

TOWN & POORS CHARITY FIELD MINUTES of the Meeting on Thursday 9th December 2021(following the Parish Council meeting)

Present: S Fane de Salis (Chairman), S Jackson-Rimmer, R Johnson, S Parfrey, W Burcham & S.Cardwell (Clerk)

1. Apologies for Absence- G Smith.
2. To approve Minutes of the Charity Meeting on 21st October 2021- Cllr W Burcham proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr R Johnson and carried unanimously.
3. Matters Arising- none.
4. Finance:
 - 4.1 Charity accounts report:
Balance at 2nd December: £1785.05- noted.
 - 4.2 Expenditure for approval 9th December 2021:
£150 to Cllr Johnson for 3x Christmas donations previously agreed- Cllr S Fane de Salis proposed the money be transferred to Cllr R Johnson by bank transfer; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.
 - 4.3 Update regarding Anglian water bill- Clerk advised she had made contact with Anglian Water and they have no record of the account or supply address. Cllr R Johnson will supply the clerk with the serial number from the meter at the allotments so that this can be passed on to Anglian Water.
5. Update regarding the allotment site, Allotment Association and allotment usage- Cllr W Burcham provided an update that there is not much use currently, all plots have tenants, there is some water pooling in the far corner of the carpark, the water troughs are to be drained down for the winter and the annual inspection is due to be completed by Cllr S Fane de Salis.
6. Update regarding The Queen's Green Canopy scheme application- Cllr W Burcham update the council, confirming that the application has been approved and that 105 fruit and nut trees with guards and bamboo stakes will be delivered in March. A planting guide will be available and there will also be an option to apply for a plaque.
7. To note: Annual Charity Commission Return due by 31st January 2022- noted, clerk to complete this.
8. Correspondence- none.
9. Date of the next Meeting – Thursday 20th January.

The meeting closed at 9.58pm.

Signed:

Chairman:

Date: