

**TOWN & POORS CHARITY FIELD MINUTES of the Meeting Thursday 16<sup>th</sup> July 2020 at 21.13 hrs (following the Parish Council meeting) by Zoom videoconference (due to social distancing)**

**Present:** S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, J Pope, S Parfrey, W Burcham and one member of the public

1. **Apologies for Absence:** R Johnson
2. **To approve Minutes of the Charity Meeting on 18<sup>th</sup> June 2020:** Cllr S Parfrey proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr W Burcham and carried unanimously.
3. **Matters Arising:** None
4. **Finance:**
  - 4.1 **Charity accounts report**  
Balance at 12<sup>th</sup> June 2020: £2933.64- noted
  - 4.2 **Expenditure for approval 16<sup>th</sup> July 2020:**  
none
5. **Update regarding planning application for hard standing-** Cllr S Parfrey awaiting approval of planning permission. The Council decided to defer the decision regarding installation of a barrier.
6. **Update regarding the Allotment Association and allotment usage-** Cllr W Burcham explained an open day is being planned, preferably 8<sup>th</sup> August, during National allotment week. A plaque and planting of a tree are also being discussed. Now planting has been done, the allotments are not so busy, but still social in the evenings. Another meeting is planned for next week.  
It was clarified that the Parish Council still have responsibility for the field outside of the allotment fencing.
7. **Correspondence-** the bill for the drainage is still outstanding but will be paid.
8. **Any other business-** none.
9. **Date of the next Meeting – Thursday 17<sup>th</sup> September 2020**

Meeting finished at 21.29hrs.

Minutes to be approved at the next Charity Meeting (and signed at a future meeting)

**Signed Chairman:**

**Date:**