

MINUTES

Spaldwick Parish Council meeting held on Thursday 17th January 2019 at 8.00pm in Spaldwick Community Room

Chairman Steve Fane de Salis

Present. S Fane de Salis (Chairman), G Smith, S Jackson-Rimmer, I Harriman, R Johnson

19/01/1 To Receive Apologies and Reasons for Non Attendance

M Robinson (Vice Chairman), J Pope

19/01/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)

No declarations of interest

1/01/3 To Receive and Approve the Minutes of the Parish Council Meeting 13 December 2018

Amended to show old War Memorial to be rested against the Church wall in a position agreed between all parties

19/01/4 Matters arising from those Minutes

None raised.

1/015 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

19/01/6 Planning

To consider new planning consultations:

No new planning applications

Determined by planning authority

19/01/6.1 3 x 3.6 m rear extension and loft conversion 21 Ferriman Road Spaldwick Huntingdon PE28 0TQ Ref. No: 18/02252/HHFUL | Received: Thu 18 Oct 2018 | Validated: Mon 12 Nov 2018 | Status: Refused

Officers report

*Conclusion

The proposed development is not considered to be compliant with the relevant national and local policy as it:

* Is of not of an appropriate scale and design

* Would have a significantly harmful impact upon the character of the dwelling and the character and appearance of the area;

* Would have a significantly detrimental impact upon the amenity of neighbours

19/01/6.2 Conversion of 2no existing single storey barns into 1 new dwelling Barns Long Lane Spaldwick Ref. No: 18/02476/FUL | Received: Tue 20 Nov 2018 | Validated: Mon 03 Dec 2018 | Status: Withdrawn

19/01/6.3 War Memorial update

Waiting for an update from SPCC- GS to contact DC J. White

19/01/7 Finance

19/01/7.1 Internal Auditor's report and checklist, further outcome: Risk Register and Risk

Assessment Spaldwick Parish Council

19/01/7.2 Accounts GS will make arrangements to view bank statements quarterly

19/01/7.3 Outcome re: Internet banking Cllr G Smith GS to visit Barclays next week

19/01/7.4 Expenditure for approval

Payee Description and Amount

Clerks wages. £175.20

HMRC

Expenses. £2.25

Approved although no separate figure for HMRC

Invoice from SP School to be questioned

Proposal 19/01/12 Allotments -To consider use of CIL money to pay for a hard-standing area and gates for allotments- **Proposed by RJ and seconded by GS, all in favour and it was resolved to transfer £3000 to Charity Field Account to pay for gates, hard standing and fencing.**

19/01/8 General Data Protection Regulation (GDPR) to consider:

19/01/8.1 Social Media and Electronic Communication Policy

19/01/8.2 Information & Data protection Policy

19/01/8.3 List of documents for Retention or Disposal

19/01/8.4 Subject Access Request Form

19/01/8.5 Consent Form

19/01/8.6 Privacy Notice Staff, Councillors and Role Holders

19/01/8.7 General Privacy Notice

19/01/8.8 Data Audit Schedule/ Mapping

19/01/8.9 Cyber Security Checklist

19/01/8.10 Security Incident Response Policy

-Still on agenda for next meeting

19/01/9 Assets – Provision/Maintenance

19/01/9.1 Monthly Ferriman Road Play Area Inspection

19/01/9.2 To note and consider the outcome after the Annual Play Area Inspection carried out by Wicksteed- Agenda item for next meeting

19/01/10 Highways, footpaths, byways, gritting bin, trees, etc

19/01/11 Community Room.

To consider purchase of Vacuum Cleaner and key safe, smart TV, more tables, updating the kitchen, redecoration of the room, new curtains or blinds, cleaning equipment, First Aid Box, a Fire Blanket and a Notice Board

Proposal to purchase a Vacuum Cleaner **-Proposed by SFdS , seconded by SJR, all in favour and it was resolved that IH should purchase a Henry from (Tesco Price less than £100)**

Proposal to purchase a new key safe to enable a change of code, cleaning products and a first aid kit. **-Proposed by SFdS, seconded by SJR, all in favour and it was resolved to approve the proposal.**

Proposal to replace the carpet tiles, curtains and old kitchen cupboards **-Proposed by SFdS and seconded by SJR, all in favour and it was resolved to obtain quotes for the work.**

Proposal to advertise for a cleaner for 1hour per week at £10 per hour **-Proposed by SFdS, seconded by SJR, all in favour and it was resolved to approve the proposal**

19/01/12. Allotments

To consider use of CIL money to pay for a hard-standing area and gates for allotments (See above)

19/01/13 Correspondence

No correspondence

19/01/14 Councillors' questions

Please note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

None.

Meeting finished at 21.00

These minutes are considered draft until ratified at the next Spaldwick Parish Council Meeting

19/01/15 Date of the next meeting: Thu 21 February 2019 at 8pm at the Community Room

Signed Chairman Date: 17th January 2019