

## MINUTES

**Spaldwick Parish Council meeting held on Thursday 19<sup>th</sup> March 2020 at 8.00pm by Zoom video conference call (due to current ban on social gatherings)  
Chairman Steve Fane de Salis**

Present. S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, J Pope, S Parfrey, W Burcham

**20/03/1 To Receive Apologies and Reasons for Non-Attendance** R Johnson, County Cllr I Gardener

**20/03/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).** None

**20/03/3 To Receive and Approve the Minutes of the Parish Council Meeting 20 February 2020.**

Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting, seconded by S Jackson-Rimmer. Carried unanimously.

**20/03/4 Matters arising from those Minutes.**

**20/03/5 Public Open Forum**

*Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes*

**20/03/6 Planning**

To consider new planning consultations:

[Residential development 4-6 dwellings](#) 

House On The Hill Stow Road Spaldwick Huntingdon PE28 0TE

Ref. No: 20/00458/PIP | Received: Mon 02 Mar 2020 | Validated: Mon 02 Mar 2020 | Status: In progress

Spaldwick Parish Council recommends approval of the permission in principle of 4-6 dwellings at House on the Hill. It is felt that this development is within the built area of Spaldwick and is similar in layout to other small developments along Stow Road. The development is within the garden of a large house and the proposed design of barn style properties around a courtyard matches the rural style of the area. The Parish Council ask that a condition be added to any permission to provide a footpath along Stow Road to link with existing footpaths.

Cllr S Parfrey proposed approval, seconded by Cllr G Smith and carried unanimously.

[Removal of existing fireplace surround](#) 

38 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 20/00108/LBC | Received: Sat 18 Jan 2020 | Validated: Mon 03 Feb 2020 | Status: In progress

Spaldwick Parish Council are happy to recommend approval, this is a modern addition to this listed building and removal could uncover historical fittings, in any case the removal should not cause damage to the building. 3 in favour.

[Reduction in length of lean-to roof and associated reduction on footprint on outbuilding 1 compared to approved plans.](#) 

15 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 20/00423/LBC | Received: Wed 26 Feb 2020 | Validated: Tue 10 Mar 2020 | Status: In progress

Additional details required for verification- deferred.

Determined by Planning Authority

- [Conditional Information for 15/01428/LBC: C2 \(fenestration/external doors\)](#)

15 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 19/80401/COND | Received: Tue 17 Dec 2019 | Validated: Tue 17 Dec 2019 | Status: Condition  
Reply  
Noted

[Proposed garage/carport and associated landscaping and hardstanding](#)

20 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 18/01479/HHFUL | Received: Wed 11 Jul 2018 | Validated: Mon 16 Jul 2018 | Status: Refused  
Noted

- [Proposed garage/carport and associated landscaping and hardstanding](#)

20 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 18/01480/LBC | Received: Wed 11 Jul 2018 | Validated: Mon 16 Jul 2018 | Status: Refused  
Noted

**20/03/7 Finance**

Balance at 3<sup>rd</sup> March 2020: £78,643.98- noted

**20/03/7.1 Expenditure for approval** (Payee, Description and Amount):

**S Webb grass cutting £2499.96 divided into six payments of £416.66 for 10 cuts as previous years-**  
Approval proposed by Cllr J Pope based on the work being done well, seconded by Cllr S Jackson-Rimmer and carried unanimously.

**Y Karl Cleaning of Community Room: £35.00-** Cllr G Smith proposed payment, seconded by Cllr S Jackson-Rimmer, carried unanimously.

**Clerk's wages (2 weeks @ 6hrs per week): £149.07-** Cllr S Jackson-Rimmer proposed payment, seconded by Cllr G Smith, carried unanimously.

**20/03/7.2 Cambs ACRE membership renewal-** to determine whether the annual membership should be renewed at a cost of £57.00.- (to access our telephone/email advice service and download a range of online resources from our website members' area. You'll receive priority invitation to our events/training sessions and have a say in the running of the charity at our Annual General Meeting.)

-Cllr G Smith proposed payment based on Cambs ACRE being a useful organization to contact for information about various Council matters, seconded by Cllr S Jackson-Rimmer, carried unanimously.

**20/03/7.3 CAPALC Membership renewal fee-** to determine whether the annual membership should be renewed. (Affiliation Fee, to be paid before 30th April 2020: **£283.18**. Data Protection Officer Membership Scheme- Optional fee to join the DPO scheme - **£50.00**) - Cllr G Smith proposed payment of the £283.18, seconded by Cllr S Jackson-Rimmer, carried unanimously. It was agreed by the Council that the additional DPO scheme was not required.

Reference was made by Cllr G Smith to the invoice for Cromwell Fire Ltd's test of the Community Room's fire equipment to be discussed under agenda point **20/03/10.4**. He proposed payment, seconded by Cllr S Jackson-Rimmer and carried unanimously.

**20/03/8 Assets – Provision/Maintenance**

**20/03/8.1** Monthly Ferriman Road Play Area Inspection- Cllr S Fane de Salis advised the playpark needs painting.

**20/03/8.2** Playground inspection report by Wicksteed. Play equipment needs to be painted- Although some areas of the park require repainting more urgently than others, it was discussed that it would be preferable for the entire park to be repainted at the same time. Contact made with three companies who will quote for the work.

**20/03/8.3** Website needs to be updated (Cllr names and responsibilities)- Names already updated on website by Clerk. Cllr S Fane de Salis to review list of responsibilities before updated on website.

### **20/03/9 Highways, footpaths, byways, gritting bin, trees, etc**

**20/03/9.1** A resident has raised the issue of motorcyclists using byways during winter months, the signage does not prevent this use; but CCC have indicated that the signs are incorrect and should be changed- Cllr S Fane de Salis to follow-up on initial response received.

**20/03/9.2** Hedges around play area and open space. Members of the public have assisted with removing some of the hedging around the play area after it was agreed to remove the hedging. The cuttings need to be removed and are cleared of roots- Cllr R Johnson to complete the removal, however, it will take some time to complete.

**20/03/9.3** It is proposed to lift the crown of the small trees which are the responsibility of PC to allow the grass to be cut underneath- Cllrs R Johnson and S Fane de Salis to complete.

**20/03/9.4** Update regarding dog poo bag dispensers - Cllr S Jackson-Rimmer advised there will be two dispensers, one near the church and one on Community land. Two galvanized posts are required to fix the dispensers to. It was proposed by Cllr S Jackson-Rimmer to request an invoice be raised by the supplier for the posts before they are dispatched. Seconded by Cllr G Smith and carried unanimously.

**20/03/9.5.** A resident has raised concerns about the location of the Bus Stop on High Street, Parked vehicles cause a problem at this location. A suggestion is to add an additional stop on Stow Road. Update Cllr R Johnson- Deferred to the next meeting in the absence of Cllr R Johnson.

**20/03/9.6.** Fly tipping Beltons Hill, update- reported by Cllr S Fane de Salis and has now been removed.

**20/03/9.7** Streetlight update- ESPO contract with Total confirmed usage was billed in two parts (for one supply). The Council agreed bill to be paid to continue with them (same supplier), given the competitive price.

**20/03/10 Community Room-** Given the current Covid-19 outbreak, all hard surfaces in the Community Room have been suitably cleaned to prevent the spread of germs.

**20/03/10.1** Consider the purchase of an internal notice board- discussed requirement for a basic internal noticeboard for advertising etc. Clerk to find suitable products.

**20/03/10.2** Consider the purchase of an external sign- Discussed a sign to label the Community Room as such. Clerk to seek approval from Cambs County Council.

**20/03/10.3** PAT Testing Update Cllr Pope- deferred to next meeting.

**20/03/10.4** Fire extinguisher test. Update Cllr G Smith- Both extinguishers and blanket tested by Cromwell Fire Ltd and required maintenance completed to cover the next 12 months at a cost of £69.52. Copy of certificate to be sent to Clerk.

**20/03/10.5** Cllr Pope proposes to fit timers to the radiators to prevent them being left on for extended periods- Following review of the available products the Council agreed it was a good idea to fit these to all five radiators in the Community Room. Cllr J Pope to check the type of device required for the individual radiators before purchase. Purchase proposed by Cllr J Pope, seconded by Cllr S Jackson-Rimmer.

**20/03/10.6** Booking for Police and Crime Commissioner Election 07 May 2020- Clerk confirmed elections postponed until next year.

**20/03/11 Correspondence-** All circulated prior to meeting and noted by Councillors.

**20/03/11.1** Changes to Local Bus Services

**20/03/11.2** Coronavirus briefing for Parish and Town Councils

**20/03/11.3** You Said, We Listened - Healthy Open Spaces Strategy: Update

**20/03/12 Councillors 'questions**

Please note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

-Cllr S Jackson-Rimmer noted that painting at the junction near the village green had been completed earlier today.

**20/03/13 Date of the next meeting: Thu 16<sup>th</sup> April 2020 at 8pm at the Community Room**

Signed:

Chairman

Date: