

Spaldwick Parish Council

Chairman: Steve Fane de Salis

Clerk to the Council: Mrs Sarah Cardwell, 63 Highfield Avenue, Alconbury Weston, Cambs. PE28 4JS

Email: clerk@spaldwickparishcouncil.org.uk Website: www.spaldwickparishcouncil.org.uk/

Dear Member,

You are hereby summoned to attend the Parish Council Meeting which will be held on **Thursday 17th November 2022 at 8pm in Spaldwick Community Room**, Spaldwick Primary School, to deal with the following business. Public and Press are invited to attend.

S.E.B Cardwell

Signed (Clerk) Sarah Cardwell

Date: 11th November 2022

NOTICE and AGENDA

22/11/1 To Receive Apologies and Reasons for Non-Attendance.

22/11/2 Declarations of Interests for Members (Disclosable Pecuniary Interests).

22/11/3 To Receive and Approve the Minutes of the Parish Council meeting on 20th October 2022.

22/11/4 Matters arising from those Minutes- to note: The £87.17 WAVE bill had to be paid from the main account due to Barclays removing Cllr W Burcham as a signatory from the Town and Poors Account with no warning; this was to avoid a late payment charge. Transfer to be arranged to rectify once Cllr W Burcham is reinstated on the mandate.

22/11/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item.

22/11/6 **Planning**

To consider new planning consultations

none

Determined by planning authority:

none

22/11/6.1 To discuss information received from the Longhurst Group.

22/11/7 **Finance**

22/11/7.1 To note: Account balance at 31.10.2022: £59,819.69.

22/11/7.2 Update regarding bank accounts (access and signatories).

22/11/7.4 To consider quotes received for the base for the Jubilee bench and select a contractor.

22/11/7.5 Update regarding DM Payroll Services who will administer the Clerk's wages.

22/11/7.6 Update regarding CAPALC being appointed as internal auditor.

22/11/7.7 Update regarding options to sign up to the ESPO- Total Energies contract from October 2024- September 2028 (current agreement with ESPO runs until September 2024), or consider alternative providers.

22/11/7.8 To discuss and agree a budget and precept for 2023/24.

Expenditure for approval 17th November 2022:

22/11/7.9 Clerk's wages (Oct-Nov) (S.Cardwell: **£477.55**, HMRC: **£24.40**). To note: wages amount includes £174 backpay for updated NJC payrates agreed from 1st April 2022.

22/11/7.10 Total Energies invoices (Accounts 3006693866 & 3006693855) Oct-Nov- invoices to be received.

22/11/7.11 A.Murphy invoice for cleaning of the Community Room (Oct-Nov): **£44.00**.

22/11/7.12 CGM grasscutting invoices: October- **£258** (inc. VAT. Invoiced in two parts £206.40 + £51.60).

- 22/11/7.13 Jarrodean Recruitment Solutions- Bit Defender antivirus protection and IT consultancy- Francisco Ferrero-**£141.28** (no VAT).
- 22/11/7.14 Grafton Project Ltd invoices 1/IO5188 and (£7.18 inc. VAT) and 1/IO5189 (£23.95 inc. VAT) for cleaning products- **Total: £31.13** (inc. VAT).
- 22/11/7.15 Scribe renewal invoice £273.60 (inc. VAT).
- 22/11/7.16 DM Payroll Services fee- invoice to be received.
- 22/11/7.17 Mijan Ltd Internal audit invoice **£78.60** (no VAT).

22/11/8 **Assets – Provision/Maintenance**

- 22/11/8.1 Weekly Ferriman Road Play Area's Inspection.
- 22/11/8.2 Update regarding The War Memorials Trust.
- 22/11/8.3 Update regarding the defibrillator.
- 22/11/8.4 Update regarding the Shed on Church Lane.
- 22/11/8.5 Update regarding the Jubilee plaques outside The Manor Farm House.
- 22/11/8.6 Further discussion of the open space in Spaldwick.
- 22/11/8.7 Update regarding the MVAS Flashing Speed sign.
- 22/11/8.8 Update regarding the Community Room.

22/11/9 **Highways, footpaths, byways, gritting bin, trees, etc.**

- 22/11/9.1 Update regarding the uneven road surface due to tree roots on Thrapston Rd / Church Lane.
- 22/11/9.2 Update regarding the LHI bids for 2022/2023 and 2023/24.
- 22/11/9.3 Update regarding village grass-cutting for next year.

22/11/10 Update regarding the Wooley Hill Wind Farm.

22/11/11 Any items for the next edition of Spaldwick News.

22/11/12 **Correspondence** (-previously circulated)

- 22/11/12.1 CAPALC: NALC Correspondence
- 22/11/12.2 Greater Cambridge Partnership: Making Connections 2022 Consultation & Amendment
- 22/11/12.3 Think Communities Newsletter- October 2022
- 22/11/12.4 HDC: Press Release -
- 22/11/12.5 Cambridgeshire & Peterborough Combined Authority Update September
- 22/11/12.6 CAPALC- September Bulletin
- 22/11/12.7 Highways events diary
- 22/11/12.8 CCC: 1 week to go! CCC Transport Strategies 2022 - public consultation
- 22/11/12.9 CCC: 23_24 LHI Application Process – LIVE
- 22/11/12.10 Welcome to the October 2022 Cambridgeshire Matters newsletter
- 22/11/12.11 Cambridgeshire & Peterborough Combined Authority Update October
- 22/11/12.12 Greater Cambridge Partnership: - Community Forum meetings
- 22/11/12.13 HDC: Warm Spaces in Huntingdonshire
- 22/11/12.14 CCC: Flood Action Week 2022

22/11/13 Councillors' questions

22/11/14 **Date of the next meeting:** Thursday 15th December.