

TOWN & POORS CHARITY FIELD MINUTES of the Meeting Thursday 24th June 2021 at 21.48 hrs
(following the Parish Council meeting)

Present: S Fane de Salis (Chairman), S Jackson-Rimmer, S Parfrey, W Burcham, S.Cardwell (Clerk)

1. Apologies for Absence- G Smith, R Johnson, J Pope
2. To approve Minutes of the Charity Meeting on 6th May 2021- Cllr W Burcham proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Parfrey and carried unanimously.
3. Matters Arising- none.
4. Finance:
 - 4.1 Charity accounts report:
Balance at 14th June: £1816.12- noted.
 - 4.2 Expenditure for approval 24th June 2021:
Reimbursement of M. Frain for oil and gate protection purchased for at the allotments site, following Council agreement last meeting- **£50.40 (inc. VAT)**- Cllr S Fane de Salis proposed payment, seconded by Cllr S Parfrey and carried unanimously.
5. Update regarding the allotment site, Allotment Association and allotment usage- Cllr W Burcham provided an update confirming the site is very active currently. Three of the five additional plots created have now been allocated and everybody has paid their invoice.
6. To discuss the possibility of fruit trees for the allotments- Jubilee Tree planting to be researched by Cllr W Burcham for future discussion.
7. To discuss the purchase of an additional lock for the pedestrian gate at the allotments- it was agreed not to pursue this at the current time.
8. To discuss the use of the remaining part of the field and the proposition to grass this area- Cllr W Burcham has been advised that the area would need to be levelled and seeded and that September/October would be the most appropriate time to do it. This would likely take two half-days of labour and then there would be an ongoing cost for cutting the grass. Cllr W Burcham will investigate costs and report back to a future meeting.
9. Correspondence- none.
10. Any other business- Cllr S Parfrey to send an update to the District Council Planning department regarding the allotment site- £116 planning discharge to be paid.
11. Date of the next Meeting – Thursday 15th July

Meeting finished at 22.06hrs.

Signed:

Chairman:

Date: