

MINUTES

Spaldwick Parish Council meeting held on Thursday 15th October 2020 at 8.00pm by Zoom video conference call (due to current ban on social gatherings) Chairman Steve Fane de Salis

Present. S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, S Parfrey, W Burcham, S. Cardwell (Clerk), County & District Cllr Ian Gardener and seven members of the public

20/10/1 To Receive Apologies and Reasons for Non-Attendance- R Johnson, J Pope

20/10/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- none

20/10/3 To Receive and Approve the Minutes of the Parish Council Meeting on 17th September 2020 (to be signed at a future meeting)- Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Parfrey. Carried unanimously.

20/10/4 Matters arising from those Minutes- none

20/10/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item. – Five parishioners addressed the meeting to voice concerns about traffic and vehicular conduct in the village (item 20/10/9.3). Details were provided regarding instances of speeding, inappropriate parking, navigating blind-spots, failure to give way, driving the wrong way along one-way streets, the potential for damage to be caused to old properties in a conservation area and a recent accident; safety concerns were especially highlighted in relation to school children and users of the bus-stops and public house.

County & District Cllr I Gardener then addressed the meeting. He responded to some of the concerns raised, suggesting the Council could consider a Local Highways Improvement bid, detailing various traffic calming measures implemented in the local area and some guide costings. He also volunteered to arrange for a Highways engineer to visit the site to assess potential traffic calming measures.

Cllr Gardener then went on to update Councillors regarding the following items:

* The recognition that Cambridgeshire has received for its work to respond to the climate change emergency with research being conducted to aid development of its draft Climate Change and Environment Strategy and a vision "to deliver net zero carbon emissions for Cambridgeshire by 2050.

* How the Covid campaign is based around prevention and containing outbreaks to help protect the most vulnerable, highlighting the importance of good hygiene, social distancing and wearing a face covering in various enclosed locations. The County Council are also working on plans to stimulate economic recovery in the local area.

* A pilot scheme is being prepared to stimulate the home care market, encouraging new micro enterprises into the market, generating employment opportunities and facilitating more locally-run, flexible services to suit specific needs.

20/10/6 Planning

To consider new planning consultations:

20/10/6.1

Reference	20/01690/HHFUL
Alternative Reference	PP-09034571
Application Received	Thu 03 Sep 2020
Address	29 Thrapston Road Spaldwick Huntingdon PE28 0TA
Proposal	Single storey rear extension
Status	In progress
Appeal Status	Unknown
Appeal Decision	

(views to be received by 27th October)- Following discussion Cllr S Parfrey proposed Spaldwick Parish

Council recommend approval of the application on the basis it is single storey, proportional to the plot of land and not visible from the road; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.

Determined by planning authority: - both noted.

20/10/6.2

- T1 Elm (driveway): Re pollard. Mature tree historically and regularly pollarded to prevent stem failure. T2 and T3 Limes (adjacent outbuilding): Raise crowns to circa 4m and remove sucker growth. Maintenance to allow clearance beneath trees. T4 Cherry: Reduce crown by circa 2m to shape. Small ornamental tree adjacent to patio. Works to maintain size. T5, T6, T7 and T8 Limes (East boundary): Raise crowns to circa 3 metres. Maintenance to allow clearance beneath trees.

Church House 4 Pound Close Spaldwick Huntingdon PE28 0UH

Ref. No: 20/01240/TREE | Received: Fri 10 Jul 2020 | Validated: Fri 10 Jul 2020 | Status: Approved

- G1 Limes: Raise over drive to 3 metres. To allow clearance over driveway.

The Old Rectory Pound Close Spaldwick Huntingdon PE28 0TB

Ref. No: 20/01299/TREE | Received: Fri 10 Jul 2020 | Validated: Fri 10 Jul 2020 | Status: Approved

20/10/6.3 Update regarding White Paper Planning from Cllr S Parfrey- no further update.

20/10/7 Finance

20/10/7.1 To note: Account balance at 28.08.20: £76,205.64- balance as at 10.10.20 was £75,147.41.

20/10/7.2 To note precept request 2021/22- Councillors to give thought to the budget in advance of next month's meeting, as the precept deadline is Friday 11th December. Budget training for the Clerk also to be added to next month's agenda.

20/10/7.3 To note and approve: Q2 Income and expenditure against the budget (file circulated)- Cllr G Smith proposed approval, seconded by Cllr W Burcham and carried unanimously.

20/10/7.7 To note and approve: Q2 Community room receipts and payments document (circulated)- Cllr G Smith proposed approval, seconded by Cllr S Parfrey and carried unanimously.

20/10/7.8 To note and approve Q2 financial reconciliation (circulated)- Cllr G

Smith proposed approval, seconded by Cllr W Burcham and carried unanimously.

20/10/7.9 Update regarding viewing access for the Clerk for the bank accounts- no further update.

20/10/7.10 To note local government pay deal agreed, backdated to April 2020, is 2.75% increase and an additional days' leave, bringing it up to 22 days for employees with less than 5 years' s service. Clerk currently on 2018 payscale, point 25. This now translates to new scale point 17- noted, backdated calculation to be included next month.

Expenditure for approval 17th September 2020:

20/10/7.11 Clerk's wages (Sept – Oct): **£288.24**, (S.Cardwell: £230.64, HMRC £57.60)- Cllr S Parfrey proposed payment, seconded by Cllr G Smith and carried unanimously. It was also noted that a new tax code has been issued for the Clerk, this has been updated in the PAYE system.

20/10/7.12 To consider renewal of Parish Online annual subscription (£45.00 due by 17th Oct 2020)- Cllr G Smith proposed continuation of the subscription for grass-cutting and LHI use, seconded by Cllr S Parfrey and carried unanimously.

20/10/7.13 To note: overpayment for grasscutting has been made- additional cuts or refund to be agreed- Deferred- Cllr S Fane de Salis to assess the current status of the grass and report back to the next meeting for a decision to be made.

20/10/7.14 Total invoices (**Account 3006069330**: May-Sept invoices for £2.83, £2.93, £2.83, £2.93 & £2.92 totalling **£14.44**. **Account 3006069341**: May-Sept invoices for £6.88, £6.85, £5.32, £6.69 & £6.30 totalling **£32.07**- Clerk confirmed that the most recent invoice totals are **£17.27** and **£38.73**, payment due by 24th October- Cllr G Smith proposed payment, seconded by Cllr S Parfrey and carried unanimously.

20/10/7.15 Reimbursement of Uwe Braun for grass seed purchased for Fuller Close: 2 x £25= **£50**- Cllr S

Jackson-Rimmer proposed payment, seconded by Cllr G Smith and carried unanimously.

20/10/8 Assets – Provision/Maintenance

- 20/10/8.1 Monthly Ferriman Road Play Area's Inspection- Cllr S Fane de Salis to check the play park during the coming week.
- 20/10/8.2 To discuss future areas for grass-cutting on Fuller Close- Cllr S Fane de Salis proposed the grass-cutting specification be revised to include Fuller Close using the online mapping tool, with a view to receiving new quotes for the work. Clerk to arrange updated map.
- 20/10/8.3 Annual inspection reminder has been issued by Wicksteed- £60 unaccompanied, £86 accompanied. Optional additional report at £20 (all prices subject to VAT)- to decide whether to proceed or seek alternative provider- Cllr S Fane de Salis proposed Wicksteed conduct an unaccompanied inspection as they are familiar with the site, seconded by Cllr S Parfrey and carried unanimously; Clerk to arrange.

20/10/9 Highways, footpaths, byways, gritting bin, trees, etc.

- 20/10/9.1 Progress update regarding the issue of motorcyclists using byways during winter months- signs require updating to prevent this- HDC investigating- no further update.
- 20/10/9.2 Progress update regarding the location of the Bus Stop on High Street (issue of parked vehicles) & the suggestion to add an additional stop on Stow Rd- no further update.
- 20/10/9.3 Email received from resident regarding safety concerns and traffic issues within the village; request to consider additional measures that could be taken- Cllr S Jackson-Rimmer informed the Council that she already had a meeting scheduled with County & District Cllr I Gardener regarding this matter. Cllr S Fane de Salis proposed a village-wide review. Cllr S Jackson-Rimmer to follow-up with Cllr Gardener regarding concerns raised by residents during the public forum; Cllrs S Parfrey and S Fane de Salis to assist.

20/10/10 Community Room

- 20/10/10.1 To discuss reopening of the Community Room- Clerk advised that only one hire enquiry has been received since the community room closed due to the current pandemic. Clerk to investigate prices for additional cleaning supplies likely required for re-opening. These and documents previously circulated to be considered at the next meeting.
- 20/10/10.2 PAT Testing update from Cllr Pope (deferred while closed)- deferred.
- 20/10/10.3 Update from Cllr Pope regarding timers for radiators in the Community room (deferred while closed)- deferred.
- 20/10/10.4 Further Discussion of Defibrillator- update from Cllr Parfrey- The East Anglian ambulance Service have been advised that the Council would like to proceed provided funding can be arranged. Cllr S Parfrey has commenced the funding request.

20/10/11 Update regarding official domain email addresses for the Council- Councillors and clerk to contact Cllr S Parfrey and advise devices to be used for accessing the emails.

20/10/12 Update regarding Website accessibility requirements- Clerk advised the template government accessibility statement has been personalized and added to the website. Clerk has attended two webinars on the subject, used a plug-in to test the Spaldwick Parish Council website and the site is partially (AA) compliant. Agendas and minutes are being saved as accessible pdfs now and formatted to aid accessibility. Clerk to provide proposal for action going forward at the next meeting.

20/10/13 The Local Electricity Bill's Reintroduction- to consider whether SPC would like to support the bill- Document previously circulated read out by the clerk. Cllr S Fane de Salis proposed the Clerk write to local MP to say Spaldwick Parish Council is in favour of the bill; this was seconded by Cllr G Smith and carried unanimously.

20/10/14 Any items for the next edition of Spaldwick News- none.

20/10/15 Correspondence (-previously circulated)

- 20/10/15.1 CAPALC: PLANNING FOR THE FUTURE - White Paper consultation (Birketts Solicitors) FREE on Demand webinar- 22nd Sep 2020
- 20/10/15.2 CAPALC: NALC Coronavirus Update- 22nd Sep 2020
- 20/10/15.3 CAPALC: October Training Courses- 23rd Sep 2020

20/10/15.4 CAPALC: Finance Training Sessions - October - December 2020- 23rd Sep 2020

20/10/16 Councilors' questions- Consideration of the cost of an annual Zoom subscription (£119.90, confirmed by Cllr S Parfrey) to assist remote meetings to be added to the next agenda.

20/10/17 Date of the next meeting: Thursday 19th November 2020 at 8pm- to be held remotely via Zoom unless the current situation changes

Meeting closed at 9.09pm.

Signed:

Chairman

Date: