

MINUTES

Spaldwick Parish Council meeting held on Thursday 21st April 2022 at 8.00pm in Spaldwick Community Room, Spaldwick Primary School.

Chairman Steve Fane de Salis

Present: S Fane de Salis (Chairman), S Jackson-Rimmer, S Parfrey, W Burcham, District and County Councillor I Gardener and S. Cardwell (Clerk).

22/4/1 To Receive Apologies and Reasons for Non-Attendance- G Smith, R Johnson. Sincere thanks were noted by the Council for the 13 years that Cllr G Smith has spent as a Parish Councillor for Spaldwick.

22/4/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- Cllr S Parfrey declared that planning item 22/4/6.2 is a planning application for his property and that finance items 22/4/7.17 and 22/4/7.18 relate to invoices from his company.

22/4/3 To Receive and Approve the Minutes of the Parish Council Meeting on 17th March 2022- Cllr W Burcham proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Jackson-Rimmer and carried unanimously.

22/4/4 Matters arising from those Minutes- none.

22/4/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item. - District and County Councillor I Gardener provided an update from The County Council confirming Spaldwick had been successful in its Local Highway Improvement (LHI) bid for 40mph

buffer zones for the three main routes through the village.

The 'Ting' demand bus service has completed more than 10,000 journeys since it commenced and the Mayor has decided to extend the service. A £1 Youth fare has been introduced for under 19s.

The County are looking to implement a 20mph zone scheme; money will become available towards the end of the year and locations are to be decided.

A Ukraine response group has been created to help facilitate data collection, safeguarding, accommodation, packs, education etc., they meet weekly. HDC have offered to coordinate the Homes for Ukraine scheme for CCC; 25 Huntingdonshire households have currently offered to host.

HDC will be administering the Government's £150 rebate for energy costs for anyone on Band D or lower; people who pay by cheque will need to apply for the refund whilst direct debit payments will automatically be refunded. Finally, Cllr Gardener confirmed the Councils are in purdah due to the upcoming elections.

22/4/6 Planning

To consider new planning consultations:

22/4/6.1

Reference: 22/ 00157/FUL

Alternative Reference: PP-10575799

Application Received: Tue 25 Jan 2022

Address: Paddock View 24 High Street Spaldwick Huntingdon PE28 0TD

Proposal: Single storey rear extension with internal remodelling works to the existing dwelling and change of use of part of a former agricultural track to residential curtilage

Status: In progress

- Following discussions Cllr S Parfrey proposed the Council recommend approval on the basis that there is no impact to the street scene or parking and that it cannot be seen from the road; this was seconded by Cllr W Burcham and carried unanimously.

22/4/6.2

Reference: 22/00740/LBC

Application Received: Mon 28 Mar 2022

Address: 38 High Street Spaldwick Huntingdon PE28 0TD

Proposal: Reinstatement of lime render to window surrounds, pilasters and pediments on front aspect

Status: In progress

- Cllr S Parfrey left the room and did not participate in the vote.
- Following discussions Cllr S Fane de Salis proposed the Council recommend approval given that it is in keeping with the property and will improve its appearance this was seconded by Cllr S Jackson-Rimmer and carried unanimously.
- Cllr S Parfrey re-joined the meeting.

22/4/6.3

Reference: 22/00801/HHFUL

Alternative Reference: PP-11171729

Application Received: Mon 04 Apr 2022

Address: 12 Mount Pleasant Spaldwick Huntingdon PE28 0TG

Proposal: Proposed single storey side and rear extensions forming enlarged living room and new garden room.

Status: In progress

- Following discussions Cllr S Parfrey proposed the Council recommend approval on the basis it will have no significant effect on the street scene and no impact on parking or traffic; this was seconded by Cllr S Jackson-Rimmer and carried unanimously.

Determined by planning authority:

22/4/6.4

Reference: 22/00388/TRCA

Application Received: Mon 14 Feb 2022

Address: Informal Open Space North East Of 2 High Street Spaldwick

Proposal: 3 x Horsechestnut Trees on village green. Reduction of limbs to reduce risk of branch failure.

Removal of epicormic re-growth. Lift canopy to provide clearance over grass.

Status: Approved

- Noted; the work has been carried out as agreed.

22/4/6.5 To discuss a potential housing development in the village- Cllr S Jackson-Rimmer advised there had been some activity in the field opposite the service station and that there are details on a housing development company website stating that a site for 30 houses has been secured and is in discussions. The Parish Council noted that it is agricultural land so the developer would need to apply and to the Council's knowledge no official planning has been received. Additionally, the Parish Council believe that the District Council had removed any sites for potential development in Spaldwick.

22/4/7 Finance

22/4/7.1 To note: Account balance at 31.03.2022: £57,571.68- noted.

22/4/7.2 Update regarding bank accounts (access and signatories)- The Town and Poors paperwork has been completed and returned by Cllr S Fane de Salis.

22/4/7.3 Update regarding HMRC repayments for tax on the Clerk's wages (2019/20 and 2020/21)- rebate to be repaid from bank account to Clerk for overpayment of tax in previous tax years.

22/4/7.4 To note and approve: Q4 Income and expenditure against the budget (file circulated prior to meeting)- Cllr S Fane de Salis proposed approval, seconded by Cllr W Burcham and carried unanimously.

22/4/7.5 To note and approve: Q4 Community room receipts and payments document (file circulated prior to meeting)- Cllr S Fane de Salis proposed approval, seconded by Cllr W Burcham and carried unanimously.

22/4/7.6 To note and approve Q4 financial reconciliation (file circulated prior to meeting)- Cllr S Fane de Salis proposed approval, seconded by Cllr W Burcham and carried unanimously.

22/4/7.7 To note cashbook updated at 31.03.2022 has been circulated- noted.

22/4/7.8 To consider 3 x MVAS Flashing Speed Sign quotes. (To note: LTN13 circulated for power details.)-

Clerk to investigate solar power options further for discussion at the next meeting.

22/4/7.9 To note: Spaldwick PC has been selected for intermediate review (5% sample) by the external Auditors PKF Littlejohn this year. Internal audit date is to be confirmed- noted.

22/4/7.10 To note: Making Tax Digital is now in effect but only applies to councils which are registered for VAT- noted.

Expenditure for approval 21st April 2022:

22/4/7.11 Clerk's wages (Mar-Apr) (S.Cardwell: £380.25, HMRC: £13.20) - Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.

22/4/7.12 Total Energies invoices (Accounts 3006693866 & 3006693855) Mar-Apr- awaiting invoices- Invoices received and circulated, combined total to be paid **£23.79**. Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.

22/4/7.13 A.Murphy invoice for cleaning of the Community Room (Mar-Apr): **£50.00**- Cllr S Fane de Salis proposed payment, seconded by Cllr S Jackson-Rimmer and carried unanimously.

22/4/7.14 CGM grasscutting invoice for March- **£240** (inc. VAT). To note: letter circulated detailing 7.5% price increase to take effect from 1st April- Noted. Cllr S Fane de Salis proposed payment, seconded by Cllr W Burcham and carried unanimously.

22/4/7.15 Ornamental & Orchard invoice for tree works completed on the horse chestnut trees on the village green **£550** (no VAT)- Cllr S Fane de Salis proposed payment, seconded by Cllr S Jackson-Rimmer and carried unanimously.

22/4/7.16 Reimbursement to Clerk for stamps purchased: **£7.92**- Cllr S Fane de Salis proposed payment, seconded by Cllr S Jackson-Rimmer and carried unanimously.

22/4/7.17 Jarrodean- Purchase of Microsoft Office package- **£119.99** (inc. VAT)- This was required for the Clerk to be able to work from the new laptop. Cllr S Parfrey did not participate in the vote-Cllr S Fane de Salis proposed payment, seconded by Cllr S Jackson-Rimmer and carried.

22/4/7.18 Jarrodean Recruitment Solutions- IT consultancy- Francisco Ferrero- awaiting invoice- deferred until next meeting.

22/4/8 Assets – Provision/Maintenance

22/4/8.1 Weekly Ferriman Road Play Area's Inspection- The inspection has been completed by Cllr S Fane de Salis. Cllr W Burcham to help with weekly checks & Cllr S Parfrey to also learn the process.

22/4/8.2 Update regarding concerns raised by The War Memorials Trust- Cllr W Burcham to pursue.

22/4/8.3 Update regarding the Parish Council laptop- The old laptop is barely still working. The new laptop is nearly completely set-up, Clerk to arrange a further IT catch-up with Francisco Ferrero.

22/4/8.4 Update regarding the defibrillator- Cllr S Parfrey confirmed there have been no uses in the past month.

22/4/8.5 To discuss the book exchange- Cllr S Jackson-Rimmer confirmed there is a new person looking after the book exchange now.

22/4/9 Highways, footpaths, byways, gritting bin, trees, etc.

22/4/9.1 Update regarding the uneven road surface due to tree roots on Thrapston Rd / Church Lane- deferred.

22/4/9.2 Footpaths update- The Annual report from footpaths coordinator M. Ager is to be circulated by the Clerk for the Annual Parish meeting.

22/4/9.3 To discuss 'No Mow May' (email circulated)- Following discussions, Cllr S Fane de Salis proposed the Parish Council do not participate, but continue with the grass-cutting scheduled with the current contractor. This was seconded by Cllr S Parfrey and carried unanimously.

22/4/9.4 To discuss the possibility of a funded pond conservation project (email circulated)- Following discussions it was agreed details should be passed to the Spaldwick News.

22/4/10 Community Room

22/4/10.1 Update regarding the Community Room including access once Spaldwick school becomes an Academy- Cllr S Fane de Salis informed the Council that confirmation had been received that the

current lease would become a sub-lease with no changes and access remaining the same.
22/4/10.2 Update regarding the online calendar for the Community Room- Clerk to cover this during further training with Francisco Ferrero to get the calendar up and running again.

22/4/11 To note: Clerk's annual appraisal has been completed by the Chairman- noted.

22/4/12 To further discuss The Queen's Platinum Jubilee, including recipients of the Jubilee mugs order- Following discussions Cllr S Parfrey proposed the mugs be given to all pupils of Spaldwick School and all children aged birth to year 6 who are residents of Spaldwick; this was seconded by Cllr W Burcham and carried unanimously. Cllr S Parfrey confirmed there have been an additional 19 requests to purchase from residents. Cllr S Jackson-Rimmer confirmed there are no church-organised Jubilee activities planned but the suggestion to decorate houses within the village via the social group

22/4/13 To discuss access to the school field once Spaldwick school becomes an academy- Following information received from Cambridgeshire County Council Cllr S Fane de Salis informed Councillors that free access to the field by residents was never a part of the Section 106 agreement or covenant. Enforcement of the existing conditions once the school becomes an Academy would mean that the field could still be used for village fetes and sports events etc. at pre-arranged times but the gates would not be routinely unlocked. Following discussions, Cllr S Parfrey proposed the Clerk write a letter to the Headteacher of Spaldwick school to request, on behalf of Spaldwick residents, that they consider having the field open for community use at weekends and during school holidays. This was seconded by Cllr W Burcham and carried unanimously.

22/4/14 Update regarding the upcoming elections- The Parish Council elections for Spaldwick are uncontested with six Councillors elected and space for one additional Councillor to be co-opted. The District Council elections polling will take place on 5th May. Councillors need to return their election expenses form and declaration by the 3rd June deadline. All Acceptance of Office forms will need to be signed by Councillors prior to the next Parish Council meeting.

22/4/15 To consider District Council request to adopt The Local Government Association's Model Code of Conduct- Cllr S Fane de Salis proposed the Council adopt the new Model Code of Conduct from the next meeting; this was seconded by Cllr W Burcham and carried unanimously.

22/4/16 To discuss CAPALC's smaller Council issues communication- no comments to be submitted.

22/4/17 Any items for the next edition of Spaldwick News- Items covered previously: the Jubilee mugs, the pond project, claiming the £150 Council tax rebate and the successful LHI bid.

22/4/18 **(Confidential staffing item- public and press to be excluded.)** detailed in private minutes circulated to Councillors.

22/4/19 Correspondence (-previously circulated)- all noted.

22/4/19.1 Anglian Water: Working in partnership with Anglian Water to help your vulnerable parishioners – 15/03/22

22/4/19.2 HDC: Press Releases: Lottery Funding Awarded Together for Our Planet, Funding Approved for Hinchingsbrooke Hospital Improvements & New CIL Funding Bids Approved - 18/03/22

22/4/19.3 Knight, Kavanagh and Page: Subject: Huntingdonshire PPS - Parish & Town Council Survey- 22/03/22

22/4/19.4 HDC: Subject: Press Release - HDC Distributes Business Support Grants 22/03/22

22/4/19.5 HDC: Subject: Press Release - Changing Places Fund Announcement- 25/03/22

22/4/19.6 CCC: Subject: Welcome to the March 2022 Cambridgeshire Matters newsletter- 28/03/22

22/4/19.7 HDC: Subject: Huntingdonshire District Council: New event available- 29/03/22

22/4/19.8 CAPALC: Subject: For Circulation April Bulletin- 01/04/22

22/4/20 Councillors' questions- The Annual Parish Meeting will take place next month following the Annual meeting of the Parish Council. All policies and procedures will be circulated by the Clerk for review.

Cleaning products are to be ordered by the Clerk for the community room. Item for the next agenda:
The Shed on Church Lane.

22/4/21 Date of the next meeting: Thursday 19st May- This will be the Annual meeting of the Parish Council.

The meeting closed at 9.48pm.

Signed:

Date:

Chairman