

## MINUTES

### **Spaldwick Parish Council meeting held on Monday 10<sup>th</sup> August 2020 at 8.00pm by Zoom video conference call (due to current ban on social gatherings) Chairman Steve Fane de Salis**

Present: S Fane de Salis (Chairman), S Jackson-Rimmer, W Burcham, S.Cardwell (Clerk) & one member of the public

**20/08/1** To Receive Apologies and Reasons for Non-Attendance - G Smith (Vice Chairman), R Johnson, J Pope, S Parfrey,

**20/08/2** Declarations of Interests for Members (Disclosable Pecuniary Interests)- none.

**20/08/3** To Receive and Approve the Minutes of the Parish Council Meeting on 16<sup>th</sup> July 2020 (to be signed at a future meeting)- **It was noted that the Code of Conduct approved on the 16<sup>th</sup> July was adopted from Huntingdonshire District Council rather than NALC.** Cllr W Burcham proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Jackson-Rimmer. Carried unanimously.

**20/08/4** Matters arising from those Minutes- (as above).

#### **20/08/5 Public Open Forum**

*Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- no one spoke.*

#### **20/08/6 Planning**

To consider new planning consultations:

- **20/08/6.1 Proposed area of hardstanding to facilitate vehicle entry, turning and parking** 

Land South Of House On The Hill Stow Road Spaldwick

Ref. No: 20/00844/FUL | Received: Mon 11 May 2020 | Validated: Fri 10 Jul 2020 | Status: In progress

- Parish Council application relating to the allotments.

- **20/08/6.2 Proposed erection of detached bungalow at the rear of 14 High Street Spaldwick.** 

14 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 20/00289/FUL | Received: Fri 07 Feb 2020 | Validated: Wed 29 Jul 2020 | Status: In progress

- No comment from the Parish Council, to be left for HDC to decide.

Determined by planning authority:

#### **20/08/6.3**

Reference	20/00899/CLPD
Alternative Reference	PP-08731182
Application Received	Thu 21 May 2020
Address	Beech Barn High Street Spaldwick Huntingdon PE28 0TD
Proposal	Loft Conversion with Velux Windows
Status	Approved
Decision Issued Date	Fri 24 Jul 2020
Appeal Status	Unknown
Appeal Decision	

- Noted.

## **20/08/7 Finance**

**20/08/7.1** To approve updated Fixed Asset register – approved.

**20/08/7.2** Following correction of an error, to Approve AGAR Section 1 – Annual Governance Statement 2019/20- approved and signed.

**20/08/7.3** Following correction of an error To Approve amended AGAR Section 2 – Accounting Statements 2019/20- approved and signed.

**20/08/7.4** Following correction of an error, to sign the Certificate of Exemption (if <£25,000 income & expenditure)- revised commencement date for the exercise of public rights to be agreed- Signed- to be displayed on noticeboard and website in accordance with commencement date for the exercise of public rights set by Clerk/RFO (17<sup>th</sup> August- 28<sup>th</sup> September).

**20/08/7.5** To be completed: Internal Auditor's report and checklist- received 9<sup>th</sup> August and circulated prior to meeting.

**20/08/7.6** To approve amended explanation of variances – attached- approved.

**20/08/7.7** To note documentation for acceptance of the ESPO Electricity Agreement 2020-2024, previously agreed- to be signed and returned- noted. Clerk to arrange for change of address in their system and to sign and return.

**20/08/7.8** To discuss additional grass-cutting in Fuller Close- Cllr W Burcham proposed the additional area be cut until the end of the season at a cost of £99, seconded by Cllr S Jackson-Rimmer and carried unanimously.

## **20/08/8 Correspondence (previously circulated)- noted.**

**20/08/8.1** CAPALC Chief Exec bulletin-13<sup>th</sup> July 2020

**20/08/8.2** CAPALC Seminar on Opening Outdoor Facilities-13<sup>th</sup> July 2020

**20/08/8.3** CAPALC- Parish Councils Carbon Footprinting Tool- -13<sup>th</sup> July 2020

**20/08/8.4** Dissertation surveys on 'Populism', 'Climate Change' and 'CiLCA Qualifications'- 17th July 2020

**20/08/8.5** HDC- Guidance for safe use of council buildings- 17th July 2020

**20/08/8.6** Surface Dressing 2020 Program Update- 17th July 2020

**20/08/8.7** Local Highway Improvement 2021/22 Update- 17th July 2020

**20/08/8.8** CAPALC- NALC Coronavirus Update- 20th July 2020

**20/08/8.9** Cambridgeshire Local Councils Conference 2020 - Save the date- 20th July 2020

**20/08/8.10** UPDATE TO DISCRETIONARY GRANT SCHEME - Support for any small business- 20th July 2020

**20/08/8.11** Surface Dressing 2020 Program Update- 20th July 2020

**20/08/8.12** CAPALC- Chief Exec Bulletin - 20th July 2020

**20/08/8.13** Huntingdonshire District Council: New event available- 23rd July 2020

**20/08/8.14** Chief Exec Bulletin - 27th July 2020

**20/08/8.15** Highway Events Diary - August 2020- 31<sup>st</sup> July 2020

**20/08/8.16** Cambridgeshire Libraries - Revised Library at Home Service accepts new referrals- 3<sup>rd</sup> August

**20/08/8.17** Chief Exec Bulletin - 3rd August 2020

**20/08/8.18** September 2020 Micro Asphalt Program- 5<sup>th</sup> August 2020

## **20/08/9 Councillors' questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision- Local Highway Improvements, grass-cutting and use of the remainder of the allotment field to be included in the September agendas.*

**20/08/10 Date of the next meeting:** Thursday 17<sup>th</sup> September 2020 at 8pm (web meetings to continue as long as required).

Meeting closed at 8.27pm.

Signed:

Chairman

Date: