

MINUTES

Spaldwick Parish Council meeting held on Thursday 13th December 2018 at 8.00pm in Spaldwick Community Room

Chairman Steve Fane de Salis

Present. S Fane de Salis (Chairman), G-Smith, S Jackson-Rimmer, I Harriman, M Robinson (Vice Chairman), J Pope

18/12/1 To Receive Apologies and Reasons for Non Attendance

R Johnson

18/12/2 Declarations of Interests for Members (Disclosable Pecuniary Interests) No

declarations of interest

18/12/3 To Receive and Approve the Minutes of the Parish Council Meeting 15 November 2018

Proposal: Proposed by Cllr G.Smith, seconded by Cllr S Jackson-Rimmer. All in favour and it was RESOLVED that the minutes of Spaldwick Parish Council Meeting 15 November 2018 be accepted and signed as a true record of the meeting. Carried

18/12/4 Matters arising from those Minutes

None raised.

18/12/5 Public Open Forum

Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

Ian Gardener County Councillor provided an update from Cambridgeshire County Council:

- All Council libraries will be closing 1pm on Monday 24th December 2018 and will reopen on Wednesday 2nd January 2019
- Funding has been agreed for two replacement mobile libraries at a cost of £275,000, securing the future of this valuable rural Service and will provide an opportunity for other outreach services to be accessed



- The Public Health Team have a 'Stay Well' campaign running this winter to provide vulnerable groups with appropriate information about minimising the effects of the cold and where to find support and services provided by voluntary organisations and District Councils (heating grants, boiler repairs etc.); winter health packs are available in all libraries from December onwards
- Construction of the Bridge at the Kings Dyke Crossing has been agreed (construction February 2019- December 2020)
- Swaffam Prior (similar size to Spaldwick) is moving towards a community heat scheme (move away from oil onto a renewable energy through heat extracted from ground water). The proposed project will be retrofitted, one of the first of its kind in the country so will act as a pilot project for the government and villages looking to convert to sustainable heat systems. Funding is being provided by government and the Combined Authority (Mayor). CCC will provide the land for the Proposed Energy Centre.
- The route for the St. Neots bypass is to be confirmed hopefully at the end of the month (hope to start early 2021).
- CCC are fortunate to have been allocated by the government: - £2.3 million winter allowance - £6.3 million for adult social care - £6.65 million for Highway repairs
- Merry Christmas and a Happy New Year to all Spaldwick PC and residents from Ian

18/12/6 Planning

To consider new planning consultations:

18/12/6.1

**3 x 3.6 m rear extension and loft conversion 21 Ferriman Road Spaldwick Huntingdon PE28 0TQ
Ref. No: 18/02252/HHFUL | Received: Thu 18 Oct 2018 | Validated: Mon 12 Nov 2018 | Status: In progress**

Spaldwick Parish Council recommends refusal because:

The proposal is out of proportion with existing properties and therefore closer to and overlooking adjacent neighbours thus causing loss of privacy. The visual impact is detrimental to the surrounding properties and the adjacent open space and play area caused by the additional mass of this proposal.

Proposal: Proposed by Cllr M Robinson, seconded by Cllr G Smith All in favour and it was RESOLVED that the proposal be refused. Carried

Consultations:

18/12/6.2. Demolish existing house and erect 10no. detached 4-5 bedroom dwellings with associated parking. New road proposed off of Stow Road House On The Hill Stow Road Spaldwick Huntingdon PE28 0TE Ref. No: 18/02235/FUL | Received: Tue 16 Oct 2018 | Validated: Tue 06 Nov 2018 | Status: In progress



Spaldwick Parish Council recommends approval and ask that a condition be attached to this proposal in the interests of safety, especially school children, for a footpath to be created from the development along Stow Road to Mount Pleasant.

Proposal: Proposed by Cllr M Robinson, seconded by Cllr I Harriman. All in favour and it was RESOLVED that the proposal be approved. Carried

**18/12/6.2.1 Conversion of 2no existing single storey barns into 1 new dwelling
Barns Long Lane Spaldwick**

Ref. No: 18/02476/FUL | Received: Tue 20 Nov 2018 | Validated: Mon 03 Dec 2018 | Status: In progress

Spaldwick Parish Council recommend refusal of this planning application because:

The access to the site is via Long Lane which has an informal country lane character from High Street to the surrounding rural landscape. The proposed development is to remove the existing barns and turn them into a modern dwelling house which does not reflect the originality and significance of the existing farm buildings. It also opens up access to an area of land which has been refused planning permission.

The design and access Statement states 'the existing byway will be improved and widened to allow for a 5 x 10m access', whilst drawing (00)01 shows 'widen existing entrance to Long Lane 5.5m x 10m'.

The actual width of the entrance to Long Lane is 4.700m from fence to kerb and 4.850m from fence to wall buttress, 5m in from High Street.


Spaldwick Parish Council ask that special attention is paid to the access from High Street into Long Lane so no damage is caused to the brick boundary wall of Beech House and the impression of a green lane in this conservation area is not eroded.

Proposal: Proposed by Cllr M Robinson, seconded by Cllr J Pope. All in favour and it was RESOLVED that the proposal be refused. Carried

18/12/6.2.2 Replacement and relocation of vehicular access gates. Erection of picket fence 20 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 18/02616/HHFUL | Received: Thu 06 Dec 2018 | Validated: Thu 06 Dec 2018 | Status: In progress

It was resolved that the proposal be approved.

**18/12/6.2.3 Replace existing War Memorial WM4235 with a like for like new War Memorial.
Retiring the old War Memorial to Spaldwick Churchyard. 
Cross High Street Spaldwick**



Ref. No: 18/01936/FUL | Received: Tue 11 Sep 2018 | Validated: Mon 08 Oct 2018 | Status: In progress

War Memorial update: Old War Memorial to be rested against the Church wall in a position agreed between all parties

Proposal: Proposed by Cllr G Smith, seconded by Cllr J Pope. All in favour and it was RESOLVED that the proposal be agreed. Carried

18/12/6.2.4 - 8 High St. Spaldwick

To note new drawings, not for consultation.

18/12/6.2.5 - To note an enquiry regarding Bury Close, Spaldwick

23rd November Cllr M Robinson took phonecall from Robinson & Hall regarding village hall/ church carpark. People still interested in a planning application told to contact the Church and Village Hall directly.

Determined by planning authority:

18/12/6.3. Development of a pair of semi-detached houses on land adjacent to Ivy House Land East Of Ivy House High Street Spaldwick Ref. No: 18/01365/FUL | Received: Tue 26 Jun 2018 | Validated: Tue 26 Jun 2018 | Status: Refused

Whilst the current proposal is not vastly different to the approved scheme, the proposed changes are considered to cause a degree of harm. The intensification of the site, the widening of the access and parking area and the loss of the boundary wall will all erode the proposal to the level that is considered to be harmful to the significance of the listed building and more particularly the character and appearance of the conservation area.

This for information only, no proposal.

18/12/7 Finance

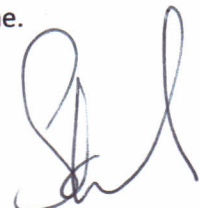
18/12/7.1 Internal Auditor's report and checklist, further outcome: Risk Register and Risk

Assessment Spaldwick Parish Council. Update: still to be completed.

18/12/7.2 Accounts

18/12/7.3 Outcome re: Internet banking, Cllr G Smith. Nothing further at this time.

18/12/7.4 Expenditure for approval

A handwritten signature in blue ink, appearing to be 'G Smith', located at the bottom right of the page.

Payee Description and Amount

1. R P Johnson Builders

Labour and diesel to lay water pipe in Charity Field. £120

2. S Webb Grass cutting £208.33 (pro-rata)

3. Solicitor's bill for the lease £940

Total November expenditure: £1268.33

Proposal: Proposed by Cllr G.Smith, seconded by Cllr S Fane de Salis. All in favour and it was RESOLVED that the payments should be made. Carried

18/12/8 General Data Protection Regulation (GDPR) still to consider:

18/12/8.1 Social Media and Electronic Communication Policy

18/12/8.2 Information & Data protection Policy

18/12/8.3 List of documents for Retention or Disposal

18/12/8.4 Subject Access Request Form

18/12/8.5 Consent Form

18/12/8.6 Privacy Notice Staff, Councillors and Role Holders

18/12/8.7 General Privacy Notice

18/12/8.8 Data Audit Schedule/ Mapping

18/12/8.9 Cyber Security Checklist

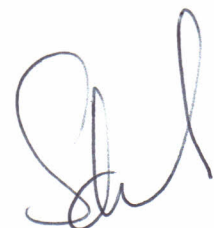
18/12/8.10 Security Incident Response Policy

18/12/9 Assets – Provision/Maintenance

18/12/9.1 Monthly Ferriman Road Play Area's Inspection. Checked by Cllr S Fane de Salis, condition ok but will need paint.

18/12/9.2 To note and consider the outcome after the Annual Play Area Inspection carried out by Wicksteed

18/12/10 Highways, footpaths, byways, gritting bin, trees, etc



Complaint letter received regarding a dog having defecated on a grave. It was discussed that there are currently no signs in the churchyard regarding keeping dogs on leads and cleaning up after them. Proposed by Cllr M. Robinson that as it is the churchyard, all correspondence should be forwarded to the church.

Cllr S Jackson-Rimmer pointed out that the streetlights in Littlecoates have now been changed to LED lights

18/12/11 Community Room.

Spaldwick Parish Council have the lease now so the Community Room is under Council control. The insurers have been notified that the Council are now tenants of the community room. Booking system for the Community Room to be devised by Cllr J Pope (access for existing users remains unchanged, via school). Fees for use of Community Room to be discussed.

The headteacher for the school has taken everything out that needed to be removed and suggested she continue to put the heating on for community room users in advance of their arrival when she is on site. She also requested permission for builders to access the Community Room while the boilers in the school are replaced (date tbc but asap). No access would be allowed if there was a booking and the school would clean the room during this time.

Proposal: Proposed by Cllr S Fane de Salis, seconded by Cllr S Jackson-Rimmer. All in favour and it was RESOLVED that the Parish Council are happy for contractors to have access. Carried

18/12/12 Outcome regarding Clerk vacancy Cllr SFdS

Sarah Cardwell appointed with contract start date of 13th December 2018. Clerk email still to be passed over.

18/12/13 Correspondence

18/12/13.1 Anonymous letter complaining about land at 9 Church Lane, the state of the garden and vehicles on the land. No action to be taken as this is private land.

18/12/13.2 Email from District Cllr Jim White regarding RAF Molesworth stating that it is now not going to close but advised that RAF Alconbury will still close.

18/12/14 Councillors' questions

Please note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.



Cllr M Robinson advised as a result of the Good Neighbours Scheme, he had contacted Age UK who sent leaflets in response; some have been distributed already and a copy will go on the website.

Meeting finished at 21.05

These minutes are considered draft until ratified at the next Spaldwick Parish Council Meeting

18/12/15 Date of the next meeting: Thu 17 January 2019 at 8pm at the Community Room

Signed Chairman Date: 13 December 2018

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