

TOWN & POORS CHARITY FIELD MINUTES of the Meeting Thursday 21st January 2021 at 21.06 hrs (following the Parish Council meeting) by Zoom videoconference (due to social distancing)

Present: S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, J Pope, S Parfrey, W Burcham, S. Cardwell (Clerk) and two members of the public

1. Apologies for Absence - R Johnson
2. To approve Minutes of the Charity Meeting on 10th December 2020- Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr J Pope and carried unanimously.
3. Matters Arising- none
4. Finance:
 - 4.1 Charity accounts report
Balance at 14th January: £2895.86- noted. It was noted that Cllrs S Fane de Salis and G Smith are still to transfer the money from the Town and Poors account to the main account as agreed previously (May meeting minutes).
 - 4.2 Expenditure for approval 21st January 2021:
Reimbursement of Richard Johnson for money paid out to the vulnerable before Christmas- £120- Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.
5. Update regarding planning application for hard standing- Cllr S Parfrey to update the Council- Cllr S Parfrey explained the application has now been approved, as per the previous conditions regarding the positioning of the gates. Cllr S Parfrey to get clarification from Highways regarding their visibility specifications for the entrance to the site. Clerk to source three quotations for installation of the gates for discussion at the next meeting of the Parish Council; these will be discussed alongside the contractor to complete the installation of hardstanding.
6. To discuss maintenance of the hedging for the allotments (nesting season considerations)- Cllr S Fane de Salis proposed that if the current conditions are suitable for the work to be completed, that Cllr W Burcham arrange the ad-hoc cut previously discussed. This was seconded by Cllr G Smith and carried unanimously.
7. To discuss request regarding beehives made by a resident who is an allotment holder- The Council agreed they are in favour of the request. Cllr G Smith informed the Council that there were no objections from the Allotment Association. Following discussions, Cllr S Fane de Salis proposed that a designated area of the field, in consultation with the allotment association, be fenced off for the requested beehives for an annual fee of £25; this was seconded by Cllr G Smith and carried unanimously.
8. Update regarding the Allotment Association and allotment usage- Cllr W Burcham informed the Council that there was a meeting of the Allotment Association the previous evening. She explained that the allotments are currently very waterlogged so receiving little use and that an Annual General Meeting is planned for the beginning of March. An open day is also being planned for the 2nd May. The Council were asked to consider a request from the Allotment Association for the potential to install fruit trees using posts; this will be added to February's agenda.
9. To note: Submission of – Annual Charity Commission for Town and Poors Estate (circulated)- noted.
10. Correspondence- none.

11. Any other business

12. Date of the next Meeting – Thursday 18th February 2021

Meeting finished at 21.23hrs.

Minutes to be approved at the next Charity Meeting (and signed at a future meeting)

Signed:

Chairman:

Date: