

## MINUTES

### **Spaldwick Parish Council meeting held on Thursday 10<sup>th</sup> December 2020 at 8.00pm by Zoom video conference call (due to current ban on social gatherings) Chairman Steve Fane de Salis**

Present. G Smith (Vice Chairman), J Pope, S Parfrey, W Burcham, County Councillor I Gardener, S. Cardwell (Clerk) and five members of the public

**20/12/1 To Receive Apologies** and Reasons for Non-Attendance- S Fane de Salis (Chairman), S Jackson-Rimmer, R Johnson

**20/12/2 Declarations of Interests for Members** (Disclosable Pecuniary Interests)- Cllr S Parfrey declared that he had an interest in item 20/12/6.1 (an objection to the planning application) and would leave the meeting while discussions took place

**20/12/3 To Receive and Approve the Minutes of the Parish Council Meeting on 19<sup>th</sup> November 2020** (to be signed at a future meeting). To note: item 20/11/7.12 Reimbursement of **£31.50** to Graham Smith for installation of Allotment noticeboard by Alison Morgan- payment was made from the Town and Poors account - Cllr S Parfrey proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr J Pope and carried unanimously

**20/12/4 Matters arising** from those Minutes- none.

**20/12/5 Public Open Forum:** Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

County Cllr I Gardener addressed the Council with an update including Covid-19 and winter support for families and individuals, a joint agreement with Peterborough City Council for health visiting and school nursing services and a three-year Falls Prevention pilot. He also provided details of a trial 'Demand Responsive Transport' (DRT) scheme for West Huntingdonshire and a warning about misuse of blue badges. Cllr Gardener then went on to update the Council about a Highways review of J15 on the A14, a delay in the completion of the New Shire Hall building, registration for Solar Together Cambridgeshire and the new arrivals flightpath and holding area for London Luton airport. (Full report attached). Following a question from Cllr J Pope Cllr I Gardener also stated that the Brampton Hut roundabout update (including pedestrian/cyclist crossing) is nearing completion.

Three residents then addressed the Council to express concerns about the Ivy House planning application in relation to inappropriate design for the surrounding area, over-development of the site, traffic safety and parking, the insufficient size and visibility at the entry to the property and irreversible damage to a conservation area.

**20/12/6 Planning** -Cllr S Parfrey left the meeting

To consider new planning consultations:

20/12/6.1

PARISH COUNCIL CONSULTATION – APPLICATION REF. 20/02155/FUL

Pair of semi-detached houses

Land East Of Ivy House High Street Spaldwick

Extension granted for Council views to be submitted by 11<sup>th</sup> December 2020.

- Following discussions Cllr G Smith proposed refusal of this planning application on the basis that 2 semi-detached houses would be detrimental to the grade two listed building and would not be in-keeping with the surrounding buildings in that area of the village, as there are no other similar properties nearby. Additionally, that the application would constitute over-development of the site and that a 3m opening is inadequate for 2 buildings. This was seconded by Cllr J Pope and carried unanimously.

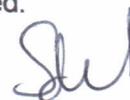
Determined by planning authority:

none

**20/12/7 Finance** -Cllr S Parfrey rejoined the meeting

20/12/7.1 To note: Account balance at 02.12.20: £74,797.68- noted.

20/12/7.2 To note: precept form for 2021/22 has been returned for a precept of £10,405- noted.



- 20/12/7.3 Update regarding viewing access for the Clerk for the bank accounts- no new update- deferred.
- 20/12/7.4 Update from Clerk regarding bid for Huntingdonshire District Council's next Community Infrastructure Levy (CIL) funding round- Deadline for submission 14th December 2020- Clerk confirmed a bid for £15,000 has been submitted.
- 20/12/7.5 To note: CIL spending breakdown report to be returned by 31<sup>st</sup> Dec 2020 to HDC also to be put on website- Clerk to complete and return, then circulate confirmation.
- 20/12/7.6 Update from Clerk regarding costing for post for bus stop flag- following the update from C Cllr I Gardener regarding trialling requests for buses, it was decided to defer the item until further details are received.
- 20/12/7.7 To consider Citizens Advice Rural Cambs – donation request towards the cost of operating their Service- following discussion Cllr G Smith proposed refusal of the request; this was seconded by Cllr S Parfrey and carried unanimously.
- 20/12/7.8 To consider purchase of replacement caps for play equipment mentioned in Wicksteed report- Hags minimum order is £25.00 so at least 23 caps would need to be ordered (to include delivery plus VAT)- following discussions, Cllr J Pope proposed purchase of the minimum order quantity; this was seconded by Cllr S Parfrey and carried unanimously. Clerk to arrange.
- 20/12/7.9 Following a tax code change, Clerk is under threshold for tax-HMRC reclaim requested for previous monthly payments made- Clerk confirmed the total has changed since last month but the request has been made and she is awaiting a reply.

#### **Expenditure for approval 10<sup>th</sup> December 2020:**

- 20/12/7.10 Clerk's wages (Nov- Dec): **£262.12** (S.Cardwell: £262.12 (including £32.98 for ink cartridge), HMRC £0.00- Cllr J Pope proposed payment, seconded by Cllr W Burcham and carried unanimously.
- 20/12/7.11 Wicksteed invoice- Annual unaccompanied inspection completed at a cost of **£72.00**- Cllr W Burcham proposed payment, seconded by Cllr J Pope and carried unanimously.
- 20/12/7.12 CAPALC invoice for budget training completed by Clerk-**£30**- Invoice reference 2343- Cllr G Smith proposed payment, seconded by Cllr W Burcham and carried unanimously.
- 20/12/7.13 Reimbursement of Clerk for annual Zoom (Pro level) subscription payment at a cost of £119.90 + VAT = **£143.88**- Cllr J Pope proposed payment, seconded by Cllr S Parfrey and carried unanimously. It was noted that having a single meeting was infinitely preferable to multiple pauses to start a new Zoom meeting.
- 20/12/7.14 Total invoices for December-(Accounts 3006069330 & 3006069341- to be received- Clerk confirmed that no invoices have yet been received for December.

#### **20/12/8 Assets – Provision/Maintenance**

- 20/12/8.1 Monthly Ferriman Road Play Area's Inspection- Clerk confirmed that the monthly check has been completed by Cllr S Fane de Salis.
- 20/12/8.2 To discuss grass-cutting on Fuller Close- update to be provided by Clerk- Thanks to D. Stowell for creating an updated grass-cutting map for sending to contractors. Clerk awaiting contact details for one further supplier and hopes to be able to provide quotes for discussion at the January meeting.

#### **20/12/9 Highways, footpaths, byways, gritting bin, trees, etc.**

- 20/12/9.1 Progress update regarding the issue of motorcyclists using byways during winter months- signs require updating to prevent this- HDC investigating- Clerk confirmed no new update.
- 20/12/9.2 Progress update regarding the location of the Bus Stop on High Street (issue of parked vehicles) & the suggestion to add an additional stop on Stow Rd- deferred until an update is received regarding requesting of buses.
- 20/12/9.3 MVAS Flashing Speed Sign- For two of the four locations proposed by Cambridgeshire County Council it must be decided whether to install a fixed post or a moveable post and NAL socket- following discussions regarding permanent bare posts and grass-cutting concerns, Cllr S Parfrey proposed purchase of the NAL sockets and moveable post for the two locations (and Clerk to progress this provided the sockets are no more than £500 each) ; this was seconded by Cllr J Pope and carried unanimously.

[https://www.google.co.uk/maps/@52.3410348,-0.3398215,3a,30y,276.49h,88.94t/data=!3m6!1e1!3m4!1s4Ym1-CEBusp9BW2RhypT\\_w!2e0!7i13312!8i6656](https://www.google.co.uk/maps/@52.3410348,-0.3398215,3a,30y,276.49h,88.94t/data=!3m6!1e1!3m4!1s4Ym1-CEBusp9BW2RhypT_w!2e0!7i13312!8i6656)

1 High St- For inbound traffic. On a post to be located between the gate in the wall and the telegraph pole. Options are a fixed post or a moveable post fitted into a NAL socket.



<https://www.google.co.uk/maps/@52.3428911,-0.3450861,3a,37.5y,293.01h,93.89t/data=!3m6!1e1!3m4!1sDxdELpvalYkmd9-gWrzO6g!2e0!7i13312!8i6656>

18 Thrapston Rd- For outbound traffic. On the lighting column on the left-hand side of the road near the cul-de-sac.

<https://www.google.co.uk/maps/@52.3411547,-0.345563,3a,75y,55.43h,94.96t/data=!3m6!1e1!3m4!1sCvAOze59t0Rmyh-yQafVAA!2e0!7i13312!8i6656>

6 Stow Rd- For inbound traffic. On the lighting column on the right-hand side of the road. The hazard warning sign may need to be temporarily removed to enable the MVAS bracket to be fitted to the column.

<https://www.google.co.uk/maps/@52.3394991,-0.3499246,3a,75y,19.11h,91.47t/data=!3m6!1e1!3m4!1sihp6qxuSIf393t2SWqBgTg!2e0!7i13312!8i6656>

Stow Rd- For inbound traffic. On a post located after the lighting column with the two hazard warning signs on it, probably located the far side of the driveway on the left-hand side. Options are a fixed post or a moveable post fitted into a NAL socket.

20/12/9.4 Update regarding footpath reports received from M. Ager and discussed last meeting, also footpath 13 which runs diagonally from Easton to Spaldwick, leaving footpath 12- no further update from M. Ager, Clerk has emailed Zaria Bettles the County Footpath coordinator to chase.

### **20/12/10 Community Room**

20/12/10.1 To discuss reopening of the Community Room (documents for consideration circulated by Clerk.) Hire documents to be approved, actions to be completed prior to re-opening to be agreed and a list of cleaning products to be purchased in line with safety requirements- deferred.

20/12/10.2 PAT Testing update from Cllr Pope (deferred while closed)- deferred.

20/12/10.3 Update from Cllr Pope regarding timers for radiators in the Community room (deferred while closed)- deferred.

20/12/10.4 Further Discussion of Defibrillator- update from Cllr Parfrey, including grant application- Cllr S Parfrey confirmed that the application is in and that he has submitted the additional policies which were required. Cllr J Pope noted that Spaldwick fundraising have also offered to finance the defibrillator.

20/12/11 Update regarding official domain email addresses for the Council- deferred until in-person meetings can re-commence.

20/12/12 A previous request for the mobile Post Office van which visits local villages to come to Spaldwick, was denied. Barham and Wooley Parish Council are currently interested in requesting this service- to discuss whether Spaldwick Parish Council would like to reapply- Cllr S Parfrey proposed Spaldwick reapply, this was seconded by Cllr W Burcham and carried unanimously. Clerk to look into and contact Barham and Wooley accordingly.

20/12/13 To approve updated safeguarding policy- Cllr S Parfrey proposed approval, seconded by Cllr W Burcham and carried unanimously. Clerk to upload to website.

20/12/14 To approve updated Equal opportunities policy- Cllr S Parfrey proposed approval, seconded by Cllr W Burcham and carried unanimously. Clerk to upload to website.

20/12/15 Any items for the next edition of Spaldwick News- none.

20/12/16 **Correspondence** (-previously circulated)- noted.

20/12/16.1 London Luton Airport (LLA) Arrival Flightpath Consultation - Against Luton Airport Stack - FAO Parish Councillors: 15<sup>th</sup> Nov 2020

20/12/16.2 Office for National Statistics: Census 2021- 16<sup>th</sup> Nov 2020

20/12/16.3 CCC: FW: Cambridgeshire and Peterborough leading the way with Vision Zero- 16<sup>th</sup> Nov 2020

20/12/16.4 District Council Support- 19<sup>th</sup> Nov 2020

20/12/16.5 Citizens Advice Rural Cambs – donation request- 20<sup>th</sup> Nov 2020

20/12/16.6 How to reduce carbon emissions and improve health in your area- 21<sup>st</sup> Nov 2020



20/12/16.7 Christmas and New Year Waste Collection Arrangements- 27<sup>th</sup> Nov 2020

20/12/16.8 Cambridge & Peterborough: HAVE YOUR SAY: Combined Authority Draft Budget 2020/21- Fri 27<sup>th</sup> Nov

20/12/16.9 Cambridgeshire County Council: This Land- an update- 1<sup>st</sup> Dec 2020

20/12/16.10 Cambridgeshire County and Peterborough City Councils: COVID-Safe Winter – social media toolkit- 2<sup>nd</sup> Dec 2020

20/12/16.11 CAPALC- For Circulation: December Bulletin- 3<sup>rd</sup> Dec 2020

**20/12/17 Councilors' questions-** Clerk advised that the Chairman has been trying to contact a resident in Church Lane regarding a blocked drain, without success, so Clerk to write a letter to them instead. Agenda item to be added for January following a resident request to discuss pedestrian access at the petrol station and coloured tarmac as a safety measure.

**20/12/18 Date of the next meeting:** Thursday 21<sup>st</sup> January 2021 at 8pm- to be held remotely via Zoom unless the current situation changes

Meeting closed at 9.08pm.

Signed:



Chairman

Date:

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