

MINUTES

**Spaldwick Parish Council meeting held on Thursday 18th June 2020 at 8.00pm by Zoom video conference call
(due to current ban on social gatherings)
Chairman Steve Fane de Salis**

Present. S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, J Pope, S Parfrey, W Burcham, S. Cardwell (Clerk) and one member of the public

20/06/1 To Receive Apologies and Reasons for Non-Attendance R Johnson

20/06/2 Declarations of Interests for Members (Disclosable Pecuniary Interests) None

20/06/3 To Receive and Approve the Minutes of the Parish Council Meeting on 21st May 2020 (to be signed at a future meeting) - Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Parfrey. Carried unanimously.

20/06/4 Matters arising from those Minutes None

20/06/5 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

- No comments from the member of the public attending the meeting.

20/06/6 Planning

To consider new planning consultations:

20/06/6.1

Reference	20/00899/CLPD
Alternative Reference	PP-08731182
Application Received	Thu 21 May 2020
Address	Beech Barn High Street Spaldwick Huntingdon PE28 0TD
Proposal	Loft Conversion with Velux Windows
Status	In progress
Appeal Status	Unknown
Appeal Decision	

- Noted, to be decided by Huntingdonshire District Council

Determined by planning authority:

20/06/6.2- All noted. It was discussed that HDC had missed the comments submitted by SPC relating to the residential development of 4-6 dwellings, but that conditions (such as the requested footpath) can be put forward at a later date.

- [T1 Multistemmed Silver Birch: Reduce by height by circa 3 metres and laterals by circa 1.5 metres to previous reduction points. Tree has been historically reduced, these works are to maintain size. Tree has low amenity value.](#)

14 Thrapston Road Spaldwick Huntingdon PE28 0TA

Ref. No: 20/00735/TRCA | Received: Mon 20 Apr 2020 | Validated: Mon 20 Apr 2020 | Status: Approved

- [Additional walls to two east bays to outbuilding 1](#)

15 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 20/00576/LBC | Received: Fri 20 Mar 2020 | Validated: Fri 20 Mar 2020 | Status: Approved

- [Residential development 4-6 dwellings](#)

House On The Hill Stow Road Spaldwick Huntingdon PE28 0TE

Ref. No: 20/00458/PIP | Received: Mon 02 Mar 2020 | Validated: Mon 02 Mar 2020 | Status: Approved

- [Reduction in length of lean-to roof and associated reduction on footprint on outbuilding 1 compared to approved plans.](#)

15 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 20/00423/LBC | Received: Wed 26 Feb 2020 | Validated: Tue 10 Mar 2020 | Status: Approved

- [Variation of condition 2 \(Plans\) and 3 \(Materials\) of approved application 16/01634/FUL](#)

Land At 2 To 6 Thrapston Road Spaldwick

Ref. No: 19/02551/S73 | Received: Tue 17 Dec 2019 | Validated: Tue 07 Jan 2020 | Status: Approved

- [Condition information for 17/00556/LBC - Conditions 3, 4, 5, 6, 7 \(i,ii,iii,iv\) 8, 9, 10, 11 and 12](#)

15 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 17/80309/COND | Received: Wed 20 Dec 2017 | Validated: Wed 20 Dec 2017 | Status: Condition Reply

20/06/7 Finance

20/06/7.1 To note: Account balance at 12.06.20: £85,768.23. - noted

20/06/7.2 To note: Internal audit still to be completed. AGAR to be signed at the July meeting (wet signature required) for return to the external auditor by deadline of July 31st. All policies and procedures also to be reviewed and approved at the July meeting of the Council – Clerk confirmed the internal audit is now in progress. Cllr S Fane de Salis requested Councillors review policies in advance of meeting for comment.

20/06/7.3 To note CCC Village Maintenance contribution 2020/21 Spaldwick- £498.13- Council to confirm acceptance of amount and Clerk to raise invoice accordingly- The amount is in line with previous years. Council confirmed amount and Clerk to raise required invoice.

20/06/7.4 Update regarding viewing access for Clerk for the bank accounts to be able to monitor payments independently- Cllr G Smith has an appointment on Monday to arrange this (and also redirect bank statements to the Clerk's home address)

20/06/7.5 To consider SLCC annual membership for the Clerk at a cost of £150 (£10 Joining fee for new/lapsed members and £140 full year subscription)- It was discussed that the previous Clerk was a member. Cllr S Fane de Salis proposed payment of the membership in the hope that Sawtry Parish Council (who the Clerk is also employed by, might also make a contribution). Seconded by Cllr G Smith and carried unanimously.

20/06/7.6 To consider renewal of ESPO electricity contract- Cllr S Fane de Salis proposed renewal so the Council can continue to receive the best rates; seconded by Cllr S Parfrey and carried unanimously.

Expenditure for approval 18th June 2020:

20/06/7.7 Clerk's wages: £288.24 (S. Cardwell: £230.64, HMRC £57.60)- Cllr G Smith proposed payment; this was seconded by Cllr S Parfrey and carried unanimously.

20/06/7.8 A. Stancombe Fencing Contractors Ltd- Fencing, water piping and tanks invoice for allotments- £6094.80- Cllr G Smith proposed payment; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.

20/06/7.9 Payment to Susie Tory for fuel and out of pocket expenses of £50 towards preparing the field for the allotments-- Cllr S Fane de Salis explained that a plough was purchased to help the Council with preparing the field for the allotments and proposed payment; this was seconded by Cllr J Pope and carried

unanimously.

- 20/06/7.10** Signs of the Times Invoice for Community room sign- £70.97- Cllr S Parfrey proposed payment; this was seconded by Cllr G Smith and carried unanimously.
- 20/06/7.11** To note: grass cutting payment of £416.66 due to S Y Webb on 1st July, from contract approved in March (Payments also made 1st May and 1st June but omitted in error from previous two agendas. Cllr G Smith noted that a good job was being done. Cllr S Fane de Salis explained that the contractor's machinery used to cut a section of grass near the A14 has broken down (and cannot yet be repaired) but they are using alternatives for the meantime.
- 20/06/7.12** CAPALC Councillor training invoice - £150- Cllrs S Parfrey and W Burcham will attend training on 4th July. Cllr G Smith proposed payment; this was seconded by Cllr S Parfrey and carried unanimously.

20/06/8 Assets – Provision/Maintenance

- 20/06/8.1** Monthly Ferriman Road Play Area's Inspection – currently closed due to social distancing. Update from Clerk regarding repainting of the equipment- The park had been unlocked ready for repainting but this will not commence until w/c 29th June now so is again locked. Cllr S Jackson-Rimmer will unlock when access is required.
- 20/06/8.2** To discuss removal of larger root stumps from hedging removed on Fuller Close- The Council noted that residents have spent hours working in the playpark. Cllr R Johnson will use machinery to remove the larger roots in the coming weeks.

20/06/9 Highways, footpaths, byways, gritting bin, trees, etc.

- 20/06/9.1** Issue of motorcyclists using byways during winter months- signs require updating to prevent this- update from Cllr Fane de Salis- still no response received. Clerk to chase.
- 20/06/9.2** Discussion regarding the location of the Bus Stop on High Street (issue of parked vehicles) & the suggestion to add an additional stop on Stow Rd- update from Cllr Johnson- Extra sign to be positioned on the roadside at 41 Stow Road (by the footpath access)- Clerk to contact relevant authority.
- 20/06/9.3** Update regarding dog poo bag dispensers from Cllr Jackson-Rimmer- Approval has been granted for installation in the field. A 100cm deep hole is now required. Cllr S Jackson-Rimmer to get confirmation of the exact position for the landowner & also quotation for the hole to be dug.
- 20/06/9.4** A14 diversion- update regarding the situation- the two-night diversion has led to the below damage.
- 20/06/9.5** To discuss damage to the bridge over the brook on Thrapston Road- Cllr S Fane de Salis explained that the parapet has moved leaving a gap between the road surface and the parapet; he has reported this to the County Council.

20/06/10 Community Room

- 20/06/10.1** PAT Testing update from Cllr Pope (deferred while not in use)- no update.
- 20/06/10.2** Update from Cllr Pope regarding timers for radiators in the Community room (deferred while not in use)- no update.
- 20/06/10.3** Further Discussion of Defibrillator- update from Cllr Parfrey- The Community Heartbeat Charity (a distributor of defibrillators to Parish Councils), has provided details of two models for purchase and ongoing management. He outlined the costs of the two models and the options for maintenance, installation, training. The type of cabinet, security and location are still to be discussed- Cllr S Parfrey to confirm further details to report to the Council at the July meeting.

20/06/11 Update regarding official domain email addresses for the Council from Cllr Pope- deferred until next meeting.

20/06/12 Any items for the next edition of Spaldwick News- none.

20/06/13 Correspondence (-previously circulated)- All noted.

- 20/06/13.1** 3000 Trees Cambridge & Ely - Parish planting - 19/05/20
- 20/06/13.2** Coronavirus COVID-19 Member Briefing 18th May- 19/05/20
- 20/06/13.3** Chief executive's bulletin- 25/05/20
- 20/06/13.4** CAPALC- Councillor Training - 20/05/20
- 20/06/13.5** Active Holiday Clubs for Children- 08/06/20
- 20/06/13.6** Neighbourhood Planning Update- 11/06/20

20/06/13.7 CAPALC June bulletin- 12/06/20

20/06/13.8 CAPALC Chief Executive bulletin- 12/06/20

20/06/13.9 CAPALC Chief Executive bulletin- 12/06/20

20/06/13.10 Compilation of NALC Correspondence- 12/06/20

20/06/14 **Date of the next meeting: Thursday 16th July 2020 at 8pm-** to be held remotely via Zoom unless
the current situation changes

Signed:

Chairman

Date: