

**TOWN & POORS CHARITY FIELD MINUTES of the Meeting on Thursday 21<sup>st</sup> July 2022 (following the Parish Council meeting)**

Present: S Fane de Salis (Chairman), W Burcham (Vice Chair), S Jackson-Rimmer, S Parfrey, J O' Dwyer, U Braun & S Cardwell (Clerk)

1. Apologies for Absence- R Johnson.
2. To approve Minutes of the Charity Meeting on 16<sup>th</sup> June 2022- Cllr W Burcham proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr S Jackson-Rimmer and carried unanimously.
3. Matters Arising- none.
4. Finance:
  - 4.1 Charity accounts report:  
Balance at 6<sup>th</sup> July 2022 £2337.71- noted.  
To note: Town and Poors cashbook has been circulated- noted.
  - 4.2 Expenditure for approval 21<sup>st</sup> July 2022
    - 4.2.1 WAVE water bill for the allotments site-**£50.60**- Cllr S Fane de Salis proposed payment, seconded by Cllr J O'Dwyer and carried unanimously.
    - 4.2.2 To consider reimbursement of £25 annual beekeeping fee given the bees have been relocated: **£25**- deferred pending removal of the hives.
    - 4.2.3 Reimbursement for purchase of the Jubilee plaque- cost **£108** (inc. VAT) to be reimbursed to Cllr W Burcham- Cllr S Fane de Salis proposed payment, seconded by Cllr S Jackson-Rimmer and carried (Cllr W Burcham did not vote).
    - 4.2.4 To consider a request from M.Frain to purchase weed killer (cost under £100) for the perimeter of the allotments and car park for now and throughout the year- Following discussions, the Council decided they needed further details regarding biodiversity and the type of weedkiller to be used. The Clerk was requested to obtain further details and to defer the item for it to be added to the September agenda.
    - 4.2.5 To consider quotations and approve a contractor for grassing the remainder of the field- deferred as only one quote has been received so far.
5. Update regarding the allotment site, Allotment Association and allotment usage- Cllr W Burcham confirmed there is one plot which will be becoming available. She also noted that the water troughs are very dirty. Cllr S Fane de Salis informed the Council a request has been received for money towards the purchase of an additional water trough. This was last discussed in October so can be added as an agenda item for discussion in September; Clerk to action.
6. To review and approve the latest SCAA Regulations (previously circulated)- Following amendments made, Cllr W Burcham proposed the Council approve the regulations; this was seconded by Cllr J O'Dwyer and carried unanimously.
7. Correspondence- As above, request to consider a contribution towards a new water trough.
8. Date of the next Meeting – Thursday 15<sup>th</sup> September

The meeting closed at 10.16pm.

Signed:

Chairman:

Date: