list.
9. **Correspondence-** Email regarding capacity (allotment association).
10. **Any other business-** Cllr S Fane de Salis proposed the next meeting also be by videocall. Cllr S Parfrey proposed members of the public be able to request the link to join the meeting if they so wish.
11. **Date of the next Meeting – Thursday 21st May 2020**

Meeting finished at 20.57hrs

Minutes to be approved at the next Charity Meeting

Signed Chairman:

Date: