

MINUTES

Spaldwick Parish Council meeting held on Thursday 21st January 2021 at 8.00pm by Zoom video conference call (due to current ban on social gatherings) Chairman Steve Fane de Salis

Present. S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, J Pope, S Parfrey, W Burcham, County Councillor I Gardener, S. Cardwell (Clerk) and five members of the public

21/01/1 To Receive Apologies and Reasons for Non-Attendance- R Johnson.

21/01/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- none.

21/01/3 To Receive and Approve the Minutes of the Parish Council Meeting on 10th December 2020 (to be signed at a future meeting)- Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr J Pope and carried unanimously.

21/01/4 Matters arising from those Minutes- none.

21/01/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- County and District Cllr I Gardener addressed the meeting to update Councillors regarding support from the District and County in relation to the pandemic, work completed by the County Wide hub, the vaccination programme (and related scams), services affected by the pandemic, the proposed Luton airport holding stack and flooding in the area (full report attached).

21/01/6 Planning

To consider new planning consultations: all noted.

21/01/6.1

PARISH COUNCIL CONSULTATION – APPLICATION REF. 20/02450/CLPD

8 Ivy Way Spaldwick Huntingdon PE28 0UN

Single storey extension materials to match that of the existing dwelling and a rear veranda

- No comment required from Parish Council.

Determined by planning authority:

21/01/6.2

Conditional Information for 17/00556/LBC: C12 (internal panels)

15 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 20/80314/COND | Received: Mon 26 Oct 2020 | Validated: Mon 26 Oct 2020 | Status: Condition Reply

21/01/6.3

Single storey rear extension

29 Thrapston Road Spaldwick Huntingdon PE28 0TA

Ref. No: 20/01690/HHFUL | Received: Thu 03 Sep 2020 | Validated: Tue 06 Oct 2020 | Status: Approved

21/01/6.4

Single storey rear extension

7 Littlecotes Close Spaldwick Huntingdon PE28 0UL

Ref. No:20/02109/HHFUL Received: Mon 26 Oct 2020 | Validated: Wed 04 Nov 2020 | Status: Approved

21/01/7 Finance

21/01/7.1 To note: Account balance at 14.01.21: £74,306.48- noted.

21/01/7.2 To note: Annual CIL spending breakdown report has been returned to HDC (circulated)- balance carried over for the reported year (2019/20) was £2550- noted.

21/01/7.3 Update from Clerk regarding bid for Huntingdonshire District Council's next Community Infrastructure Levy (CIL) funding round- additional documents were submitted for the extended deadline; receipt has been confirmed but no further news.

21/01/7.4 To note and approve: Q3 Income and expenditure against the budget (file circulated prior to meeting)- Cllr G Smith proposed approval, seconded by Cllr S Parfrey and carried unanimously.

21/01/7.5 To note and approve: Q3 Community room receipts and payments document (file circulated prior

to meeting) - Cllr G Smith proposed approval, seconded by Cllr S Parfrey and carried unanimously.

21/01/7.6 To note and approve Q3 financial reconciliation (file circulated prior to meeting) - Cllr G Smith proposed approval, seconded by Cllr S Parfrey and carried unanimously.

21/01/7.7 Update regarding viewing access for the Clerk for the bank accounts- deferred.

Expenditure for approval 21st January 2021:

21/01/7.8 Clerk's wages (Dec-Jan): **£461.38** (S.Cardwell: £432.38 (including £3.10 expenses for postage), HMRC £29.00- Cllr G Smith proposed payment, seconded by Cllr W Burcham and carried unanimously.

21/01/7.9 Refund from HMRC for tax on Clerk's wages to be paid to Clerk- £16.80- Cllr G Smith proposed payment, seconded by Cllr W Burcham and carried unanimously.

21/01/7.10 Total invoices for December & January-(Accounts 3006069330 & 3006069341)- to note supplier system error which delayed receipt of November invoices- Clerk awaiting confirmation from Total- no invoices to pay currently on the account, Clerk has requested statement.

21/01/7.11 Purchase of replacement caps for play equipment from Hags recommended in Wicksteed report- £25.00- Cllr S Fane de Salis confirmed the caps have arrived so proposed payment; this was seconded by Cllr G Smith and carried unanimously.

21/01/7.12 To consider renewal of Annual Cambs ACRE subscription- £57- Following discussions, it was noted that information provided this year in relation to Covid-19 and managing community buildings has been very useful; on this basis Cllr G Smith proposed payment of the renewal fee, seconded by Cllr S Fane de Salis and carried unanimously.

21/01/8 Assets – Provision/Maintenance

21/01/8.1 Monthly Ferriman Road Play Area's Inspection- Cllr S Fane de Salis confirmed the inspection has been completed and everything is fine, he noted some grass-cutting around the wet pour is needed though.

21/01/8.2 To discuss grass-cutting for the coming year and quotations received- Following discussions about the quotations received (from S Webb, the current contractor, BEAM, Brookfield Contracting and CGM) Cllr G Smith proposed the contract be awarded to CGM on the basis that their quote was the joint lowest (£200 + VAT per cut) and that several other local Parish Councils use them. This was seconded by Cllr S Parfrey and carried unanimously. Clerk to contract all contractors who provided a quote to inform them of the Council's decision.

21/01/9 Highways, footpaths, byways, gritting bin, trees, etc.

21/01/9.1 Progress update regarding the issue of motorcyclists using byways during winter months- signs require updating to prevent this- HDC investigating- Clerk advised no further update.

21/01/9.2 Update regarding additional Bus stop on Stow Rd.- deferred pending the trial of 'ordering' buses- no further update.

21/01/9.3 MVAS Flashing Speed Sign- update from Clerk regarding moveable post and NAL sockets order- Clerk confirmed the application and agreement have been submitted. Highways will obtain costings for the NAL sockets and moveable posts and advise; these will be presented to the Council for discussion as soon as they are available.

21/01/9.4 Update regarding open footpath reports received from M. Ager- Clerk confirmed footpaths 12 and 13 have been reinstated in the correct place. There is no further news regarding the broken stile.

21/01/9.5 To discuss a safety concern raised by a resident regarding pedestrian access at the Petrol Station and the potential for coloured tarmac as a safety measure- Following discussion, Cllr S Fane de Salis proposed the Clerk write to Applegreen to pass on the comments; this was seconded by Cllr S Parfrey and carried unanimously.

21/01/10 Community Room

21/01/10.1 To discuss reopening of the Community Room (documents for consideration circulated by Clerk.) Hire documents to be approved, actions to be completed prior to re-opening to be agreed and a list of cleaning products to be purchased in line with safety requirements- The Community room can only be used for very specific purposes due to the current lockdown. Following discussions in relation to the request in item 21/01/10.2 Cllr S Fane de de Salis proposed purchase of the cleaning items from Grafton products which were discussed at the November meeting of the Parish Council, and acceptance of the circulated re-opening

documents, which are based on recommendations from Cambs ACRE, in readiness for hire. The proposal was seconded by Cllr S Jackson-Rimmer and carried.

21/01/10.2 To discuss a request from a resident to use the community room for an individual sporting Activity- Following advice the Clerk has received from Cambs ACRE and the Council insurers, the request could be permitted under government guidelines in relation to elite sports. There is a risk assessment in relation to the Community Room (including Covid detail) and a specific Covid-19 risk assessment already in place. The hire agreements and cleaning products agreed in the previous item will be required. Cllr S Fane de Salis volunteered to prepare the room for use by the single user. Cllr S Jackson-Rimmer proposed that on this basis, the Council should allow the request for hire in order to support local talent; this was seconded by Cllr W Burcham and carried unanimously.

21/01/10.3 PAT Testing update from Cllr Pope (deferred while closed)- Cllr J Pope to arrange.

21/01/10.4 Update from Cllr Pope regarding timers for radiators in the Community room (deferred while closed) - Cllr J Pope to arrange.

21/01/11 Further Discussion of Defibrillator- update including grant application and funding options- Cllr S Fane de Salis informed the Council that a resident had offered to purchase the defibrillator in memory of her late husband. Cllr S Parfrey noted that the Spaldwick Social Club had also offered to fund its purchase and informed the Council that an update regarding the Wooley Windfarm funding application was anticipated by the 1st February. On this basis the Council decided to defer making a decision regarding the purchase until next month's meeting.

21/01/12 Update regarding official domain email addresses for the Council- Cllr J Pope confirmed there is no further update.

21/01/13 Update regarding the potential for the mobile Post Office van which visits local villages to come to Spaldwick- The Clerk informed the Council that Catsworth Parish Council (who currently have the van visit their village) recommended someone speak to the lady who operates the van, Cllr S Parfrey volunteered to do this.

21/01/14 To approve amended safeguarding policy- Cllr S Fane de Salis proposed approval, seconded by Cllr S Parfrey and carried unanimously.

21/01/15 Update regarding Accessibility- Clerk confirmed accessible versions of the minutes from September 2018- September 2020 have been uploaded to the website. All documents from then onwards are of an accessible format.

21/01/16 To note: all Councillors need to review their Register of Interests on the District Council website and inform the Clerk if any amendments are required- noted.

21/01/17 Any items for the next edition of Spaldwick News- none.

21/01/18 Correspondence (-previously circulated)- all noted.

21/01/18.1 Highways Service Stakeholder Survey- 04/12/20

21/01/18.2 Re: London Luton Airport (LLA) Arrival Flightpath Consultation - Against Luton Airport Stack – FAO Parish Councillors- 05/12/20

21/01/18.3 AD6: London Luton Airport – Arrival flightpaths consultation – Half Way Through- 10/12/20

21/01/18.4 CAPALC: NALC Coronavirus Update- 16/12/20

21/01/18.5 Newgate: Sunnica Energy Farm: statutory consultation- 22/12/20

21/01/18.6 ALAS: Changes to London Luton Airport Arrivals - ALAS- Update & Seasons Greetings To The Parishes Under the LLA/NATS Holding Stack- 24/12/20

21/01/18.7 CCC: National Lockdown Guidance- 05/01/21

21/01/18.8 CAPALC: January bulletin- 06/01/21

21/01/18.9 Cambridgeshire County and Peterborough City Councils: Armed Forces Community Kick Starter- 07/01/21

21/01/18.10 CCC: FW: Vaccination Briefing and social media- 09/01/21

21/01/18.11 CAPALC: For Circulation: NALC Chief Exec Bulletin- 11/01/21

21/01/18.12 IHMC: Roadworks & events bulletin 16th - 31st January 2021- 13/01/21

21/01/18.13 HDC: Rising water levels locally- 14/01/21

21/01/18.14 Cambs ACRE: Cambridgeshire Home Energy Support Service- 14/01/21

21/01/19 Councilors' questions- Cllr S Jackson-Rimmer noted that there are road signs and sandbags which have been left by contractors- Clerk to request these are collected.

21/01/20 Date of the next meeting: Thursday 18th February 2021 at 8pm- to be held remotely via Zoom unless the current situation changes

Meeting closed at 9.06pm.

Signed:

Chairman

Date: