

MINUTES

Spaldwick Parish Council meeting held on Thursday 21st October 2021 at 8.00pm in Spaldwick Community Room, Spaldwick Primary School. Chairman Steve Fane de Salis

Present: S Fane de Salis (Chairman), R Johnson, S Parfrey, W Burcham, District and County Councillor I Gardener and S. Cardwell (Clerk).

21/10/1 To Receive Apologies and Reasons for Non-Attendance- G Smith, S Jackson-Rimmer, J Pope,

21/10/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- none.

21/10/3 To Receive and Approve the Minutes of the Parish Council Meeting on 16th September 2021- Cllr R Johnson proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Fane de Salis and carried unanimously.

21/10/4 Matters arising from those Minutes- none.

21/10/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- District and County Cllr I Gardener addressed the Council to provide an update regarding the demand responsive Ting bus service. There will be four Ting buses operating in the area (7am-&pm weekdays and 8am-6pm on Saturdays) and these can be ordered directly using the 'Ting trips' app. The roadshow will be visiting local villages including Spaldwick on 22nd October, the cost of a trip is £2 each way and bus passes are valid on the Ting services. Upon ordering, users will be given a time and place (not necessarily a bus-stop) in the village for collection and wheelchair users just need to let them know that they will require a wheelchair space.

Cllr Gardener then explained that he had met the new Highways contact for the area and she confirmed a 'no entry' sign will be painted on the road at the village green next spring and the signpost for the A14 on Stow Road will be relocated to be clearer for drivers. At the Cambridgeshire County Council meeting earlier that day about the A14, it was agreed the County Council will support local villages by talking to Highways regarding junction issues (suggested improvements to be sent by 30th November deadline). Issues covered included replacement of the 'no HGVs' sign at Spaldwick services, Catworth Farm Lane warning at grade junctions, mobile warning signs.

21/10/6 Planning

To consider new planning consultations: to note only, no feedback has been requested- all noted. An additional planning application has been received since the agenda was published (9 Burton Way)- Clerk will request extension for the comments deadline so it can be discussed next meeting.

21/10/6.1

Reference: 21/02140/TRCA

Application Received: Fri 17 Sep 2021

Address: Land East Of Ivy House High Street Spaldwick

Proposal: Hawthorn H6 reduce by 3m, hawthorn T7 reduce by 4m, hawthorn T8 reduce by 3m and hawthorn T9 reduce by 3m. Trim up sides to bring into management as a hedge.

Status: In progress

21/10/6.2

Reference: 21/02101/TRCA

Application Received: Tue 14 Sep 2021

Address: 29 Thrapston Road Spaldwick Huntingdon PE28 0TA

Proposal: Sycamore (T1) - fell because of split trunk (see photos) of low amenity value.

Status: In progress

Determined by planning authority: - all noted

21/10/6.3

Reference: 21/01765/TRCA

Application Received: Fri 30 Jul 2021

Address: The Old Stables 3 High Street Spaldwick PE28 0TD

Proposal: Crack Willow (T1) - Remove dead portion of the tree which is angled towards the fence and would cause damage/injury were it to fall naturally (shaded red on Removal.jpg).

Status: Approved

21/10/6.4

Reference: 21/01093/HHFUL

Application Received: Mon 10 May 2021

Address: Paddock View 24 High Street Spaldwick Huntingdon PE28 0TD

Proposal: Proposed new single storey rear extension, conversion of an existing garage to a habitable room and construction a new car port within the existing garden.

Status: Withdrawn

21/10/6.5

Reference: 18/01936/FUL

Application Received: Tue 11 Sep 2018

Address: Cross High Street Spaldwick

Proposal: Replace existing War Memorial WM4235 with a like for like new War Memorial. Retiring the old War Memorial to Spaldwick Churchyard.

Status: Refused

21/10/6.6 Update regarding the Cambridgeshire Rural Affordable Housing Partnership / Homes for Local People survey- no update at the current time.

21/10/7 Finance

21/10/7.1 To note: Account balance at 12.10.21: £47,004.10- noted.

21/10/7.2 Update from Clerk regarding Community Infrastructure Levy (CIL) funding and the necessary Paperwork- Clerk advised council that she had been in contact with the funding team and they are preparing a contract to be sent for signing.

21/10/7.3 Update regarding bank accounts (access and signatories)- Cllr S Fane de Salis to chase this up.

21/10/7.4 To note & approve: Q2 Income & expenditure against budget (file to be circulated prior to meeting)- Cllr S Parfrey proposed approval, seconded by Cllr R Johnson and carried unanimously.

21/10/7.5 To note & approve: Q2 Community room receipts & payments document (file circulated prior to meeting)- Cllr R Johnson proposed approval, seconded by Cllr S Parfrey and carried unanimously.

21/10/7.6 To note and approve Q2 financial reconciliation (file circulated prior to meeting)- Cllr R Johnson proposed approval, seconded by Cllr W Burcham and carried unanimously.

21/10/7.7 To note and approve VAT reclaim to be submitted (April-Sep 2021)- Cllr W Burcham proposed approval, seconded by Cllr R Johnson and carried unanimously.

21/10/7.8 To consider future purchase of a condolence book purchase in preparation for Operation London Bridge- Cllr R Johnson proposed purchase (cost: £25 + VAT), seconded by Cllr S Fane de Salis and carried unanimously.

21/10/7.9 To note receipt of precept request 2022/23- deadline for return 17th December 2021 and to consider items for inclusion in the budget for next year- noted, budget to be considered including earmarked reserves.

Expenditure for approval 21st October 2021:

21/10/7.10 Clerk's wages (Sep-Oct): £386.85= (S.Cardwell: **£371.65**, HMRC: **£15.20**)- Cllr S Fane de Salis proposed payment, seconded by Cllr R Johnson and carried unanimously.

21/10/7.11 Grass-cutting payment to CGM: **£200 + VAT** (to note: invoicing is now up-to-date)- Cllr S Fane de Salis proposed payment, seconded by Cllr R Johnson and carried unanimously.

21/10/7.12 Total Energies invoices (Accounts 3006693866 & 3006693855)- 248781879/ 21 (£12.27) and 248781880/21 (£15.56) = combined Total **£27.83**- Cllr S Fane de Salis proposed payment, seconded by Cllr S Parfrey and carried unanimously.

21/10/7.13 A.Murphy invoice for cleaning of the Community Room (Sep-Oct) total **£50.00**- Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.

21/10/7.14 Clerk CiLCA cost (6/16^{ths} of total invoice cost to be paid to Sawtry Parish Council)- **£150.00**- Cllr

- S Fane de Salis proposed payment, seconded by Cllr R Johnson and carried unanimously.
- 21/10/7.15 Grafton Projects invoices 1/IN8417 (£14.37), 1/IN8325 (£9.57) and 1/IN8326 (£9.58) for cleaning products totalling **£33.52**- Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.
- 21/10/7.16 Royal British Legion Poppy Wreath donation **£18.50**- Cllr S Fane de Salis proposed payment, seconded by Cllr R Johnson and carried unanimously.
- 21/10/7.17 BHIB Insurance for Oct 2021-Sep 2022 **£548.51**- Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.
- 21/10/7.18 Alconbury and Ellington Drainage Board overdue amount 2021/22- **£6.28**- Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.
- 21/10/7.19 RTC Safety Surfaces wetpour repair kit- **£156.00** (inc VAT)- Cllr S Fane de Salis proposed payment, seconded by Cllr R Johnson and carried unanimously.

21/10/8 Assets – Provision/Maintenance

- 21/10/8.1 Ferriman Road Play Area's Inspection- to note weekly inspections are now required- Cllr S Fane de Salis updated the council following his most recent inspection: the wet pour repair kit has been received and will be used to correct the split, the gate needs tightening and there is rust on the bolts of the small swing. Following discussions, it was agreed Cllrs Fane de Salis and Burcham will manage the weekly inspections of the playpark, Cllr S Parfrey will also see how the inspections are carried out to be able to support on a rota. Cllrs Fane de Salis and Johnson will repair the wetpour and the Clerk should investigate prices for repairing the swing.
- 21/10/8.2 Update regarding Wicksteed annual playpark inspection- Clerk has booked the unaccompanied inspection and the lead time is in excess of eight weeks. However, if an engineer is in the area they will look to complete the inspection early.
- 21/10/8.3 Update regarding the village noticeboard- Cllr W Burcham has agreed to complete the required repairs.
- 21/10/8.4 Update regarding concerns raised by The War Memorials Trust- Cllr W Burcham informed the Council that there is no further update but she will chase again for advice going forward; she noted the memorial was classed as in 'fair condition' on the latest report completed.
- 21/10/8.5 To further discuss the donation of a metal cut out of a WWII soldier- Cllr S Fane de Salis informed the Council that a fixing for the cut out is being made to screw the figure into the village green.

21/10/9 Highways, footpaths, byways, gritting bin, trees, etc.

- 21/10/9.1 Update regarding MVAS Flashing Speed Sign- Clerk advised the previous officer must provide the detail rather than the new contact; District and County Cllr I Gardener to help chase.
- 21/10/9.2 To further discuss the uneven road surface due to tree roots on Thrapston Rd / Church Lane- Land registry documents have confirmed the tree is within the boundary of 1 Thrapston Rd- Clerk was requested to write to the residents to inform them of the issue with the roots.
- 21/10/9.3 Update regarding the Local Highway Improvement 2022/23 application- The application was submitted by Cllr S Jackson-Rimmer.
- 21/10/9.4 To discuss the ongoing grass-cutting and any concerns raised- Some residents have raised the issue of mess on the footpaths on the High Street. The Clerk was requested to pass these comments to the grass-cutters, however, otherwise the grass-cutting contract is going well and it was agreed to continue with the current contractor.
- 21/10/9.5 Suggested improvements to be sent to Highways England for near Spaldwick (30th November deadline)- to be added as an agenda item for next meeting.
- 21/10/9.6 To discuss The Community Flood Action Group- following discussions it was agreed that no further action should be taken at this time.
- 21/10/9.7 Update regarding Litter around the Applegreen site- Clerk sent the letter to raise the issue but has had no reply to date.
- 21/10/9.8 To discuss Stow Road and Bury Close hedgecutting- Cllr W Burcham agreed to investigate this and the item should be added to the next agenda for further discussion.
- 21/10/9.9 To discuss the overgrown hedges on Thrapston Road and Royston Avenue- The hedge-cutting raised as an issue has been completed.
- 21/10/9.10 To discuss tree Inspections for the three horse chestnut trees on the village Green- Clerk requested to obtain three quotes for discussion at the next meeting.

21/10/10 Community Room

21/10/10.1 Update regarding the Community Room- Clerk advised the Council the carpet has been cleaned.

21/10/11 Defibrillator Installation update. To note defibrillator training available in the Community Room at 11am on Saturday 23rd October- Cllr S Parfrey updated the Council to say there are 12 people currently booked onto the training and that the invoice for the previously agreed maintenance and training is to be added to the next agenda.

21/10/12 Update regarding official domain email addresses for the Council- Clerk advised that for data protection purposes, best practice is for councillors to transfer to asap to council email addresses; individual councillors to contact Cllr J Pope regarding the transfer.

21/10/13 To discuss a request for Duke of Edinburgh volunteering in the village (1hr per week for 3 months)- Following discussions it was agreed that litter-picking could be a suitable option; Clerk was requested to contact Cllr J Pope who supervised this previously to see whether he would be in a position to do so again.

21/10/14 To note: New Demand Responsive Bus Service Roadshow to visit Spaldwick on Friday 22nd October at 10.45am (bus stop on High Street opposite The George)- noted.

21/10/15 Any items for the next edition of Spaldwick News- none.

21/10/16 Correspondence (-previously circulated)- all noted.

21/10/16.1 CAPALC: Autumn Training - Including Online Mapping, Mental Health and Planning- 20/09/21

21/10/16.2 CCC: Cambs County Council online flood training for community groups- 23/09/21

21/10/16.3 Energy Prices - Important Update- 23/09/21

21/10/16.4 HDC: Community Flooding Letter- 24/09/21

21/10/16.5 The Library Presents Autumn 2021 Season- 24/09/21

21/10/16.6 Cambridge and Peterborough Combined Authority: You're invited! Demand Responsive bus preview event: Wednesday 6 October- 21/10/16.

21/10/16.7 CAPALC October bulletin- 05/10/21

21/10/16.8 New Ting Demand Responsive Bus Service for West Huntingdonshire- 08/10/21

21/10/16.9 CAPALC- BOOK NOW - Autumn Training - Including Allotment, Planning and Chairmanship- 13/10/21

21/10/16.10 Road Victims Trust: Road Victims Trust Remembrance Service, Sunday 21st November 2021- 14/10/21

21/10/17 Councillors' questions- items requested for the next agenda: commemoration of the Queen's Platinum jubilee, accounts packages, budget items and precept.

21/10/18 Date of the next meeting: Thursday 18th November

Meeting closed at 9.39pm.

Signed:
Chairman

Date: