

MINUTES

Spaldwick Parish Council meeting held on Thursday 24th June 2021 at 8.00pm in Spaldwick Community Room, Spaldwick Primary School. Chairman Steve Fane de Salis

Present. S Fane de Salis (Chairman), S Jackson-Rimmer, S Parfrey, W Burcham, County Councillor I Gardener, S. Cardwell (Clerk) and three members of the public

21/06/1 To Receive Apologies and Reasons for Non-Attendance- G Smith, R Johnson, J Pope

21/06/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- None

21/06/3 To Receive and Approve the Minutes of the Parish Council Meeting on 6th May 2021- Cllr S Parfrey proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr W Burcham and carried unanimously.

21/06/4 Matters arising from those Minutes- None.

21/06/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item

- District and County Councillor Ian Gardener addressed the Council to provide an update following the elections in May detailing the new composition of the County Council and the various committees that he is now a part of. Highways England are now considering minor improvements following the meeting to raise safety concerns about the A14 at Spaldwick. Cllr Gardener also took a Highways officer to the Costa site to demonstrate the parking issues there and will raise the issues of vehicles entering the Applegreen site through the exit due to the very small sign, along with continuing to pursue several ongoing Highway issues in the village. An offer has been made for a meeting with the local police.

- Three members of the public later spoke to express concerns regarding planning application 21/00815/FUL (Land At 21 Stow Road Spaldwick) detailing the over-large size of the proposed building, the proposed pitch height for the roof, highway access and traffic, unspecified driveway materials, potential issues for privacy, security and noise, damage to the protected Elms at the site, the design not being in keeping with neighbouring properties, the tree surgeon not being independent and using out-of-date information in relation to the tree protection order, proximity to neighbouring properties and overlooking, resulting depreciation of neighbouring properties, the number of bathrooms being a pre-cursor to the property becoming larger in the future and breach of an existing restrictive covenant on the property for only a domestic garage or greenhouse to be erected.

21/06/6 Planning

To consider new planning consultations:

21/06/6.1

Enclosure of parts of Outbuilding 2, including one new exterior door and one internal door
15 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 21/01234/LBC | Received: Wed 26 May 2021 | Validated: Wed 26 May 2021 | Status: In progress

- Following discussions, Cllr S Parfrey proposed the Council recommend approval based on it being an appropriate use of the building, with sensible materials and no impact on a listed building; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.

21/06/6.2

Single storey rear extension and internal alterations to form open plan kitchen/dining room, with glass box bay window on the side elevation.

The Old Manse High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 21/01164/HHFUL | Received: Tue 18 May 2021 | Validated: Tue 18 May 2021 | Status: In progress

- Following discussions, Cllr S Parfrey proposed the Council recommend approval based on there being no impact to the setting of a listed building or parking and that it doesn't affect the street scene; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.

21/06/6.3

Proposed rear extension and front extension below bay window

56 Stow Road Spaldwick Huntingdon PE28 0TE

Ref. No: 21/00902/HHFUL | Received: Fri 16 Apr 2021 | Validated: Mon 17 May 2021 | Status: In progress

- Following discussions, Cllr W Burcham proposed the Council recommend approval based on the application being appropriate to the size of the plot, in proportion and couldn't be seen from the road; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.

21/06/6.4

Erection of new detached single storey private dwelling with ancillary access, parking and landscaping
Land At 21 Stow Road Spaldwick

Ref. No: 21/00815/FUL | Received: Wed 07 Apr 2021 | Validated: Fri 07 May 2021 | Status: In progress

- Following discussions, Cllr S Parfrey proposed the Council recommend refusal based on the massing of the property being too large for the site and possible damage to the root protection zone of protected Elm trees; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.

21/06/6.5

Proposed new single storey rear extension, conversion of an existing garage to a habitable room and construction a new car port within the existing garden.

Paddock View 24 High Street Spaldwick Huntingdon PE28 0TD

Ref. No: 21/01093/HHFUL | Received: Mon 10 May 2021 | Validated: Mon 14 Jun 2021 | Status: In progress

- Following discussions, Cllr S Parfrey proposed the Council recommend approval based on it being in keeping with and with no effect to the street scene or parking; this was seconded by Cllr W Burcham and carried unanimously.

21/06/6.6

Erection of a dwelling & garage with new access (alternative to permission in principle for residential development of 4 - 6 dwellings (LPA ref. 20/00458/PIP)

House On The Hill Stow Road Spaldwick

Ref. No: 21/00835/OUT | Received: Thu 08 Apr 2021 | Validated: Thu 08 Apr 2021 | Status: In progress

- Following discussions, Cllr S Parfrey proposed the Council recommend approval based on it being appropriate to the size of the plot, access being suitable and given that it is linear to the existing development; this was seconded by Cllr W Burcham and carried unanimously.

Determined by planning authority: -noted.

21/06/6.7

Reference: 21/00379/CLPD

Application Received: Thu 18 Feb 2021

Address: 8 Ivy Way Spaldwick Huntingdon PE28 0UN

Proposal: Single storey extension to dwelling

Status: Approved

Decision Issued Date: Wed 05 May 2021

Appeal Status: Unknown

21/06/7 Finance

21/06/7.1 To note: Account balance at 14.06.21: £48,178.83- noted.

21/06/7.2 Update from Clerk regarding Community Infrastructure Levy (CIL) funding and the necessary Paperwork- The Clerk read out an email received earlier that day to say the draft contract has been issued to the District Council's legal service and requesting both photos and confirmation of the invoice payments for the work completed.

21/06/7.3 Update regarding bank accounts (access and signatories)- Cllr S Fane de Salis had requested the change of address and signatory forms which were partially completed at the meeting ready to be returned to Barclays.

21/06/7.4 To consider the Magpas funding request received- Following discussion, Cllr S Fane de Salis proposed the Council decline to donate in preference of more local charities; this was seconded by Cllr W Burcham and carried unanimously.

Expenditure for approval 24th June 2021:

21/06/7.5 Clerk's wages (May-Jun): **£549.06** (S.Cardwell: £518.66, HMRC £30.40)- Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.

21/06/7.6 Grass-cutting- Payment to CGM: **£200 + VAT**- Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously. CGM are yet to send invoices through.

- 21/06/7.7 Total Energy invoices (Accounts 3006069330 & 3006069341)- Total have confirmed that there is a billing issue as no invoices have been generated since October; invoices will be sent through once their IT department have resolved the issue.
- 21/06/7.8.Y.Karl invoice for cleaning of the Community Room (May-June) total **TBC**- £45 for wages + £3.75 for cleaning products= **£48.75** - Cllr S Fane de Salis proposed payment, seconded by Cllr S Parfrey and carried unanimously. It was requested that the Clerk thank Yelena for her time and effort ensuring the high standard of cleaning maintained at the Community Room.
- 21/06/7.9 Mijan Ltd invoice for internal audit completed- **£75.00** (no VAT)- Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.
- 21/06/7.10 Grafton Projects invoice for cleaning supplies- **£38.30** (including £6.38 VAT)- Cllr S Fane de Salis proposed payment, seconded by Cllr S Jackson-Rimmer and carried unanimously.
- 21/06/7.11 London Hearts- Requested donation for defibrillator **£1437** (no VAT)- Cllr S Parfrey confirmed the funding should now have been received. The invoice for payment is for the purchase of the unit and there will be an additional £500 approximately for installation and training, also some spare parts may also need to be purchased - Cllr S Fane de Salis proposed payment of the donation amount, seconded by Cllr S Parfrey and carried unanimously.

21/06/8 Assets – Provision/Maintenance

- 21/06/8.1 Monthly Ferriman Road Play Area's Inspection- Cllr S Fane de Salis confirmed the monthly inspection has been completed and that there is a small split in the wet pour that will need to be monitored.
- 21/06/8.2 To consider reducing the crown of the small trees at the Play Area- Clerk to contact Cllr R Johnson to request he assesses the issue in his role as tree warden, along with three other tree issues in the village.
- 21/06/8.3 Update regarding the village noticeboard which has been damaged-Cllr W Burcham advised that the noticeboard is secure but damp. She will make some investigations and report back to the next meeting.
- 21/06/8.4 Update in relation to concerns raised by The War Memorials Trust- The War Memorial is beyond repair and not fit for purpose but cannot be moved as it is listed- Cllr W Burcham to request site visit from the War Memorials Trust so potential options can be explained.

21/06/9 Highways, footpaths, byways, gritting bin, trees, etc.

- 21/06/9.1 Update regarding MVAS Flashing Speed Sign- No communication for several weeks now from Highways regarding necessary information to complete an application- District and County Councillor Ian Gardener to assist.
- 21/06/9.2 To note: work has been agreed by Highways to rectify the poor condition of the speed limit signs in Stow Road- noted.
- 21/06/9.3 To note: PFP 209/13 from Easton to Spaldwick- the field has been drilled in two directions and the crop is covering the path- Highways have contacted the landowner and advised them of their responsibility to maintain the footpath- noted.
- 21/06/9.4 To note: Caution, as there are cattle and calves in the field between Easton & Spaldwick on FP12- noted.
- 21/06/9.5 To note: PFP 10, Bridleway 5 (immediately North West of old Vicarage), a new report has been raised for the ongoing issue of the path being impassable due to wire & rope used to replace a stile; it is also overgrown- Clerk to contact County footpaths coordinator for an update as she had advised a replacement gate was collected several weeks ago but it has not yet been installed.
- 21/06/9.6 Ongoing safety concerns raised regarding traffic going the wrong way around the green- The situation is being monitored and District and County Councillor I Gardener is pursuing the possibility of painting a 'no entry' sign on the road.
- 21/06/9.7 Noise complaint re strimming (pre 7am, post 7pm)- Noted- the strimming was, in fact, post 7am so within acceptable hours.
- 21/06/9.8 Maintenance of field behind Ferriman Road homes- request for trimming and damage to a resident's fence to be repaired- Cllr S Fane de Salis proposed quotes be obtained for hedge cutting. Cllr S Parfrey will make an enquiry and report back to the next meeting for any action to be decided upon.
- 21/06/9.9 To discuss further speed reduction measures following a resident request for step down speed reduction 40 mph limit ahead of the 30 mph upon entry to the village as well as more road markings- Cllr S Jackson-Rimmer updated the Council regarding recent speedwatch sessions

and confirmed that she had been in discussions with District and County Cllr I Gardener regarding potential LHI (Local Highway Improvement) bids for this year and next. Following discussions between all Councillors present and advice received from Cambridgeshire County Council, Cllr S Jackson-Rimmer proposed step-down speed limits and white speed-reduction gates (both sides of the road) for all entry roads to the village be put forward as the preferred option for a LHI bid later this year; this was seconded by Cllr S Parfrey and carried unanimously.

21/06/10 Community Room

21/06/10.1 Update regarding the Community Room- The Community Room is now back in use but the Clerk is currently unable to update the calendar to show bookings.

21/06/10.2 To note: PAT Testing has been completed by Cllr Pope- noted.

21/06/10.3 To note: Fire Extinguisher Service for Spaldwick Community Room postponed until 30.06.21- Cllr S Jackson-Rimmer to meet the engineer on site.

21/06/10.4 To consider a request from the Church to borrow tables and chairs from the Community Room on 24th and 25th July- Cllr S Fane de Salis proposed the Church be loaned the tables as requested; this was seconded by Cllr S Jackson-Rimmer and carried unanimously. Clerk to request they are not left outside or left to get wet and that they are cleaned before being returned.

21/06/11 Further Discussion of Defibrillator installation- Once the defibrillator has been delivered, Cllr S Parfrey will pursue the final location (as previously agreed, The George public House or Community Room) and installation details.

21/06/12 Update regarding official domain email addresses for the Council- no update.

21/06/13 Update regarding the potential for the mobile Post Office van coming to Spaldwick- the formal application has been submitted but there is no update currently.

21/06/14 To note: Pre-launch consultation for the new primary school at Sawtry closes 12th July (detail circulated prior to meeting)- noted.

21/06/15 To note: Clerk has completed the ILCA (Introduction to Local Council Administration) qualification- Clerk will complete CiLCA (Certificate in Local Council Administration) training next; Cllr S Fane de Salis noted that there is money allocated in the budget for training.

21/06/16 To note Clerk will take some annual leave during July- Dates to be confirmed and out-of-office to be put on emails.

21/06/17 (Confidential item- public and press to be excluded.) To discuss applications received for a replacement cleaner for the Community Room- It was agreed the Clerk should contact the most suitable candidate to offer them the position based on the agreed job specification circulated prior to the meeting and to thank the unsuccessful applicant for their application.

21/06/18 Any items for the next edition of Spaldwick News- Additional speedwatch volunteers are requested and a defibrillator update will be issued when possible.

21/06/19 Correspondence (-previously circulated)- all noted.

21/06/19.1 CAPALC: May Bulletin- 07.05.21

21/06/19.2 CAPALC: FREE Session - Returning to Council Meetings- 10.05.21

21/06/19.3 Office for National Statistics: There has been a fantastic response to Census 2021 - thank you! - 10.05.21

21/06/19.4 CCC Highways: Temporary notice for URGENT WORKS: A14 (JUNCTION 18, SPALDWICK, CAMBRIDGESHIRE) EASTBOUND EXIT SLIP ROAD- 21.05.21

21/06/19.5 One Leisure- One Leisure Active Lifestyles- 24.05.21

21/06/19.6 CAPALC: MP Ballot Results- 26.05.21

21/06/19.7 CCC Highways: Street Lighting Attachments- 28.05.21

21/06/19.8 CCC: Holiday Activity and Food Programme - Summer Holidays- 04/06/21

21/06/19.9 CAPALC: June Bulletin- 07.06.21

21/06/19.10 HDC: Street Naming & Numbering Notifications- 09.06.21

21/06/19.11 CCC Highways: Proposed Highway Event - Tour of Cambridgeshire- 10.06.21

21/06/19.12 Cambs ACRE: CHESS Project- Hunts- 11.06.21

21/06/19.13 AD6: London Luton Airport arrival routes airspace change- 15.06.21

21/06/20 Councillors' questions

21/06/21 Date of the next meeting: Thursday 15th July

Meeting closed at 9.48pm.

Signed:

Date:

Chairman