MINUTES

Spaldwick Parish Council meeting held on Thursday 20th June 2019 at 8.00pm in Spaldwick Community Room
Chairman Steve Fane de Salis

Present: S Fane de Salis, S. Jackson-Rimmer, G Smith and one member of the public

19/06/1 To Receive Apologies and Reasons for Non-Attendance M Robinson (Vice Chairman), I Harriman

19/06/2 Declarations of Interests for Members (Disclosable Pecuniary Interests) – NONE

19/06/3 To Receive and Approve the Minutes of the Parish Council Meeting on 16th May 2019
Cllr S Jackson-Rimmer proposed signing and approval of the minutes as a true record of the meeting. Seconded by Cllr G. Smith Carried.

19/06/4 Matters arising from those Minutes None

19/06/5 Public Open Forum
Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

19/06/6 Planning

To consider new planning consultations:

- **19/06/6.1 Proposed two storey and single storey rear extension**
  23 Ivy Way Spaldwick Huntingdon PE28 0UN
  Ref. No: 19/00949/HHFUL | Received: Tue 07 May 2019 | Validated: Tue 07 May 2019 | Status: In progress
  (Council views to be received by 21st June)
  Following discussions, SPC proposed approval of the application based on the fact that it is in keeping with existing properties in the area. Proposed by Cllr S Jackson-Rimmer, seconded by Cllr G Smith and carried unanimously.

- **19/06/6.2 PARISH COUNCIL CONSULTATION – APPLICATION REF. 19/00211/FUL Development of a pair of semi detached houses Land East Of Ivy House High Street Spaldwick The District Council has received further information in connection with the planning application that has been made for the development of the site. This information provides for: 0 Amended site layout plan received**
  (Council views to be received by 21st June)

Following discussions with a representative of the developer it was decided to approve the planning application but it is noted that there were concerns regarding any increase in on-road parking and possible problems with the crossing point in and out of the development. Approval of the application was proposed by Cllr G Smith and seconded by Cllr S Jackson-Rimmer and carried unanimously.

- **19/06/6.3 Retrospective Listed Building Consent Application 19/01122/LBC. The Limes 27 High Street Spaldwick to sign off works to internal toilet, soil pipe and stud walls.**

Following discussions SPC recommends approval, all work being internal or at the rear of the property therefore not effecting the street scene. Proposed by Cllr S de Fane Salis and seconded by Cllr S Jackson-Rimmer and carried unanimously.

Determined by planning authority:

Reference	19/00355/TREE
Alternative Reference	PP-07648921
Application Received	Fri 22 Feb 2019
Address	The Old Rectory Pound Close Spaldwick Huntingdon PE28 0TB
Proposal	G1 2x Elm repollard to previous pollard points, circa 3m T1 1x Cherry reduce crown by up to 3m over caravan bay and cut back from building to ensure 1m clearance, back to suitable pruning points and leaving tree shaped G2 mixed ash, elm and field maple x5 - raise low limbs over public footpath , reduce overhang from rectory garden to suitable growth points and raise over wall to ensure 1.5m clearance. These trees belong to number 6 the pound however we have a letter of consent to carry out th works from the owner
Status	Approved
Decision Issued Date	Mon 13 May 2019
Appeal Status	Unknown

19/06/7 Finance

19/06/7.1 Expenditure for approval 20th June 2019:

Clerk's wages £144.12

HMRC £28.80

Expenses £41.89 (2 trips to Spaldwick & back- maternity form & laptop, ink cartridges)

Approval proposed by Cllr G Smith, seconded by Cllr S Jackson-Rimmer. Carried

19/06.7.2 Invoice SPC-0519 from Y.Karl for Cleaning services Spaldwick Village community room- May 2019. Total: £40.00

Approval proposed by Cllr G Smith, seconded by Cllr S Jackson-Rimmer. Carried

19/06/7.3 Enrolment of Clerk in Pension Scheme (3% minimum contribution)

To be deferred until after Maternity Leave.

19/06/7.4 Wicksteed Annual Inspection- to determine the type of inspection required for the year so a booking can be made.
Recommendation for further information required for the next meeting

19/06/7.5 Expenses from Cllr G. Smith for Spaldwick green & churchyard Mastermap purchased at £22.32

Approval proposed by Cllr S Fane de Salis, seconded by Cllr S Jackson-Rimmer. Carried

19/06/7.6 To approve Internal Audit invoice: £67.20 and report

Approval proposed by Cllr G Smith seconded by Cllr S Jackson-Rimmer. Carried

19/06/7.7 Current Finance Statement as at 31st May 2019 £85,192.16

19/06/8 General Data Protection Regulation (GDPR) various policies to consider.

For consideration at the next meeting

19/06/9 Assets – Provision/Maintenance

19/06/9.1 Monthly Ferriman Road Play Area's Inspection
Hedges are reported to be overgrown and untidy. This work will need to go back out to tender following an unsuccessful arrangement last year. The Chair will speak to Clerk I Harriman about a working party.

19/06/10 Highways, footpaths, byways, gritting bin, trees, etc.

19/06/10.1

A complaint was received regarding the recent filling in at Ferriman Road and the council will raise concerns with the Highways Department.

19/06/11 Community Room

19/06/11.1 Quotes for flooring and curtains

Cllr G Smith is still obtaining further quotes for the carpet and will report at the next meeting.

Cllr S Jackson-Rimmer had obtained several quotes for replacing the curtains with black-out, fire-proof fabric and after discussion it was agreed to award the contract to a local independent curtain maker.

Approval proposed by Cllr S Jackson-Rimmer, seconded by Cllr G Smith. Carried

19/06/11.2 Further Discussion of Defibrillator

Further enquiries into maintenance and security options to be researched for the next meeting.

19/06/11.3 Request to borrow tables from Bowls Club

Agreed and with no charge provided they are returned by 12 noon for a booking.

19/06/11.4 Request from Spaldwick Social Group to have access to the Community room during the day of the fete Saturday 6 July 2019, at no cost.

Agreed provided the room is left clean and tidy at the end of the day.

19/06/12 St. James Church emails- Cllr G. Smith to provide feedback following initial meeting on 31.05.19.

Also update regarding St James Spaldwick - relocation of war memorial.

19/06/12.1

A letter had been received from the Church Buildings Consultant who attended a meeting of the Ely Diocesian Advisory Committee. The DAC does not support removal of the old War Memorial into the churchyard at St James Spaldwick. Cllr G Smith proposed that the Memorial be relocated on village land within the parish.

It was proposed to site the Memorial on the land in front of Stanwell House, Thrapston Road.

Proposed by Cllr G Smith, seconded by Cllr S Fane de Salis. Carried

Discussions will take place with the stone mason as to the exact siting and placement and any Grants available for the works.

19/06/12.2

A request for the Bier to be kept in the Lady Chapel of the Church and remove the sit-on mower, petrol mowers, strimmers and petrol cans to be stored in the shed. Enquiries of the Insurance schedule as to cover for petrol etc for shed storage and the cover of the Bier in the church are to be made.

19/06/12.3

A request the Parish Council gravel the public footpaths in the Churchyard was received, however the Parish Council has no responsibility for public footpaths. It was suggested that the A14 Integration Scheme may be able to help in this instance.

19/06/13 Correspondence (-previously circulated)

19/06/13.1 NALC Chief Executive Bulletin - 10/05/19

19/06/13.2 NALC Chief Executive Bulletin- 17/05/19

19/06/13.3 CAPALC- CCC Innovate & Cultivate funding

19/06/13.4 Cambridgeshire Matters newsletter

19/06/13.5 Cambridgeshire ACRE Rural Affordable Housing Mythbuster Tour 2019

19/06/13.6 CAPALC Bulletin - May 2019

19/06/13.7 NALC Chief Executive Bulletin - 24/05/19

19/06/13.8 NALC Chief Executive Bulletin - 31/05/19

19/06/14 Councillors' questions

Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

19/06/15 Date of the next meeting: Thursday 18th July 2019 at 8pm at the Community Room

Meetings are held on the 3rd Thursday of the month, excluding August.

Meeting closed at 21:18hrs

Signed: Date 16/7/19

Signed (Acting-Clerk) Elaine Woolward
Date: June 2019