

## Spaldwick Parish Council

Chairman: Steve Fane de Salis

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 20th October 2022 at 8pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business.

Public and Press are invited to attend.

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 14th October 2022

### **NOTICE and AGENDA**

22/10/1 To Receive Apologies and Reasons for Non-Attendance.

22/10/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

22/10/3 To Receive and Approve the Minutes of the Parish Council meeting on 21st July 2022.

22/10/4 Matters arising from those Minutes- to note: The £108 reimbursement of the Jubilee plaque for Cllr W Burcham due to be paid from the Town and Poors charity account was paid from the main account in error.

22/10/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

### **22/10/6 Planning**

To consider new planning consultations: - Extensions for the below planning applications were requested but no confirmations have been received from HDC as to whether Parish Council comments can still be taken into consideration:

22/10/6.1

Reference: 22/01531/LBC

Application Received: Wed 13 Jul 2022

Address: 2 Stow Road Spaldwick Huntingdon PE28 0TE

Proposal: Replace damaged reclaimed clay peg tiles using reclaimed peg tiles on a like for like basis

Status: In progress

22/10/6.2

Reference: 22/01790/HHFUL

Application Received: Wed 17 Aug 2022

Address: The Old Manse High Street Spaldwick Huntingdon PE28 0TD

Proposal: Erection of outbuilding to rear of dwelling

Status: In progress

22/10/6.3

Reference: 22/01564/FUL

Application Received: Mon 18 Jul 2022

Address: Land At 21 Stow Road Spaldwick

Proposal: Erection of new detached single storey private dwelling with ancillary access, parking and landscaping

Status: In progress

Determined by planning authority:

22/10/6.4

Reference: 22/01427/CLPD

Application Received: Tue 28 Jun 2022

Address: Beech Barn High Street Spaldwick Huntingdon PE28 0TD

Proposal: Installation of solar panels and flashings to battens to provide an integrated appearance.

Status: Approved

Decision Issued Date: Thu 08 Sep 2022

22/10/6.5 To note: The Stukeleys Neighbourhood Plan available to view and comment 28/09/22-10/11/22.

22/10/6.6 To note: Changes circulated by HDC regarding planning applications may mean extensions for comments will be less likely going forward.

22/10/6.7 To note: £1305.80 CIL money is due to be transferred from HDC for development in Spaldwick.

**22/10/7 Finance**

22/10/7.1 To note: Account balance at 12.10.2022: £59,398.29 (cashbook has been circulated).

22/10/7.2 Update regarding bank accounts (access and signatories).

22/10/7.3 To review the Financial Regulations limit for 3 quotes (currently >£100).

22/10/7.4 To consider and adopt the updated version of Standing orders (changes previously circulated).

22/10/7.5 To consider quotes received for the base for the Jubilee bench and select a contractor.

22/10/7.6 To consider quotes received for an external payroll provider to administer the Clerk's wages.

22/10/7.7 To consider quotes and decide on a replacement internal auditor.

22/10/7.8 To consider the option to opt out of the SAAA central external auditor appointment arrangements.

22/10/7.9 To consider a funding request from Playtimes.

22/10/7.10 To note and approve: Q2 Income and expenditure against the budget (file circulated prior to meeting).

22/10/7.11 To note and approve: Q2 Community room receipts and payments document (file circulated prior to meeting).

22/10/7.12 To note and approve Q2 financial reconciliation (file circulated prior to meeting).

22/10/7.13 To consider whether to sign up to the ESPO- Total Energies contract from October 2024- September 2028 (current agreement with ESPO runs until September 2024), but to ensure the best prices, customers must sign-up to the contract by the end of January 2023.

Expenditure for approval 20th October 2022:

22/10/7.14 To ratify retrospectively: Clerk's wages (Jul-Aug) (S.Cardwell: £314.20, HMRC: £0).

22/10/7.15 To ratify retrospectively: Clerk's wages (Aug-Sep) (S.Cardwell: £324.30, HMRC: £0).

22/10/7.16 Clerk's wages (Sep-Oct) (S.Cardwell: **£376.50**, HMRC: **£12.00**).

22/10/7.17 To ratify retrospectively: Total Energies invoices (Accounts 3006693866 & 3006693855) Jul-Aug and Aug-Sep £84.04 and CR£25.03. Total: £59.01.

22/10/7.18 Total Energies invoices (Accounts 3006693866 & 3006693855) Sep-Oct- invoices to be received.

22/10/7.19 To ratify retrospectively: A.Murphy invoice for cleaning of the Community Room (Jul-Aug): £44.00

22/10/7.20 To ratify retrospectively: A.Murphy invoice for cleaning of the Community Room (Aug-Sep): £44.00.

22/10/7.21 A.Murphy invoice for cleaning of the Community Room (Sep-Oct): **£55.00**.

22/10/7.22 To ratify retrospectively: CGM grasscutting invoices: July- £258 and August £258. Total: £516.00 (inc. VAT).

22/10/7.23 CGM grasscutting invoices: September- **£258** (inc. VAT).

22/10/7.24 Jarrodean Recruitment Solutions- Bit Defender antivirus protection and IT consultancy- Francisco Ferrero- invoices to be received.

22/10/7.25 To ratify retrospectively: BHIB insurance renewal (year two of a three-year agreement) £557.02.

22/10/7.26 To ratify retrospectively: Grafton Project Ltd invoice for cleaning products- £39.58 and £19.74. Total: £59.32 (inc. VAT).

22/10/7.27 Reimbursement to Clerk of 6/16ths SLCC membership paid (cost shared with Sawtry PC) **£54.00**.

22/10/7.28 Donation to The Royal British Legion for Remembrance Day wreath **£20.00**.

22/10/7.29 To ratify retrospectively PKF External audit fee- £360.00.

**22/10/8 Assets – Provision/Maintenance**

22/10/8.1 Weekly Ferriman Road Play Area's Inspection.

22/10/8.2 Update regarding The War Memorials Trust.

22/10/8.3 Update regarding the defibrillator.

22/10/8.4 Update regarding the Shed on Church Lane.

22/10/8.5 Update regarding the Jubilee plaques outside The Manor Farm House.

22/10/8.6 Further discussion of the open space in Spaldwick.

22/10/8.7 MVAS Flashing Speed Sign update.

22/10/8.8 Update regarding the Community Room- Bleach, anti-bac spray and new duster required for community room.

**22/10/9 Highways, footpaths, byways, gritting bin, trees, etc.**

22/10/9.1 Update regarding the uneven road surface due to tree roots on Thrapston Rd / Church Lane.

22/10/9.2 To note: The Long Lane hedges have been reported and will be cut (within 3 months).

22/10/9.3 LHI update and to discuss the design proposal for the Spaldwick LHI 2022/2023.

22/10/9.4 To discuss the village grass-cutting for next year.

22/10/9.5 To discuss flooding/ blocked drains on Thrapston Road.

22/10/9.6 To note: CCC Highways are looking for volunteers for the Community Gritting Scheme for Winter 2022 – 2023.

22/10/9.7 To note: Planned changes for LHI applications 2023/24 (details from CCC Highways circulated) have been agreed.

22/10/10 Update regarding the Wooley Hill Wind Farm.

22/10/11 To note: CCC have a Energy Efficiency Funding for homes programme: Action on Energy Cambridgeshire which supports lower income households to improve the energy efficiency of their homes and save money on their energy bills. Full details are available at the Cambridgeshire County Council website ([www.cambridgeshire.gov.uk](http://www.cambridgeshire.gov.uk))

22/10/12 To consider and approve updated risk assessment and management policy.

22/10/13 To consider the request from Power for People to write to MP, Jonathan Djanogly asking him to write to the Secretary of State for Business, Energy and Industrial Strategy, asking that the Government include measures to support the growth of community energy schemes in any upcoming emergency energy legislation, such as the amendments to the Energy Bill proposed by Baroness Bennett.

22/10/14 Any items for the next edition of Spaldwick News.

**22/10/15 Correspondence** (-previously circulated)

22/10/15.1 Highways events diary

22/10/15.2 HDC: Press Release - Play Area Provision Complete at Hinchbrook

22/10/15.3 Cambridgeshire & Peterborough Combined Authority Update September

22/10/15.4 CAPALC- September Bulletin

22/10/15.5 Anglian Water - stakeholder briefing pack - September 2022

22/10/15.6 Information on Anglian Water's proposed new reservoirs

22/10/15.7 Councillor Training Invite Flyer

22/10/15.8 TMC Incident Report - September 2022

22/10/15.9 CCC- Traffic Management Training Course

22/10/15.10 HDC- change in approach to planning apps-Parish Letter for Planning Blitz October 2022  
22/10/15.11 Welcome to the September 2022 Cambridgeshire Matters newsletter  
22/10/15.12 Stukeley's neighbourhood plan- Huntingdonshire District Council\_ New event available  
22/10/15.13 CCC Transport Strategies 2022 - public consultation  
22/10/15.14 The Combined Authority is hitting the road  
22/10/15.15 CAPALC- October Bulletin  
22/10/15.16 Power for People: Energy Bill update  
22/10/15.17 The Combined Authority Local Transport and Connectivity Plan team update  
22/10/15.18 There's still time to go green for the Queen!

22/10/16 Councillors' questions

22/10/17 **Date of the next meeting:** Thursday 17th November.