

TOWN & POORS CHARITY FIELD MINUTES of the Meeting Thursday 18th February 2021 at 20.42 hrs (following the Parish Council meeting) by Zoom videoconference (due to social distancing)

Present: S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, S.Cardwell (Clerk) and two members of the public

1. Apologies for Absence - R Johnson, J Pope, S Parfrey, W Burcham,
2. To approve Minutes of the Charity Meeting on 21st January 2021- Cllr G Smith proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Jackson-Rimmer and carried unanimously.
3. Matters Arising- none
4. Finance:
 - 4.1 Charity accounts report
Balance at 10th February: £2895.86- noted.
 - 4.2 Expenditure for approval 18th February 2021:
It was noted that Cllrs S Fane de Salis and G Smith will use a one-off payment to transfer the money from the Town and Poors account to the main account as agreed previously (May meeting minutes).
5. Update regarding planning application for hard standing- The application has been approved.
6. To discuss the three quotations received to complete the hardstanding works at the allotments and select a contractor to complete the work- Cllr S Fane de Salis detailed the specification for the work sent to the three contractors. Following discussions regarding the suitability of the quotes received, Cllr G Smith proposed R. Purser be asked to complete the work for the quoted price of £32,736 (inclusive of VAT) based on him being local with a good reputation and knowing the area. This was seconded by Cllr S Jackson-Rimmer and carried unanimously. Cllr S Fane de Salis will arrange.
7. To discuss quotations for the gates at the allotments and approve a contractor- deferred pending exact specification and quotations.
8. To discuss the possibility of fruit trees for the allotments- Cllr G Smith to obtain further detail regarding the proposal from the Allotment Association for consideration by the Parish Council at their next meeting.
9. Update regarding maintenance of the hedging for the allotments- It was noted that better weather will be required for the work to be completed.
10. To discuss the installation of beehives on the field and approve required documentation (policy/agreement, risk assessment and insurance- Clerk to circulate detail prior to meeting)- Following discussions with the resident wishing to install the beehives, it was suggested that the draft Beekeeping policy be amended to include the number of hives to be installed and any amendment to that number to be agreed by the Council. On this basis Cllr S Fane de Salis proposed the policy circulated be adopted by the Council; this was seconded by Cllr G Smith and carried unanimously. Cllr S Fane de Salis then proposed adoption of the draft risk Assessment for Beekeeping at Spaldwick Town & Poors Charity Field; this was seconded by Cllr G Smith and carried unanimously. Cllr G Smith to speak to the Allotment Association regarding any allergies.
11. Update regarding the Allotment Association and allotment usage- Cllr G Smith informed the Council that there is a meeting of the Allotment Association next week.
12. Correspondence- none.
13. Any other business- none.
14. Date of the next Meeting – Thursday 18th March 2021

Meeting finished at 21.06hrs.

Minutes to be approved at the next Charity Meeting (and signed at a future meeting)

Signed:

Chairman:

Date: