

## MINUTES

### **The Annual Meeting of Spaldwick Parish Council held on Thursday 16<sup>th</sup> May 2019 at 8.00pm in Spaldwick Community Room Chairman Steve Fane de Salis**

Present: S. Fane de Salis, S. Jackson-Rimmer, J. Pope, CC Cllr I. Gardener, HD Cllr J. White & one member of the public

**19/05/1 Elect a Chairman** S. Jackson-Rimmer nominated S. Fane de Salis, seconded by J. Pope. Carried.

**19/05/2 Acceptance of Office form to be signed** Form signed by S. Fane de Salis (Chairman)

**19/05/3 Elect a Vice Chairman** Following discussions, M. Robinson nominated by S. Jackson-Rimmer and seconded by J. Pope.

**19/05/4 To note: Members interest forms to be reviewed in May 2019** Circulated to all Councillors prior to meeting- Changes to be notified to HDC by Clerk.

**19/05/5 Chairman's Opening Remarks** S. Fane de Salis welcomed everyone to the meeting.

**19/05/6 To Receive Apologies and Reasons for Non-Attendance** M Robinson (Vice Chairman), G Smith, I Harriman, R Johnson

**19/05/7 Declarations of Interests for Members (Disclosable Pecuniary Interests)** None

**19/05/8 To Receive and Approve the Minutes of the Parish Council Meeting on 18<sup>th</sup> April 2019** Cllr J. Pope proposed approval of the minutes, seconded by Cllr S. Jackson-Rimmer. Decision was unanimous. Carried.

**19/05/9 Matters arising from those Minutes** None

#### **19/05/10 Public Open Forum**

*Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.*


Cllr I. Gardener read his annual report (attached to these minutes).

Cllr I. Gardener then left the meeting.

A member of the public raised the fact that the Members of Interest forms need downloading from the District Council website and updating on the Parish Council website as they are out of date- Clerk to action.

#### **19/05/11 Planning**

To consider new planning consultations:

- **19/05/11.1** [Demolish existing house and erect 10no. 3-5 bedroom dwellings with associated parking. New road proposed off of Stow Road](#) 

House On The Hill Stow Road Spaldwick Huntingdon PE28 0TE

Ref. No: 19/00652/FUL | Received: Thu 28 Mar 2019 | Validated: Thu 28 Mar 2019 | Status: In progress

(Council views to be received by 17<sup>th</sup> May)

Following discussions SPC proposed approval on the basis that it is a small amount of sustainable development that will contribute to the economic future of the village. The Parish Council like to see development proposing affordable housing in the village but suggest a footpath on both sides of Stow Road, (up to Mount Pleasant on one side and to link up with the existing footpath on the other side), to allow for a potential increased school-age population. **Proposed by Cllr S. Jackson-Rimmer, seconded by Cllr S. Fane de Salis. Carried. (Cllr J. Pope abstained).**

- **19/05/11.2** [Proposed conversion of garage to habitable annex including first floor extension](#)

27 Thrapston Road Spaldwick Huntingdon PE28 0TA

Ref. No: 19/00881/HHFUL | Received: Fri 26 Apr 2019 | Validated: Fri 03 May 2019 | Status: In progress

(Council views to be received by 30<sup>th</sup> May)

SPC proposed approval on the basis they approved the application previously and there have been no changes made. **Proposed by Cllr S. Fane de Salis, seconded by Cllr J. Pope. Unanimous. Carried.**

**Determined by planning authority:** All noted.

- **19/05/11.3** [Amendment to 18/01764/HHFUL -Additional rear single door to glazed roof link extension. Revised design for top of main large glazed rear opening](#)

8 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/00628/NMA | Received: Tue 26 Mar 2019 | Validated: Tue 26 Mar 2019 | Status: Approved

- **19/05/11.4** [Single storey rear extension.](#)

16 Burton Way Spaldwick Huntingdon PE28 0YY

Ref. No: 19/00283/HHFUL | Received: Thu 14 Feb 2019 | Validated: Mon 18 Feb 2019 | Status: Approved

- **19/05/11.5** [Replacement of windows, restoration of internal lime plaster, laying of pammets, rebuilding of chimney and erection of white picket fence.](#)

38 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/00001/LBC | Received: Wed 02 Jan 2019 | Validated: Fri 01 Feb 2019 | Status: Approved

- **19/05/11.6** [Construction of 4 no single-storey affordable dwellings](#)

Land West Side Of Long Lane Spaldwick

Ref. No: 18/02412/FUL | Received: Thu 08 Nov 2018 | Validated: Tue 26 Feb 2019 | Status: Refused

#### **19/05/12 Finance**

**19/05/12.1 To Approve Year End accounts to March 31<sup>st</sup> 2019 (Quarterly Bank Reconciliations & Cashbook attached)** Approved & signed

**19/05/12.2 To Approve AGAR Section 1 – Annual Governance Statement 2018/19** Approved & signed

**19/05/12.3 To Approve AGAR Section 2 – Accounting Statements 2018/19** Approved & signed

**19/05/12.4 To sign the Certificate of Exemption (if <£25,000)** Signed- to be displayed on noticeboard (and website) in accordance with commencement date for the exercise of public rights set by Clerk/RFO (17<sup>th</sup> June- 26<sup>th</sup> July)

**19/05/12.5 To be completed: Internal Auditor's report and checklist** Clerk confirmed internal audit had been carried out earlier that day, the list completed and signed accordingly.

**19/05/12.6 To review Standing Orders (May 2018)** Council agreed for the Standing orders to be updated as follows: **13 e** A decision as to whether to grant a dispensation shall be made by a meeting of the Council, or committee or sub-committee for which the dispensation is required and that decision is final.

**13 g** Subject to standing orders 13(d) and (f), a dispensation request shall be considered at the beginning of the meeting of the Council, or committee or sub-committee for which the dispensation is required.

**19/05/12.7 To review Financial Regulations (July 2018)-** Reviewed and approved

- 19/05/12.8 To review Model Publication Scheme (updated April 2019)-** Reviewed and approved
- 19/05/12.9 To review Complaints Procedure (dated November 2012)-** Reviewed and approved
- 19/05/12.10 To review Risk Assessment (dated April 2018)-** Reviewed and approved
- 19/05/12.11 To review Code of Conduct (amended 2014) -** Reviewed and approved
- 19/05/12.12 To Agree online banking signatories (Currently Cllrs Fane de Salis, Johnson & Smith) –**  
Reviewed and approved
- 19/05/12.13 To agree internal auditor for 2019/2020 (Currently M. Williamson)-** - Reviewed and approved
- 19/05/12.14 To review insurance cover (AXA policy 1<sup>st</sup> October 2018- 30<sup>th</sup> September 2019) -** Reviewed and approved
- 19/05/12.15 To Consider CIL Spending-** The Council discussed that they have the Allotments and War Memorial in mind. There are no further suggestions currently but they are aware that the money must be spent within five years.

**Expenditure for approval 16<sup>th</sup> May 2019:**

- 19/05.12.16 Clerk's wages (including expenses of £9.18): £162.94**  
**HMRC £38.40** - Approval proposed by Cllr S. Fane de Salis, seconded by Cllr S. Jackson-Rimmer. Unanimous. Carried.
- 19/05/12.17 Invoice SPC-0419 from Y.Karl for Cleaning services Spaldwick Village community room- April 2019. Total: £30.00-** Approval proposed by Cllr S. Fane de Salis, seconded by Cllr J. Pope. Unanimous. Carried.
- 19/05/12.18 Grant request from Playtimes, Spaldwick- enquiry regarding funding available for the forthcoming year, as they are in the process of raising money for some improvements within the setting-** Following discussions the Clerk was asked to contact Playtimes asking them to supply further detail regarding the improvements and also to confirm they have asked other Parishes for funding too.
- 19/05/12.19 CCC invoice- £3184.54 due by 10.05.19 – Confirmation email received on 23.04.19 stating this had been sent to us in error and that a credit note would be issued accordingly-** noted.
- 19/05/12.20 Enrolment of Clerk in Pension Scheme-** Clerk to research %figures and provide feedback.
- 19/05/12.21 Remittance advice for 2019/2020 Parish precept-** noted.
- 19/05/12.22 CAPALC / NALC annual renewal (£257.57 to be paid before 30<sup>th</sup> June 2019) -** Approval proposed by Cllr S. Fane de Salis, seconded by Cllr S. Jackson-Rimmer. Unanimous. Carried.
- 19/05/12.23 Village Maintenance Contribution 2019/20 from CCC for grass cutting (£498.13)- to confirm acceptance of amount.** Noted. Clerk to confirm acceptance of amount.

**19/05/13 General Data Protection Regulation (GDPR) various policies to consider-** Deferred until next meeting.

**19/05/14 Assets – Provision/Maintenance**

**19/05/14.1 Monthly Ferriman Road Play Area's Inspection-** Hedges are overgrown but the equipment ok (some bolts missing but not affecting safety and being monitored). There was broken glass found in the playpark last month; the Parish Council would like to extend their thanks to the person that cleaned it up.

**19/05/14.2 Spaldwick War Memorial- update-** Comments to be sent in time for the meeting on 20<sup>th</sup> May 2019. Following discussions, Clerk to contact and ask advice regarding what the recommendations would be (e.g. safety of laying the memorial on gravel).

**19/05/15 Highways, footpaths, byways, gritting bin, trees, etc. -**Mentioned email circulated regarding Anglian

Water road closures following request from Council.

**19/05/16 Community Room**

**19/05/16.1 Quotes for flooring and curtains-** Deferred to next meeting, still awaiting final quotes.

**19/05/16.2 Further Discussion of Defibrillator-** Deferred- Clerk to research further.

**19/05/16.3 Let's Get Moving Cambridgeshire- discussion of whether SPC would be interested in running any of the activities-** Clerk to contact and offer Community room usage- will then go back on next month's agenda.

**19/05/17 Correspondence (-previously circulated)- all noted.**

**19/05/17.1 NALC Chief Executive Bulletin - 12/04/19**

**19/05/17.2 CAPALC Bulletin – April 2019**

**19/05/17.3 NALC Star Council Awards 2019**

**19/05/17.4 NALC Chief Executive Bulletin - 18/04/19**

**19/05/17.5 NALC Policy E-Briefing PC7-19 – Traffic Commissioners**

**19/05/17.6 NALC Chief Executive Bulletin - 26/04/19**

**19/05/17.7 HDC Customer Portal Launch**

**19/05/17.8 General Protection Office- DPO**

**19/05/17.9 CCC Highways and Street lighting surveys**

**19/05/17.10 Notification E-Mail: Withdrawal of Services for Managing Street Lighting Energy for District and Parish Council Street Lights.**

**19/05/17.11 NALC Chief Executive Bulletin - 03/05/19**

**19/05/17.12 Disability Huntingdonshire letter**

**19/05/18 Date of the next meeting: Thursday 20<sup>th</sup> June 2019 at 8pm in the Community Room**

Meetings held on 3<sup>rd</sup> Thursday of each month, excluding August.

Meeting closed at 21.11pm.

Signed (Chairman):

Date:

## SPALDWICK PARISH COUNCIL ANNUAL PARISH MEETING – 16th May 2019

**Report by Cllr Ian Gardener, County Councillor**

**Outlined below are some of the main areas of my work on the County Council. I am always available to discuss County Council issues with residents or Parish Councils and to try and assist with the issues. I can be contacted on 07970 613498 or by email at [Ian.Gardener@cambridgeshire.gov.uk](mailto:Ian.Gardener@cambridgeshire.gov.uk)**

The make up of the County Council remains the same following the By -Elections in Soham North & Isleham & Trumpington .The Conservatives hold 36 seats, Liberal Democrats 15, Labour 7 and the Independents 3

The new Alconbury and Kimbolton seat covers 30 villages and 24 Parish Councils From Hail Weston in the south, to Great Gidding in the north and out to the County Boundary in the west and the A1 in the east excluding the villages of Southoe & Grafham.

I currently sit on the Highways & Infrastructure Committee and I am the Vice- Chairman of the Pensions & Planning Committee's. I also sit on the Fire Authority where I am the Vice Chairman of the Overview & Scrutiny committee The County Council are relocating from Shire Hall In Cambridge to a new Civic Hub at Alconbury Weald. This will be the Hub of the Hub and spoke model for our offices across the County. Other services will be based in existing office space, which services are going to be based where is yet to be determined.

Smart Energy Grids will provide renewable energy to facilitate the charging of buses,cars and freight and allow for the selling of surplus energy to local customers via power Purchase Agreements. The sites where Smart Energy Grids are being implemented at are St Ives, Trumpington & Babraham Park & Ride Sites.

The County Council has agreed a Plastics Strategy, which is aimed at reducing/removing the Councils use of Single Use Plastics. The Council will influence its supply chain provision of goods and services by setting standards on plastics via procurement.

At the end of 2018 Cambridgeshire Fire & Rescue Service was named as one of the best two performing Fire & Rescue Services of the 14 inspected. The inspectorate found that the service was GOOD across the entire inspection process and is now held as an example to other authorities.

With regard to East West Rail there are 5 proposed routes for the line between Bedford & Cambridge, two of which are to the north of Sandy. The preferred route is the route via Sandy & Bassingbourn as it avoids the route of the Mayors Cam Metro between Cambridge & St Neots.

Ofsted undertook an unannounced two week inspection of Children's Services in January and their report highlighted the fact that the County Council had put the foundations in place to deliver positive change and a much improved service.

To protect services within Cambridgeshire the County Council agreed to increase its proportion of Council Tax by 2.99%, plus an additional 2% for Adult Social Care. This increase is to protect services within Cambridgeshire. No Libraries are being closed in fact 3 new libraries are to be built and 2 new replacement mobile libraries are being delivered.

On completion of the A14 work is expected to commence on the duelling of the A428 between the Black Cat & Caxton Gibbet. The route will the orange route, with Option C for the Black Cat roundabout, which will allow a continuous flow of traffic in both directions.

As your County Councillor I will work with the Parish Council & Residents to address the issues that affect them, such as future Local Highways Initiative Bids, Post 16 Transport, School places etc.

Cllr Ian Gardener  
County Councillor Alconbury & Kimbolton Division