

## MINUTES

### Spaldwick Parish Council meeting held on Thursday 18<sup>th</sup> April 2019 at 8.00pm in Spaldwick Community Room Chairman Steve Fane de Salis

Present. M Robinson (Vice Chairman), G Smith, I Harriman, R Johnson

**19/04/1 To Receive Apologies and Reasons for Non-Attendance** S Fane de Salis (Chairman), S Jackson-Rimmer, J Pope

**19/04/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)** None

**19/04/3 To Receive and Approve the Minutes of the Parish Council Meeting on 21<sup>st</sup> March 2019**  
Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting. Seconded by Cllr I Harriman. Carried.

**19/04/4 Matters arising from those Minutes** None


**19/04/5 Public Open Forum**

*Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.*

No members of the public present

**19/04/6 Planning**

To consider new planning consultations:


- **19/04/6.1** [Amendment to 18/01764/HHFUL - Additional single door to the glazed roof link leading into the gable extension. The apex for the glazing is to sit under a slender tie bar rather than meet at a point.](#) 

8 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/00628/NMA | Received: Tue 26 Mar 2019 | Validated: Tue 26 Mar 2019 | Status: In progress

(Council views to be received by 19<sup>th</sup> April)

Following discussions Cllr I Harriman proposed approval of the application based on the fact that it is in line with existing planning approval and would have no detrimental effect. The proposal was seconded by Cllr G Smith and carried unanimously.

- **19/04/6.2** [G1 2x Elm repollard to previous pollard points, circa 3m T1 1x Cherry reduce crown by upto 3m over caravan bay and cut back from building to ensure 1m clearance, back to suitable pruning points and leaving tree shaped G2 mixed ash, elm and field maple x5 - raise low limbs over public footpath, reduce overhang from rectory garden to suitable growth points and raise over wall to ensure 1.5m clearance. These trees belong to number 6 the pound however we have a letter of consent to carry out the works from the owner.](#) 

The Old Rectory Pound Close Spaldwick Huntingdon PE28 0TB

Ref. No: 19/00355/TREE | Received: Fri 22 Feb 2019 | Validated: Wed 13 Mar 2019 | Status: In progress

(Council views to be received by 19<sup>th</sup> April)

Following discussions, approval was proposed by Cllr G Smith based on consent having been received from the owner; this was seconded by Cllr R Johnson and carried unanimously.

- **19/04/6.3** [PARISH COUNCIL CONSULTATION – APPLICATION REF. 19/00211/FUL Development of a pair of semi detached houses Land East Of Ivy House High Street Spaldwick The District Council has received further information in connection with the planning application that has been made for the development of the site. This information provides for: 0 Amended site layout plan received](#)

(Council views to be received by 24<sup>th</sup> April)

In the Parish Council's view, there has been no fundamental change to the previous plans which were rejected. Cllr G Smith proposed rejection of the application based on the fact that objections already raised, still stand; this was seconded by Cllr R. Johnson and carried unanimously.

Determined by planning authority:

- **19/04/6.4** [Single storey rear extension.](#)

16 Burton Way Spaldwick Huntingdon PE28 0YY

Ref. No: 19/00283/HHFUL | Received: Thu 14 Feb 2019 | Validated: Mon 18 Feb 2019 | Status: Approved

Noted.

- **19/04/6.5** [Replacement of windows, restoration of internal lime plaster, laying of pammets, rebuilding of chimney and erection of white picket fence.](#)

38 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/00001/LBC | Received: Wed 02 Jan 2019 | Validated: Fri 01 Feb 2019 | Status: Approved

Noted.

## 19/04/7 Finance

### 19/04/7.1 Expenditure for approval 18<sup>th</sup> April 2019:

**Uwe Braun final invoice for kitchen refit- work agreed last meeting, revised total of £1471.00 includes delivery cost-** Approval proposed by Cllr G Smith, seconded by Cllr R. Johnson. Carried.

**S Fane de Salis-Retiling of the kitchen following removal of units (£36.96 + £17.98)- tiles and adhesive -** Approval proposed by Cllr R. Johnson, seconded by Cllr G Smith. Carried.

**Y Karl- reimbursement of toilet paper costs for Community room- £45.72 -** Approval proposed by Cllr R. Johnson, seconded by Cllr I.Harriman. Carried.

### 19/04.7.2 Clerk's wages £153.73 (TBC following HMRC calculation)-

**HMRC £38.43 (TBC following HMRC calculation)**

**Expenses £9.00-** revised totals of £162.76 (including £9 expenses) and £38.40 following roll-over to new financial year in PAYE system- Approval proposed by Cllr G Smith, seconded by Cllr R. Johnson. Carried.

### 19/04/7.3 Invoice SPC-0319 from Y.Karl for Cleaning services Spaldwick Village community room- March 2019. Total: £40.00-

Approval proposed by Cllr G Smith, seconded by

Cllr I. Harriman. Carried.

**19/04/7.4 Grant request from Playtimes, Spaldwick- enquiry regarding funding available for the forthcoming year, as they are in the process of raising money for some improvements within the setting-** The decision on this item was deferred until the next Council meeting when more Councillors will be present to discuss.

**19/04/7.5 CCC invoice- £3184.54 due by 10.05.19 – awaiting feedback regarding breakdown of costs-** Clerk to clarify that payment cannot be made in time for the requested deadline given that no response has been made regarding a request for clarification of the invoice.

**19/04/7.6 Enrolment of Clerk in Pension Scheme-** Decision to be deferred until the next Council meeting when the Chairman will be present.

**19/04/8 General Data Protection Regulation (GDPR) various policies to consider-** Deferred for discussion at a future meeting

#### **19/04/9 Assets – Provision/Maintenance**

**19/02/24.1 Monthly Ferriman Road Play Area’s Inspection- no action to take until we prepare a painting schedule. Hedges around open space and play area-** Discussion regarding missing nuts on equipment. Following site visit Cllr R Johnson to speak to Cllr S Fane de Salis regarding replacement in accordance with required standards.

**19/02/24.2 Spaldwick War Memorial- update.** Cllr G Smith reported that Cllr Jim White has been in touch with planning. Church method statements and dual application for listed building to run in conjunction with the one currently in. Cllrs G Smith and S Fane de Salis to put in new application next week.

#### **19/04/10 Highways, footpaths, byways, gritting bin, trees, etc.**

**19/04/10.1 Location: Footpath 12 opposite Spaldwick Petrol Station. Crops 40cm in places**  
**Description of fault: Path missing reported a month ago, no update so second raised in case report lost on system-** noted.

**19/04/10.2 New Street Lighting Attachments policy from 1 April 2019-** As of 1 April, to attach any item to a County Council street light (such as a hanging basket, festive lighting, advertising banners, CCTV cameras or public transport information, etc), need to apply for an attachment licence online (a 12-month license for temporary/seasonal attachments or a 5-year licence for permanent attachments.)- noted.

**19/04/10.3 Spaldwick Parish Council - Footpath Report for last 12 months up to 1/4/19 received from Mick Ager, Spaldwick Footpath Coordinator:**  
**Footpath 12 - Bridge /Kissing gates overgrown cleared**

**Way Marker reinstalled** at the location joining of Footpath 6a & 7a.

**Dog Fouling-**Parishioners reminded of their responsibilities.

**3 Shires Way - fallen tree just to the west of Mount Pleasant end gate-**removed within 24hrs

**FP 17 Illegal Motor Cycling behind Spaldwick School-** No further incidents during past 12 months.

- noted. The Parish Council would like to thank Mick Ager for all his efforts over the past 12 months.

**19/04/10.4 Trees bordering on Long Lane- trees along Long Lane have been cut back illegally and the cuttings left as litter along Long Lane. The trees are adjacent to the rear gardens of houses in Burton Way-** The Parish Council would like to remind people not to cut trees on Long Lane (this is County Council property); cutting outside of their boundary is not permitted.

**19/04/10.5 Community Field Access in relation to grass cutting- email received from contractor-** Vehicular access up the side of the gate agreed and payment has been made electronically.

#### **19/04/11 Community Room**

**19/04/11.1 Polling Station Enquiry - 23 May 2019-** an enquiry booking letter and slip to return by post or email in light of the possibility that we may require your premises for the European Parliamentary elections on 23 May 2019- Agreed.

**19/04/11.2 – Hire of the Community room on 29.03.19-** reimbursement agreed following email.

**19/04/11.3 Quotes for flooring and curtains-** Deferred until next meeting as final quotes still to be received.

**19/04/11.4 Further Discussion of Defibrillator-** Deferred until next meeting as Clerk still awaiting feedback from insurance company. If no issues raised by insurers, Clerk to follow-up leads from Cllr M Robinson's research in preparation for next meeting.

#### **19/04/12 3 Shires Security Partnership- Documents for consideration of the Parish**

**Councils- proposal and presentation to be considered.** The Parish Council thanks 3 Shires Security Partnership for their interest and will keep them in mind if they decide to go down this route in the future.

**19/04/13 Salvation Army- Clothing bank request- enquiry regarding the possibility of siting a Salvation Army Clothing recycling bank on Parish Council land-** The Parish Council is unable to help on this occasion as there is no appropriate land to site the bank on.

**19/04/14 Stronger for Longer posters and Super Six leaflets- offer of Stronger for Longer posters and Super Six leaflets to display in local community to support phase 2 of the strength and balance exercise campaign from May 2019-** Following discussions the Council concluded there is, unfortunately, nowhere available to display them.

**19/04/15 Correspondence** (-previously circulated)- all noted.

**19/04/15.1** Cambridgeshire Local Councils - Survey of Councillors 2019

**19/04/15.2** NALC Chief Executive Bulletin - 22/03/19

**19/04/15.3** CCC Highways and Street Lighting Surveys

**19/04/15.4** NALC Chief Executive Bulletin - 29/03/19

**19/04/15.5** Cambridgeshire and Peterborough Minerals and Waste Local Plan -Further Draft  
Consultation

**19/04/15.6** NALC Chief Executive Bulletin - 05/04/19

**19/04/16 Councillors' questions**

*Please, note that no decisions can lawfully be made under this item. Business must be specified, therefore, the Council cannot lawfully raise matters for decision.*

**19/04/17 Date of the next meeting:** Thursday 16<sup>th</sup> May 2019 at 8pm at the Community Room

Signed (Chairman):

Date: