

Spaldwick Parish Council

Chairman: Steve Fane de Salis

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerkspaldwick.pc@gmail.com Website: www.spaldwickparishcouncil.org.uk/

Dear Member

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 16th September 2021 at 8pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business.

Public and Press are invited to attend.

Social distancing and masks are recommended in line with government guidelines.

NOTICE and AGENDA

21/09/1 To Receive Apologies and Reasons for Non-Attendance

21/09/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)

21/09/3 To Receive and Approve the Minutes of the Parish Council Meeting on 15th July 2021.

21/09/4 Matters arising from those Minutes

21/09/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

21/09/6 Planning

To consider new planning consultations:

None

Determined by planning authority:

21/09/6.1

Reference: 21/01234/LBC

Application Received: Wed 26 May 2021

Address: 15 High St Spaldwick Huntingdon PE28 0TD

Proposal: Enclosure of parts of Outbuilding 2, including one new exterior door and one internal door

Status: Approved

21/09/6.2

Reference: 21/01164/HHFUL

Application Received: Tue 18 May 2021

Address: The Old Manse High Street Spaldwick Huntingdon PE28 0TD

Proposal: Single storey rear extension and internal alterations to form open plan kitchen/dining room, with glass box bay window on the side elevation and conservatory demolition

Status: Approved

21/09/6.3

Reference: 21/00003/LBC

Application Received: Sun 03 Jan 2021

Address: 38 High Street Spaldwick Huntingdon PE28 0TD

Proposal: Installation of a woodburning stove in two sitting rooms

Status: Approved

21/09/6.4 To discuss the Cambridgeshire Rural Affordable Housing Partnership / Homes for Local People and decide whether to support this or not.

21/09/7 Finance

21/09/7.1 To note: Account balance at 07.09.21: £49,167.23.

21/09/7.2 Update from Clerk regarding Community Infrastructure Levy (CIL) funding and the necessary paperwork.

- 21/09/7.3 Update regarding bank accounts (access and signatories).
- 21/09/7.4 Update from Clerk regarding Insurance renewal due and to consider quotations received.
- 21/09/7.5 To consider future purchase of a condolence book purchase in preparation for Operation London Bridge.
- 21/09/7.6 To note CIL breakdown (circulated prior to meeting).
- 21/09/7.7 To note VAT reclaim has been made and received to March 2021 (£1393.50).
- 21/09/7.8 To note CCC grass-cutting contribution has been received (£498.13).

Expenditure for approval 16th September 2021:

- 21/09/7.9 Clerk's wages (Jul-Aug): £381.90 + (Aug-Sep): £310.47= (S.Cardwell: **£662.17**, HMRC: **£30.20**)
- 21/09/7.10 Grass-cutting payment to CGM for September: **£200 + VAT** (invoices 241103 for March, April & May (£720 inc. VAT), 241154 for June (£240 inc. VAT) and 241306 for July (£240 inc. VAT) previously approved have now been received and are also due for payment).
- 21/09/7.11 Total Gas & Power invoices (Accounts 3006693866 & 3006693855- breakdown of cost circulated previously)- Account 3006693866 outstanding balance of £163.57. Account 3006693855 outstanding balance £124.40= combined Total **£287.97**.
- 21/09/7.12 A.Murphy invoice for cleaning of the Community Room (Aug-Sep) total **£30.00**.
- 21/09/7.13 Clerk has renewed SLCC membership for the year at a cost of £144- to consider payment of 6/16 of the cost (to be shared with Sawtry Parish Council)- **£54.00**
- 21/09/7.14 Cromwell Fire Invoice for servicing of the Community Room Fire Extinguishers- **£68.02** (inc. VAT)
- 21/09/7.15 JRB Enterprise Ltd invoice 22949 for 2 x cases of refill dog waste bags- **£71.10** (inc. VAT).
- 21/09/7.16 To consider purchase of Arnold-Baker on Local Council Administration, 12th edition, as recommended by Cilca training for all Parish Councils (£119 for SLCC members).
- 21/09/7.17 Reimbursement for Clerk for purchase of Ink Cartridge- **£32.79** (inc. VAT).

21/09/8 Assets – Provision/Maintenance

- 21/09/8.1 Monthly Ferriman Road Play Area's Inspection.
- 21/09/8.2 To consider buying a wet pour repair kit from RTC Safety Surfaces for someone to repair the split in the wet pour (£130 +vat).
- 21/09/8.3 Village trees inspection update from Cllr Johnson.
- 21/09/8.4 Update regarding the village noticeboard which has been damaged.
- 21/09/8.5 Update regarding concerns raised by The War Memorials Trust.
- 21/09/8.6 To discuss a donation offered by a resident of a metal cut out of a WWII soldier.

21/09/9 Highways, footpaths, byways, gritting bin, trees, etc.

- 21/09/9.1 Update regarding MVAS Flashing Speed Sign, including consideration of costings and quotes for private purchase received by Clerk.
- 21/09/9.2 Footpaths update- Kissing gate installed on footpath 10 to replace the broken stile. Easton footpath 2 which was obstructed and overgrown around the bridge has now been cleared.
- 21/09/9.3 To consider quotes received for hedge cutting at the open space along Ferriman road.
- 21/09/9.4 To discuss the uneven road surface due to tree on Church Lane where a resident recently fell and any action to be taken.
- 21/09/9.5 To discuss the issue of stones on the footpath in Thrapston Road.
- 21/09/9.6 To finalise details for the Local Highway Improvement 2022/23 application: Deadline for applications is 30th September 2021.
- 21/09/9.7 To discuss emptying of the playpark bin going forward.
- 21/09/9.8 To discuss double-parking on the High Street.
- 21/09/9.9 To discuss the overgrown hedges on Thrapston Road and Royston Avenue.
- 21/09/9.10 To note: Applications for the Community Gritting Scheme are to be completed by 31st October 2021.

21/09/10 Community Room

- 21/09/10.1 Update regarding the Community Room

21/09/11 Defibrillator Installation update.

21/09/12 Update regarding official domain email addresses for the Council.

21/09/13 To note: Clerk has completed the first session of the Cilca Course and is expected to take approximately a year to complete the qualification.

21/09/14 To appoint an internal auditor.

21/09/15 Any items for the next edition of Spaldwick News

21/09/16 Correspondence (-previously circulated)

21/09/16.1 Office of the Police and Crime Commissioner for Cambridgeshire and Peterborough: Have your say on a new Police and Crime Plan for Cambridgeshire and Peterborough- 13/07/21

21/09/16.2 HDC: Huntingdonshire District Council - Consultation on Hackney Carriage and Private Hire Policy- 13/07/21

21/09/16.3 Cambridge & Peterborough Combined Authority: HAVE YOUR SAY: Demand Response Transport plans for West Huntingdonshire- 19/07/21

21/09/16.4 CAPALC: Code of Conduct 2021 Guidance & CAPALC Awards – 2021 - 21/09/21

21/09/16.5 HDC - Gambling Act Statement of Principles - Consultation- 22/07/21

21/09/16.6 Cambridge & Peterborough Combined Authority: Concessionary Fare Passes renewal posters- 21/09/21

21/09/16.7 CAPALC: For Circulation- August Bulletin- 04/08/21

21/09/16.8 CAPALC: Chief executive's bulletin- 06/08/21

21/09/16.9 CAPALC: Cambridgeshire Local Council Champions Survey- 12/08/21

21/09/16.10 CAPALC: NALC Event - Rural Housing- 12/08/21

21/09/16.11 CCC: Community Gritting Scheme applications for Winter 2021 – 2022- 16/08/21

21/09/16.12 CAPALC: Chief executive's bulletin- 16/08/21

21/09/16.13 CAPALC: Don't Forget to Vote- CAPALC Awards 2021- 17/08/21

21/09/16.14 CAPALC: TIME CRITICAL Natural Cambridgeshire Small Project Funding- 19/08/21

21/09/16.15 Citizens Advice Rural Cambs - launch of our updated website- 25/08/21

21/09/16.16 CCC: Traffic Management for events - Training course 22/09/21- 25/08/21

21/09/16.17 Cambridgeshire Fostering: Real Faces of Fostering campaign toolkit- 31/08/21

21/09/16.18 CCC: New School at Sawtry: Presumption Process now live- 01/09/21

21/09/16.19 CAPALC: For Circulation: September Bulletin- 02/09/21

21/09/16.20 CCC Highways: Events Diary – September- 06/09/21

21/09/17 Councillors' questions

21/09/18 Date of the next meeting: Thursday 21st October

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 10th September 2021