



Risk Assessment- Protection against Covid-19

Date of Assessment:	02/07/2020
Date of Re-Assessment	02/07/2021

Hazards	Risk	Nature of Harm	Groups Affected	Existing Control Measures	L x S	Additional Controls	L x S
					Level of Risk		Residual Level of Risk
Germ Poor Personal Hygiene	Spread of Covid-19 Coronavirus	Death Severe respiratory symptoms Mild respiratory symptoms	Councillors Members of the Public Clerk Cleaner Contractors Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions Anyone else who physically comes in contact with you in relation to your business	Hand Washing Hand washing facilities with soap and hot water in place. Stringent hand washing taking place. Paper towels & hand dryers for drying of hands- hand dryer to be turned off before Community Room re-opened. See hand washing guidance. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ Gel sanitisers in any area where washing facilities not readily available	3 x 5 High	Signs to remind people to wash their hands for 20 seconds with warm water and soap and the importance of proper drying. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. To consider whether tissues to be made available To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hsc.ni.net/news/covid-19-coronavirus Posters, leaflets and other materials are available for display. https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19	2 x 5 Moderate
Germ	Spread of	Death	Councillors	Cleaning	3 x 5	Cleaning hours to be	2 x 5

Poor Personal Hygiene	Covid-19 Coronavirus	Severe respiratory symptoms Mild respiratory symptoms	Members of the Public Clerk Cleaner Contractors Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions Anyone else who physically comes in contact with you in relation to your business	Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles and light switches using appropriate cleaning products and methods	High	increased?	Moderate
				Social Distancing Social Distancing -Reducing the number of persons in any given area to comply with the 2m gap recommended by the Public Health Agency https://www.publichealth.hscni.net/news/covid-19-coronavirus https://www.gov.uk/government/publications/covid-19-guidance-on-social-distancing-and-for-vulnerable-people Redesigning processes for hire.	3 x 5 High	Posters to remind people about social distancing. Capped numbers for hire of rooms.	2 x 5 Moderate
				Wearing of Gloves Marigold gloves provided for cleaner.	3 x 5 High	Staff to be reminded that wearing of gloves is not a substitute for good hand washing. Document for donning and doffing gloves to be emailed	2 x 5 Moderate
Germ Poor Personal Hygiene	Spread of Covid-19 Coronavirus	Death Severe respiratory symptoms Mild respiratory symptoms	Councillors Members of the Public Clerk Cleaner Contractors Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions Anyone else who physically comes in contact with you in relation to your business	Symptoms of Covid-19 If someone reports symptoms close the building for 72 hours and clean with disinfectant spray. Government guidelines to be followed - track and trace	3 x 5 High		2 x 5 Moderate



Key Likelihood 1 = Very Unlikely 2 = Unlikely 3 = Likely 4 = Increased likelihood 5 = Very likely.
 Severity 1 = Slight injury/damage 2 = Minor injury/damage 3 = Moderate injury/damage 4 = Serious injury/damage 5 = Major injury/fatality/damage

Level of Risk



IF THE RISK IS DEEMED TOO HIGH THEN ALTERNATIVE ACTIONS SHOULD BE CONSIDERED

Risk Treatment Plan

Hazard Ref:	Action Required:	Owner	Completion Date:	Status: (RAG)
	Signs and Posters to be displayed			
	Capped numbers for hire			
	Hygiene recommendations to be circulated to staff/ Councillors			