

TOWN & POORS CHARITY FIELD MINUTES of the Meeting on Thursday 19th May 2022 (following the Parish Council meeting)

Present: S Fane de Salis (Chairman), W Burcham (Vice Chair), S Jackson-Rimmer, R Johnson, S Parfrey, J O' Dwyer & S. Cardwell (Clerk)

1. Apologies for Absence- none.
2. To approve Minutes of the Charity Meeting on 21st April 2022- Cllr W Burcham proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Jackson-Rimmer and carried unanimously.
3. Matters Arising- none.
4. Finance:
 - 4.1 Charity accounts report:
Balance at 11th May 2022 £2597.45- noted.
 - 4.2 Expenditure for approval 19th May 2022- none, last month's WAVE payment is still outstanding.
 - 4.3 Update regarding the WAVE water bill for the allotments site-£292.78- The payment for the WAVE bill is still to be made pending bank access for Cllrs S Parfrey and W Burcham.
5. Update regarding the allotment site, Allotment Association and allotment usage- Cllr W Burcham confirmed that three plots which were vacant now have new tenants and an additional smaller plot has been created and also has a tenant; the site is now completely full and very busy.
6. To review and approve the latest SCAA Regulations (previously circulated)- deferred pending queries raised with the Chairman of the Allotment Association.
7. Update regarding the Queen's Green Canopy Scheme- Cllr W Burcham confirmed all planting has been completed and she had investigated the possibility of a commemorative plaque to go with the trees. Various metals and pricing were available but Cllr W Burcham proposed purchase of the stainless-steel plaque at a cost of £85 + VAT to go on the allotments gate at the site; this was seconded by Cllr S Parfrey and carried unanimously. Cllr W Burcham will place the order.
8. To consider quotations and approve a contractor for grassing the remainder of the field- Cllr W Burcham updated the Council that she had found two suitable contractors to quote but needed further suggestions for a third. A recommendation was made and Cllr W Burcham will attempt to get three quotations for consideration at the next meeting.
9. Correspondence- none.
10. Date of the next Meeting – Thursday 16th June.

The meeting closed at 9.29pm.

Signed:

Chairman:

Date: