

## MINUTES

### **Spaldwick Parish Council meeting held on Thursday 19<sup>th</sup> November 2020 at 8.00pm by Zoom video conference call (due to current ban on social gatherings) Chairman Steve Fane de Salis**

Present. S Fane de Salis (Chairman), J Pope, S Parfrey, S. Cardwell (Clerk) and six members of the public

**20/11/1 To Receive Apologies** and Reasons for Non-Attendance- G Smith (Vice Chairman), S Jackson-Rimmer, R Johnson and W Burcham

**20/11/2 Declarations of Interests for Members** (Disclosable Pecuniary Interests)- Cllr S Parfrey declared that he is a neighbour to the property referred to in item 20/11/6.1

**20/11/3 To Receive and Approve the Minutes of the Parish Council Meeting on 15<sup>th</sup> October 2020** (to be signed at a future meeting)- Cllr S Parfrey proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Fane de Salis and carried unanimously.

**20/11/4 Matters arising** from those Minutes- none

**20/11/5 Public Open Forum:** Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item - Two members of the public addressed the Council regarding safety concerns in the village, the first relating to pedestrian access into the petrol station and the second in relation to a collapsed building in Long Lane. The first issue will be raised as an agenda item for discussion at the next meeting of the Parish Council and the second has been reported to the County Council (as it is a byway), but has been assessed by them and deemed not an issue in its current state.

#### **20/11/6 Planning**

To consider new planning consultations:

20/11/6.1

PARISH COUNCIL CONSULTATION – APPLICATION REF. 20/02155/FUL

Pair of semi detached houses

Land East Of Ivy House High Street Spaldwick

Council's views to be received by 26<sup>th</sup> November 2020.

- The Council were unable to discuss this item due to the number of Councillors present at the meeting and the need to exclude Cllr S Parfrey due to his declared interests in the item. Clerk to request an extension from the District Council so the application can be discussed at the December Parish Council meeting. The Chairman also reminded those present at the meeting that individual comments can be made directly to Huntingdonshire District Council.

20/11/6.2

PARISH COUNCIL CONSULTATION – APPLICATION REF. 20/02109/HHFUL

Single storey rear extension

7 Littlecotes Close Spaldwick Huntingdon PE28 0UL

Council's views to be received by 26<sup>th</sup> November 2020.

- Cllr S Parfrey proposed approval on the basis that the application is single storey, of an appropriate design and does not have any impact on local character, parking or traffic in the local area; this was seconded by Cllr S Fane de Salis and carried unanimously.

Determined by planning authority:

20/11/6.3

Reference: 20/80178/COND Alternative Reference: PP-08894268

Application Received: Wed 15 Jul 2020

Address: Land East Of Ivy House High Street Spaldwick

Proposal: Conditional information for 19/00211/FUL: C3 (Tree protection plan), C4 (ARBORICULTURAL METHOD STATEMENT), C7 (materials), C8 (Arch details),

Status: Condition Reply Decision Issued Date: Fri 06 Nov 2020 Appeal Status: Unknown

- Noted.

#### **20/11/7 Finance**

20/11/7.1 To note: Account balance at 11.11.20: £75,414.98- noted.

- 20/11/7.2 To approve a budget and precept for 2021/22- precept form to be returned by Friday 11<sup>th</sup> December 2020- Following discussion, Cllr S Fane de Salis proposed that the circulated budget documents should be approved and, in line with these figures, the precept kept the same as last year; this was seconded by Cllr J Pope and carried unanimously.
- 20/11/7.3 Update regarding viewing access for the Clerk for the bank accounts- no further update currently.
- 20/11/7.4 To note: VAT reclaims received £613.06 for 2018/19 and £328.42 for 2019/20- noted.
- 20/11/7.5 Huntingdonshire District Council's next Community Infrastructure Levy (CIL) funding round- bids will need to be submitted to HDC by 14th December 2020- Following discussion, Cllr S Fane de Salis proposed a £20,000 bid be requested as match-funding for the (approximately) £40,000 of hard-standing required for parking at the allotments; this was seconded by Cllr J Pope and carried unanimously. Clerk to complete the required forms and submit the application.
- 20/11/7.6 To consider request from Finding Fitness for funding of £1500 to support their Sports Holiday Club scheme so it can be offered to users for free or minimal costs- after discussions relating to local schemes within the area Cllr S Fane de Salis proposed that the Council decline to support this particular scheme; this was seconded by Cllr J Pope and carried unanimously.
- 20/11/7.7 20/11/7.16 Total invoices- to note: ESPO electricity price increase, as detailed in email circulated, due to the impact of the pandemic. The only documents issued this month are credits to cancel previous invoices (Account 3006069330: Nov £2.83. Account 3006069341: Nov credits for £6.69 & £6.69 totalling £13.38- noted.

### **Expenditure for approval 19<sup>th</sup> November 2020:**

- 20/11/7.8 Clerk's wages (Oct – Nov): **£502.86**, (S.Cardwell: £502.86, HMRC £0.00- (to note: backdated pay of £120.96 for 2.75% pay increase agreed from April 2020 for local government included in total. Following a tax code change, Clerk is under threshold for tax so there is no HMRC payment due and a reclaim is to be made for previous monthly payments)- the figures were noted and Cllr J Pope proposed payment, seconded by Cllr S Parfrey and carried unanimously.
- 20/11/7.9 To note: overpayment for grasscutting has been made- Cllr S Fane de Salis to report on the grass growth in the village following assessment and additional cuts or refund to be agreed based on this information- Cllr S Fane de Salis reported that the grass-growth in the village warranted extra cutting so proposed this be agreed with the contractor; this was seconded by Cllr J Pope and carried unanimously.
- 20/11/7.10 Reimbursement of Sheila and Russel Wallace for grass seed purchased for Fuller Close: £30.99 and £33, also £31.95 for wood stain for repairs to the playpark bench. Total: **£95.94**- Cllr S Fane de Salis proposed that payment of the £63.99 for purchase of grass seed be paid; this was seconded by Cllr J Pope and carried unanimously.  
Cllr S Fane de Salis then detailed how residents of Fuller Close have dismantled, dried and sanded the timber of the bench in the play area before treating it. Photos of the bench were circulated to all Councillors and it was noted what a nice job had been done. Cllr S Fane de Salis proposed payment of the £31.95 for wood stain as reimbursement of materials used for this project; this was seconded by Cllr S Parfrey and carried unanimously.
- 20/11/7.11 RBL donation for poppy wreath for Remembrance Day- recommended donation **£18.50**- Cllr S Fane de Salis proposed payment; this was seconded by Cllr S Parfrey and carried unanimously.
- 20/11/7.12 Reimbursement of **£31.50** to Graham Smith for installation of Allotment noticeboard by Alison Morgan- Cllr S Fane de Salis proposed the payment be made to cover the post and fittings for the noticeboard; this was seconded by Cllr S Parfrey and carried unanimously.
- 20/11/7.13-Zoom subscription- to consider purchase of the first level of paid subscription at a cost of **£119.90** per year- Cllr S Parfrey proposed payment to avoid the multiple interruptions to virtual meetings each month; this was seconded by Cllr J Pope and carried unanimously.
- 20/11/7.14-Clerk to attend budget training through CAPALC at a cost of **£30**- to consider paying for this- Cllr S Fane de Salis proposed payment; this was seconded by Cllr S Parfrey and carried unanimously.

### **20/11/8 Assets – Provision/Maintenance**

- 20/11/8.1 Monthly Ferriman Road Play Area's Inspection- to note: bulbs have been donated to be planted around the play area- The monthly inspection has been completed and the Chairman expressed the Council's thanks to the residents nearby who have donated the bulbs.
- 20/11/8.2 To discuss future areas for grass-cutting on Fuller Close- The Chairman confirmed that the current grass-cutting map is still correct for the purposes of tendering the contract although it was noted that there is approximately another 50m<sup>2</sup> of extra grass in the Ferriman Road playpark and

the brown lines for the old A14/ Willow House are to be removed. Clerk to find 3 contractors for the tender.

20/11/8.3 Annual unaccompanied inspection has been requested- Wicksteed to confirm date in due course- Clerk confirmed the unaccompanied inspection has now been completed, £60 invoice (+VAT) still to be received and costings for potential maintenance.

### **20/11/9 Highways, footpaths, byways, gritting bin, trees, etc.**

20/11/9.1 Progress update regarding the issue of motorcyclists using byways during winter months- signs require updating to prevent this- HDC investigating- Clerk has received confirmation that there is no capital budget remaining for the District Council to fund this currently, but the request will be added to next year's bids for capital funding.

20/11/9.2 Progress update regarding the location of the Bus Stop on High Street (issue of parked vehicles) & the suggestion to add an additional stop on Stow Rd- Clerk has been informed that the Local Highways Officer can arrange the supply and installation of a post for the new bus stop but the Parish Council will need to pay for this; Clerk to request costings.

20/11/9.3 MVAS Flashing Speed Sign. Update after meeting with CCllr Ian Gardiner as part of concerns regarding speeding- The locations for the sign have been assessed and suggested by CCC Highways and were viewed by Cllr S Parfrey. A Local Highways Investment bid could be applied for to cover the costs or the sign could be privately funded by the Parish Council. This was discussed by the Councillors and Cllr S Parfrey proposed purchase by the Parish Council as a means to help resolve an ongoing issue within the village; this was seconded by Cllr S Fane de Salis and carried unanimously.

20/11/9.4 Footpath reports received from M. Ager for discussion by the Council:

- Spaldwick Footpath 12: Field cultivated, path missing - footpath heading towards Easton (direction SSE) has no markings the whole length- M Ager has been corresponding with the County footpaths coordinator about this for an extended period of time with little feedback; the Clerk will also pursue this should there be no further communication received by M Ager before the next Parish Council meeting.
- Long Lane, Spaldwick, (10 metres south of High St.-Unsafe building, barn adjacent and partly encroaching on right of way- Cambs. County Council have closed this issue in their system, stating they have made an assessment and no action is necessary at the current time; they will continue to monitor it though.
- Spaldwick footpath 10: Stile missing just replaced with wire- The stile was broken so removed and replaced with wire. M Ager is currently awaiting an update from CCC who will visit the site.

- The Chairman also noted that he has reported the issue of the rusted white railings of the bridge over the brook to the County Council; these have been cleaned by residents.

### **20/11/10 Community Room**

20/11/10.1 To discuss reopening of the Community Room (documents for consideration circulated by Clerk.)

Hire documents to be approved, actions to be completed prior to re-opening to be agreed and a list of cleaning products to be purchased in line with safety requirements- Deferred as the Community Room cannot yet be re-opened. The Chairman will prepare the Community Room for winter, however (water, heating etc.).

20/11/10.2 PAT Testing update from Cllr Pope (deferred while closed)- deferred.

20/11/10.3 Update from Cllr Pope regarding timers for radiators in the Community room (deferred while closed)- deferred.

20/11/10.4 Further Discussion of Defibrillator- update from Cllr S Parfrey, including grant application- Cllr S Parfrey confirmed that the application has been submitted and that a response is anticipated by the end of April.

20/11/11 Update regarding official domain email addresses for the Council- Cllr J Pope is to look into this.

20/11/12 To approve Website accessibility statement & discuss requirements going forward for compliance- Approved, checks to be conducted quarterly; Clerk working on updating existing documents.

20/11/13 London Luton Airport – Arrival flightpaths - Airspace change consultation to consider whether SPC would like to submit a response to the consultation; emails have been received by residents expressing concerns. To note: It is possible to make comments on the proposals on the

website [https://consultations.airspacechange.co.uk/london-luton-airport/ad6\\_luton\\_arrivals/](https://consultations.airspacechange.co.uk/london-luton-airport/ad6_luton_arrivals/) HDC have advised that individual representations from local communities often carry more weight than a “petition” approach

- Following research Cllr J Pope addressed the Council about the following considerations: the fact that no alternative locations have been proposed; that at 8000ft the planes are still quite high up and maintaining or slowing (not ascending), with windows closed on a quiet night the noise might be comparable to a fan, thus the A14 would likely be the noisier of the two; Luton is on a hill and prone to fog so holding is likely; due to various geographical markers, light aircrafts are likely to continue to fly in the area, these might need to fly at a lower height as a consequence of the proposal and could generate additional noise.

- A member of the public with experience in the industry then addressed the Council to raise the following points: the exit point of the hold (Great Paxton) would likely suffer considerably more noise than Spaldwick and the high frequency (50 decibels) would be audible in the village over the noise of the A14 but would likely be no great discomfort.

It was resolved that there will be no action from Spaldwick Parish Council on the matter.

**20/11/14** Cambridgeshire and Peterborough Minerals and Waste Local Plan - Proposed Main Modifications Consultation- any comments to be submitted- No comments from the Parish Council at present (individuals to consider).

**20/11/15** To consider a request from a resident for a Councillor to monitor and sign-off a weekly litter pick they intend to complete as part of the Duke of Edinburgh award scheme- Cllr J Pope volunteered to monitor the volunteers (assistance with equipment offered from D Stowell); Clerk to pass Cllr Pope’s details to volunteers.

**20/11/16** Any items for the next edition of Spaldwick News- none.

**20/11/17 Correspondence** (-previously circulated)- all noted.

20/11/17.1 CAPALC: For Circulation: October Bulletin- 13<sup>th</sup> Oct 2020

20/11/17.2 Sports Holiday Club Proposal- 14<sup>th</sup> Oct 2020

20/11/17.3 London Luton Airport – Arrival flightpaths - Airspace change consultation- 19<sup>th</sup> Oct 2020

20/11/17.4 AD6- London Luton Airport – Arrival flightpaths – Airspace change consultation- 26<sup>th</sup> Oct 2020

20/11/17.5 Funding Opportunity - British Cycling (Places to Ride: Small Grants Programme)- 3<sup>rd</sup> Nov 2020

20/11/17.6 CAPALC- For Circulation November Bulletin- 5<sup>th</sup> Nov 2020

20/11/17.7 HDC: Consultation on Luton Airport flight paths- 6<sup>th</sup> Nov 2020

20/11/17.8 Police and Crime Commissioner briefings for Councillors: toolkit for encouraging reporting online [OFFICIAL]- 6<sup>th</sup> Nov 2020

20/11/17.9 CCC: Covid 19 Lockdown communications toolkit- 9<sup>th</sup> Nov 2020

20/11/17.10 Youth & Community Coordinator Newsletter-10<sup>th</sup> Nov 2020

20/11/17.11 Letter from Shailesh Vara regarding Local Electricity Bill- 12<sup>th</sup> Nov 2020

20/11/17.12 COVID-19 National Lockdown Update & Information- 12<sup>th</sup> Nov 2020

**20/11/18 Councillors’ questions**

Pedestrian access at the Petrol Station, and discussion of the mobile Post Office van are to be included as agenda items for the December meeting.

**20/11/19 Date of the next meeting:** Thursday 10<sup>th</sup> December 2020 at 8pm- to be held remotely via Zoom unless the current situation changes

Meeting closed at 9.16pm.

Signed:

Chairman

Date: