

## MINUTES

### **Spaldwick Parish Council meeting held on Thursday 18<sup>th</sup> March 2021 at 8.00pm by Zoom video conference call (due to current ban on social gatherings) Chairman Steve Fane de Salis**

Present. S Fane de Salis (Chairman), G Smith (Vice Chairman), S Jackson-Rimmer, S Parfrey, W Burcham, County Councillor I Gardener, S. Cardwell (Clerk) and two members of the public

#### **21/03/7 To Receive Apologies** and Reasons for Non-Attendance- R Johnson, J Pope

It was noted that Cllr R. Johnson has now missed a further 6 months' worth of Council meetings as he does not have the means to join the remote meetings, but he continues to keep abreast of Council matters and engage in Council activities.

#### **21/03/8 Declarations of Interests for Members** (Disclosable Pecuniary Interests)- none.

**21/03/9 To Receive and Approve the Minutes of the Parish Council Meeting on 18<sup>th</sup> February 2021 and the Extraordinary meeting on 11<sup>th</sup> March 2021** (to be signed at a future meeting). Cllr G Smith proposed signing and approval of the minutes of the meeting on 18<sup>th</sup> February 2021 as a true record of the meeting, seconded by Cllr S Jackson-Rimmer. Carried unanimously. Cllr G Smith then also proposed signing and approval of the minutes of the extraordinary meeting as a true record of the meeting; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.

#### **21/03/10 Matters arising** from those Minutes- none.

**21/03/11 Public Open Forum:** Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

Louise Worrell, Headteacher of Spaldwick School addressed the Council regarding access to the school grounds and field outside of school hours, since schools re-opened following lockdown. She explained the gates have been locked over the past two weekends due to Covid precautions in relation to avoiding groups gathering and allowing monitoring of the site, and asked for feedback from the Council regarding their understanding of access requirements. Cllr S Fane de Salis provided details of some Section 106 stipulations in regard to use of the field for "organised activities" but advised that he did not have a copy of the plan referred to; L Worrell will make further enquiries.

County Cllr Ian Gardener then addressed the Council regarding support available during the pandemic and the most recent statistics. He explained that careful monitoring of infection rates has been taking place since re-opening of schools and will continue; any concerns should be directed to schools. He shared details of the County Council's Climate Change and Environment strategy to achieve net zero for the area by 2050, including the eco-friendly features of the upcoming County Council hub on Alconbury Weald and advised that a review of recent flooding is ongoing. There is a meeting on the 26<sup>th</sup> March organised by County Cllr Gardener and MP Shailesh Vara for local Council representatives to consult with Highways regarding the improvement to the junctions on the A14 between Ellington & Bythorn/Keyston; CCllr Gardener has also made an initial request for a barrier for the footpath adjacent to the A14 but initial information is required by Highways. (Full report from County Cllr I Gardener attached).

#### **21/03/12 Planning**

To consider new planning consultations:

21/03/12.1

PARISH COUNCIL CONSULTATION – APPLICATION REF. 21/00457/TRCA

TP1 - Norway Maple: Fell. Tree is in poor condition, Historical works have already removed most limbs.

Very low amenity value.

TP2 - Norway Maple: Fell because of excessive shading and low amenity value

7 Thrapston Road Spaldwick Huntingdon PE28 0TA

- Noted, no comment required.

Determined by planning authority:- noted.

21/03/12.2

Pair of semi detached houses

Land East Of Ivy House High Street Spaldwick

Ref. No: 20/02155/FUL | Received: Mon 02 Nov 2020 | Validated: Mon 02 Nov 2020 | Status: Approved

21/03/12.3

Ground Floor rear extension with flat roof and pitched roof eaves feature.

Stanwell House 4 Thrapston Road Spaldwick Huntingdon PE28 0TA

Ref. No: 20/01892/HHFUL | Received: Fri 25 Sep 2020 | Validated: Wed 21 Oct 2020 | Status: Approved

### **21/03/13 Finance**

21/03/13.1 To note: Account balance at 09.03.21: £73,435.78- noted.

21/03/13.2 Update from Clerk regarding bid for Huntingdonshire District Council's next Community Infrastructure Levy (CIL) funding round and the necessary paperwork- The Council has been successful in their bid for £15,000 towards creating an area of hardstanding at the village allotments. The Clerk advised that a draft grant contract, planning permission documents and overall budget costs are to be submitted and then a grant contract will be prepared for Spaldwick Parish Council.

21/03/13.3 Update regarding viewing access for the Clerk for the bank accounts- no further update.

21/03/13.4 To note: Precept confirmation letter- noted.

21/03/13.5 To discuss renewal of CAPALC annual subscription (due 1<sup>st</sup> April) (£288.87) with optional Data Protection Officer Scheme for a further £50- Following discussions Cllr S Fane de Salis proposed renewal of the annual subscription without the additional DPO scheme; this was seconded by Cllr W Burcham and carried unanimously.

### **Expenditure for approval 18<sup>th</sup> March 2021:**

21/03/13.6 Clerk's wages (Feb-Mar): **£305.52** (S.Cardwell: £305.52, HMRC £0.00)- Cllr S Parfrey proposed payment, seconded by Cllr S Jackson-Rimmer and carried unanimously.

21/03/13.7 Grass-cutting- Payment to CGM for first cut of the season (w/c 15/03/21): **£200 + VAT**- Cllr S Fane de Salis confirmed the first cut had been completed earlier in the day and to a good standard so proposed payment; this was seconded by Cllr S Parfrey and carried unanimously.

21/03/13.8 Total Energy invoices (Accounts 3006069330 & 3006069341)- Clerk awaiting confirmation- Clerk confirmed no documents issued since January but Total have confirmed the account is up-to-date.

### **21/03/14 Assets – Provision/Maintenance**

21/03/14.1 Monthly Ferriman Road Play Area's Inspection- Cllr S Fane de Salis confirmed the monthly inspection has been completed and everything is ok; the replacement caps are still to be fitted.

21/03/14.2 Update regarding the village noticeboard which has been damaged- Cllr S Fane de Salis updated the Council that Cllr R Johnson will collect the damaged board and attempt to refit it; he will advise if this cannot be done and a replacement is required.

21/03/14.3 To discuss email detailing conservation concerns raised by The War Memorials Trust- Cllr G Smith updated the Council on previous actions in relation to the War memorial and that although it is beyond repair, it is grade two listed and must remain in place. Following discussions, it was agreed that Cllr G Smith create and circulate a proposed response detailing the issues.

### **21/03/15 Highways, footpaths, byways, gritting bin, trees, etc.**

21/03/15.1 Progress update regarding funding for signs to prevent motorcyclists using byways during winter Months- - no further update.

21/03/15.2 Update regarding additional Bus stop on Stow Rd.- deferred pending the trial of 'ordering' buses and current pandemic restrictions- no further update.

21/03/15.3 MVAS Flashing Speed Sign- update from Clerk regarding moveable post and NAL sockets Order- Clerk advised Joe Hudson of Highways is still awaiting a lamppost fixing quote in order to supply full costings for consideration by the Council.

21/03/15.4 Update regarding footpath reports received from M. Ager- Footpath 16- Stile missing allowing unrestricted entry to A14 East bound carriageway- noted, the report has been logged.

21/03/15.5 To discuss the ongoing issue of a missing stile (resulting in a blocked path or escaped horses) raised twice with the County Council footpaths coordinator to establish a way of moving forward- The County Council have written to the landowner requesting resolution of the issue and closed the report. Following discussions, it was agreed that Cllr S Fane de Salis would speak with the landowners and report back to the next meeting.

21/03/15.6 To note: A fault report has been raised with Highways regarding the damage the village green has suffered due to the recent roadworks- noted.

21/03/15.7 To note: The issue of the overflowing bin on Royston Avenue has been reported to Huntingdonshire District Council- noted.

21/03/15.8 To discuss the issue of A14 diversions sending large vehicles through the village without adequate signage- Following a meeting with Cllr S Jackson-Rimmer and County Cllr I Gardener it was agreed that the sign would be changed and moved.

### **21/03/16 Community Room**

21/03/16.1 To discuss reopening of the Community Room- Cllr S Fane de Salis informed the Council that an enquiry has been made about running a fitness class from the Community room once restrictions are lifted (17<sup>th</sup> May). Re-opening documentation and purchase of cleaning products were agreed at a previous meeting so Clerk requested to order these, in consultation with the cleaner of the room, so that they are available in preparation for re-opening.

21/03/16.2 PAT Testing update from Cllr Pope (deferred while closed)- Clerk requested to contact Cllr J Pope to ask for this to be completed by May ready for re-opening.

21/03/16.3 Update from Cllr Pope regarding timers for radiators in the Community room (deferred while closed) - Clerk requested to contact Cllr J Pope to ask for this to be completed by May ready for re-opening.

**21/03/17** Further Discussion of Defibrillator- update including grant application and funding options- Cllr S Parfrey informed the Council that a decision should be made in May regarding the funding grant applied for. Following discussions, Cllr S Parfrey will contact the resident who has offered to purchase the defibrillator and also the landlord of The George public house to discuss positioning of the defibrillator.

**21/03/18** Update regarding official domain email addresses for the Council- Clerk advised that she had researched .gov.uk email addresses and reviewed positive and negative features with Cllr J Pope. Following discussions, it was agreed that the annual costs were prohibitive and that the (free) .org option currently being used by Cllr S Parfrey was a preferable option.

**21/03/19** Update regarding the potential for the mobile Post Office van which visits local villages to come to Spaldwick- Cllr S Parfrey informed the Council that he had spoken to the lady who takes the van to Catsworth but that it was necessary to log the request with Royal Mail Centrally; he has done this and is awaiting feedback.

**21/03/20** To discuss the potential return to face-to-face meetings should the government not extend the current legislation for virtual meetings- It was agreed that the Annual Parish Meeting should be arranged as a virtual meeting in April and that the Annual Parish Council meeting could be discussed next meeting.

**21/03/21** Any items for the next edition of Spaldwick News- none.

**21/03/22 Correspondence** (-previously circulated)- all noted.

21/03/22.1 Cambridgeshire and Peterborough Combined Authority: A141 Have Your Say - News of the improvement Options- 22/02/21

21/03/22.2 Office for National Statistics: Census 2021 - Helping People Complete the Census- 01/03/21

21/03/22.3 CAPALC: Coronavirus Update- 02/03/21

21/03/22.4 Webinar Invite: Driving the Community Energy Revolution- 05/03/21

21/03/22.5 CAPALC: March bulletin- 09/03/21

21/03/22.6 CCC: Way 2 Go (Winter)- 11/03/21

21/03/22.7 Cambridgeshire and Peterborough Future Parks Volunteering Development Workshop- 11/03/21

**21/03/23 Councillors' questions-** The missing stile is to be added as an agenda item next month.

**21/03/24 Date of the next meeting:** Thursday 15<sup>th</sup> April 2021 at 8pm- to be held remotely via Zoom unless the current situation changes

Meeting closed at 8.59pm.

Signed:

Date:

Chairman