

**SPALDWICK PARISH COUNCIL**  
**CHAIRMAN: Steve Fane de Salis**

**Clerk to the Council**  
Mrs Sarah Cardwell  
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11<sup>th</sup> September 2020

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Thursday 17<sup>th</sup> September 2020 at 8pm**. In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) this meeting will be held **remotely** by Zoom videocall. **Public and Press are invited to attend-** Meeting ID: 785 9065 1467 Passcode: 8KfWu5  
<https://us04web.zoom.us/j/78590651467?pwd=VGtMNWhNWDhUT0piOHZCK2gwZXg3QT09>  
Meeting ID: 711 2786 6705 Passcode: 8KfWu5  
<https://us04web.zoom.us/j/71127866705?pwd=a2haZ3ZVdjFMa1lzRkcvL2l2Sy9OQT09>

**NOTICE and AGENDA**

**20/09/1 To Receive Apologies and Reasons for Non-Attendance**

**20/09/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)**

**20/09/3 To Receive and Approve the Minutes of the Parish Council Meeting on 10<sup>th</sup> August 2020** (to be signed at a future meeting)

To note: Numbering error on minutes of 16<sup>th</sup> July 2020 meeting (16/07/9 should read 20/07/9 etc.)

**20/09/4 Matters arising from those Minutes**

**20/09/5 Public Open Forum**

*Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman’s discretion. This part cannot be longer than 10 minutes per item.*

**20/09/6 Planning**

To consider new planning consultations:

**20/09/6.1**

Reference	20/00289/OUT
Alternative Reference	
Application Received	Fri 07 Feb 2020
Address	Land South Of 14 High Street Spaldwick
Proposal	Proposed erection of detached bungalow at the rear of 14 High Street Spaldwick.
Status	In progress

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Appeal Status	Unknown
Reference	20/00289/OUT

Determined by planning authority:

**20/09/6.2**

- **Removal of existing fireplace surround**

38 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 20/00108/LBC | Received: Sat 18 Jan 2020 | Validated: Mon 03 Feb 2020 | Status: Approved

- **Conditional Information for 19/00012/HHFUL and 19/00013/LBC: C3 and C4 (Roof), C5 (Doors/Windows), C6, C7, C8, C9, C11 (Material Samples), C10 (Electric Gate)**

18 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/80386/COND | Received: Thu 05 Dec 2019 | Validated: Tue 10 Dec 2019 | Status: Condition Reply

- **G1 Limes : Raise over drive to 3 metres. To allow clearance over driveway.**

The Old Rectory Pound Close Spaldwick Huntingdon PE28 0TB

Ref. No: 20/01299/TREE | Received: Fri 10 Jul 2020 | Validated: Fri 10 Jul 2020 | Status: Approved

- **T1 Elm (driveway): Re pollard. Mature tree historically and regularly pollarded to prevent stem failure. T2 and T3 Limes (adjacent outbuilding): Raise crowns to circa 4m and remove sucker growth. Maintenance to allow clearance beneath trees. T4 Cherry: Reduce crown by circa 2m to shape. Small ornamental tree adjacent to patio. Works to maintain size. T5, T6, T7 and T8 Limes (East boundary): Raise crowns to circa 3 metres. Maintenance to allow clearance beneath trees.**

Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH

Ref. No: 20/01240/TREE | Received: Fri 10 Jul 2020 | Validated: Fri 10 Jul 2020 | Status: Approved

**20/09/6.3** To respond to NALC Planning for the Future White Paper questionnaire.

**20/09/6.4** Highways- Planning for Future: Planning White Paper - to consider the consultation documents and submit responses on behalf of your Town or Parish Council

**20/09/7 Finance**

**20/09/7.1** To note: Account balance at 28.08.20: **£76,205.64.**

**20/09/7.2** To note receipt of CCC Village Maintenance contribution 2020/21 Spaldwick- **£498.13.**

**20/09/7.3** Update regarding viewing access for Clerk for the bank accounts to be able to monitor payments independently.

**20/09/7.4** To note and approve: VAT reclaims to be submitted by Clerk for 2018-2019- documents circulated.

**20/09/7.5** To note renewal of ESPO electricity contract- payment to be made.

**20/09/7.6** To note and approve: Income and expenditure against the budget (file circulated).

**20/09/7.7** To note and approve: Community room receipts and payments document for Q1 (circulated).

**20/09/7.8** To note and approve Q1 financial reconciliation (circulated).

**20/09/7.9** To note CIL spending (item deferred from July meeting-document circulated accordingly).

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**20/09/7.10** To agree internal auditor for 2020/2021 (Currently M. Williamson)

**Expenditure for approval 17<sup>th</sup> September 2020:**

**20/09/7.11** Clerk's wages (July – September including expenses of £21.84 for travel and stamps): **£670.38**, (S. Cardwell: £540.78, HMRC £129.60)

**20/09/7.12** Mijan invoice 525 for Internal audit **£70.00**

**20/09/7.13** Additional Grasscutting for Fuller Close agreed at last meeting **£66.00** balance remaining until the end of the season

**20/09/7.14** Invoices 1274 & 1301 from Cambridgeshire Garden & Property Maintenance for dog bag post installation- 2 x £65.47= **£130.94** total

**20/09/7.15** SLCC membership payment - Clerk to be reimbursed the **£150.00** (subscription cost previously approved in July)

**20/09/7.16** Renewal of insurance (currently within 3 year agreement in place until September 2021). Updated documents circulated with agendas– **£365.33**- renewal due by 1<sup>st</sup> October

**20/09/8 Assets – Provision/Maintenance**

**20/09/8.1** Monthly Ferriman Road Play Area's Inspection – to note: stumps around the play area have now been removed by Cllr R. Johnson

**20/09/8.2** To discuss future areas for grass-cutting on Fuller Close

**20/09/9 Highways, footpaths, byways, gritting bin, trees, etc.**

**20/09/9.1** Issue of motorcyclists using byways during winter months- signs require updating to prevent this- HDC investigating, Clerk to provide update.

**20/09/9.2** Discussion regarding the location of the Bus Stop on High Street (issue of parked vehicles) & the suggestion to add an additional stop on Stow Rd- update from Clerk.

**20/09/9.3** Update regarding dog poo bag dispensers from Cllr Jackson-Rimmer

**20/09/9.4** To discuss the LHI scheme (upcoming deadline- Sunday 27<sup>th</sup> September 2020)

**20/09/9.5** To note: Confirmation of highways report: Footpath 15, Spaldwick- footpath from the bridge going North ( at least 700 metres) & South from the bridge To the concrete road is either overgrown with weed or crops which means the FP is not passable or missing- needs cutting.

**20/09/9.6** Renewal of the Huntingdonshire Dog Control PSPO- online survey can be completed on behalf of the Parish Council- Consultation will remain open until 30 September 2020

**20/09/9.7** Highways Community Gritting Scheme applications for Winter 2020 – 2021- volunteers are requested if anyone would like to join the scheme more information can be obtained from their webpage- completed forms to be received by 31<sup>st</sup> October 2020

**20/09/9.8** Road Verge Management Enquiry from The Flood Risk and Biodiversity Team at Cambridgeshire County Council- to consider whether the Parish would like to trial a new cutting regime for protected road-side verges.

**20/09/9.9** Update regarding locked gates on some of the Byways around Spaldwick, (Long Lane and Cockway Lane)

**20/09/10 Community Room**

**20/09/10.1** To discuss reopening of the Community Room

**20/09/10.2** PAT Testing update from Cllr Pope (deferred while not in use).

**20/09/10.3** Update from Cllr Pope regarding timers for radiators in the Community room (deferred while not in use).

**20/09/10.4** Further Discussion of Defibrillator- update from Cllr Parfrey

**20/09/11** Update regarding official domain email addresses for the Council from Cllr Pope

**20/09/12** To discuss Accessibility Statement which is required from 23.09.20 and changes going forward.

**20/09/13** The Local Electricity Bill's Reintroduction- to consider whether SPC would like to support the bill

**20/09/14** Any items for the next edition of Spaldwick News


**20/09/15** **Correspondence** (-previously circulated)

**20/09/15.1** CAPALC: Chief Exec Bulletin - 3rd August 2020

**20/09/15.2** CAPALC: For Circulation August Bulletin - Funding Streams, Website Accessibility and Training Sessions

**20/09/15.3** CAPALC: **!!READ NOW!!**- Amendments to Temporary Regulations 2020 - L01-20 Local Authorities and Police and Crime

**20/09/15.4** CAPALC: Chief Exec Bulletin - 10th August 2020

**20/09/15.5** CAPALC: Time Critical  - Planning White Paper Consultations

**20/09/15.6** Time Critical - Planning White Paper Consultations - Additional Information

**20/09/15.7** CAPALC: Planning Webinars - Delivered via Zoom

**20/09/15.8** BMI Can Do It: Join the movement- 13<sup>th</sup> August

**20/09/15.9** CCC Highways: Community Gritting Scheme applications for Winter 2020 – 2021

**20/09/15.10** HDC: Planning for Future: Planning White Paper

**20/09/15.11** CCC Flood Risk and Biodiversity Team: Road Verge Management Enquiry

**20/09/15.12** Power for People: Update: The Local Electricity Bill's Reintroduction

**20/09/15.13** NALC Chief Exec Bulletin - 17/8/20

**20/09/15.14** Update from the Acting Police and Crime Commissioner: Parish, Town and City Council briefings [OFFICIAL]- 21/08/20

**20/09/15.15** Changes to Local Bus Services- 24/08/20

**20/09/15.16** CAPALC- UPDATE - Salary Award for 2020/2021 & NALC legal Briefing- 28/08/20

**20/09/15.17** NALC Chief Exec Bulletin - 1/9/20

**20/09/15.18** CAPALC- Training Sessions - September to December 2020- 7/9/20

**20/09/15.19** CAPALC- September Bulletin - Funding Streams, Website Accessibility and Training Sessions- 10/09/20

**20/09/15.20** CAPALC- NALC Session - Leaders talk: Planning for the future- 10/09/20

**20/09/15.21** HDC- Raising awareness of food waste- 11/09/20

**20/09/16** **Councillors' questions**

**20/09/17** **Date of the next meeting:** **Thursday 15<sup>th</sup> October 2020 at 8pm-** to be held remotely via Zoom unless the current situation changes

**Signed (Clerk) Sarah Cardwell**

**Date: 11<sup>th</sup> September 2020**

