

## MINUTES

Spaldwick Parish Council meeting held on **Thursday 15th December 2022** at 8.00pm in Spaldwick Community Room, Spaldwick Primary School.  
Chairman Steve Fane de Salis

Present: Councillors W Burcham (WB- Vice Chair), S Jackson-Rimmer (SJR), J O'Dwyer (JO'D) and S Cardwell (Clerk).

Cllr W. Burcham presided at the meeting.

22/12/1 To Receive Apologies and Reasons for Non-Attendance- S Fane de Salis (SFdS- Chairman), R Johnson (RJ), S Parfrey (SP), U Braun (UB), District & County Cllr I Gardener.

22/12/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- none.

22/12/3 To Receive and Approve the Minutes of the Parish Council meeting on 17<sup>th</sup> November 2022- Cllr SJR proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr JO'D and carried unanimously.

22/12/4 Matters arising from those Minutes- none.

22/12/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- There were no members of the public present.

### 22/12/6 **Planning**

To consider new planning consultations

none

Determined by planning authority:- both noted.

22/10/6.1

Reference: 22/01531/LBC

Application Received: Wed 13 Jul 2022

Address: 2 Stow Road Spaldwick Huntingdon PE28 0TE

Proposal: Replace damaged reclaimed clay peg tiles using reclaimed peg tiles on a like for like basis

Status: Approved

22/10/6.2

Reference: 22/01790/HHFUL

Application Received: Wed 17 Aug 2022

Address: The Old Manse High Street Spaldwick Huntingdon PE28 0TD

Proposal: Erection of outbuilding to rear of dwelling

Status: Approved

### 22/12/7 **Finance**

22/12/7.1 To note: Account balance at 01.12.2022: £59,734.77- noted.

22/12/7.2 Update regarding bank accounts (access and signatories)- The Clerk confirmed she had visited Barclays again earlier that day to get her ID check done and these have been submitted by the branch.

22/12/7.3 To consider quotes received for the base for the Jubilee bench and select a contractor- deferred.

22/12/7.4 To note: Libby White has been appointed as internal auditor (on behalf of CAPALC) and PKF Littlejohn LLP have been reappointed as external auditor for Cambridgeshire (2022-23 to 2026-2027)- noted.

22/12/7.5 To note: CIL Funding Round 2 2022/23 is now open. The deadline for applications is 9<sup>th</sup> January 2023- noted.

Expenditure for approval 15<sup>th</sup> December 2022:

- 22/12/7.6 Clerk's wages (Nov-Dec) (S.Cardwell: **£344.38**, HMRC: **£1.40**). To note: Clerk has now passed her CiLCA training and will increase one pay scale to point 18 next month in accordance with her contract of employment- Cllr J'OD proposed payment, seconded by Cllr SJR and carried unanimously. Noted.
- 22/12/7.7 Total Energies invoices (Accounts 3006693866 & 3006693855) Nov-Dec- **£22.94** and **£13.33** (inc. VAT)- The Clerk confirmed updated invoices had been received to cover November and December, with the updated totals being £44.74 and £26.19. Cllr SJR proposed payment, seconded by Cllr J'OD and carried unanimously.
- 22/12/7.8 A.Murphy invoice for cleaning of the Community Room (Nov-Dec): **£44.00**- Cllr SJR proposed payment, seconded by Cllr J'OD and carried unanimously.
- 22/12/7.9 CGM grasscutting invoice: November- **£258** (inc. VAT)- to be received- The Clerk confirmed no invoice has been received.
- 22/12/7.10 Jarrodean Recruitment Solutions- IT consultancy- Francisco Ferrero- invoice to be received- deferred.
- 22/12/7.11 DM Payroll Services fee- invoice to be received- The Clerk confirmed no invoice has been received.
- 22/12/7.12 123 Reg invoice Domain SSL Renewal **£71.99** (inc. VAT)- invoice to be received- deferred.
- 22/12/7.13 123 Reg invoice Web Hosting (cPanel) Starter- one year **£71.86 & £71.86** (inc. VAT)- invoice to be Received- deferred.

**22/12/8 Assets – Provision/Maintenance**

- 22/12/8.1 Weekly Ferriman Road Play Area's Inspection- Clerk to send checklist to Cllr J'OD.
- 22/12/8.2 Update regarding The War Memorials Trust- Cllr WB confirmed she is awaiting an update from the War Memorials Trust.
- 22/12/8.3 Update regarding the defibrillator- deferred.
- 22/12/8.4 Update regarding the Shed on Church Lane- deferred.
- 22/12/8.5 Update regarding the Jubilee plaques outside The Manor Farm House- deferred.
- 22/12/8.6 Further discussion of the open space in Spaldwick- deferred.
- 22/12/8.7 Update regarding the MVAS Flashing Speed sign- Cllr SJR to send an email to all Councillors regarding downloading the data.
- 22/12/8.8 Update regarding the Community Room and to discuss ongoing maintenance and a table and chairs hire request- Items noted in an inspection report from the school to be followed up and further information sought for discussion next meeting, including run-time for taps and details of the County Council contractors who installed the plumbing. The Council agreed the table and chairs could be hired out.
- 22/12/8.9 To consider a resident enquiry as to whether there are any plans to open the Community Room as a warm hub- The Council agreed that they would be open to considering use of the space for this purpose but that further details would be required prior to discussion e.g., frequency, uses, volunteers etc. Clerk to request further information and Cllr SJR to speak with the church.

**22/12/9 Highways, footpaths, byways, gritting bin, trees, etc.**

- 22/12/9.1 Update regarding the uneven road surface due to tree roots on Thrapston Rd / Church Lane- deferred.
- 22/12/9.2 Update regarding the LHI bids for 2022/2023 and 2023/24- Cllr SJR to send an email requesting the required details to support the application which must be submitted by 6<sup>th</sup> January 2023.
- 22/12/9.3 Update regarding village grass-cutting for next year- Clerk confirmed no further update as yet.

22/12/10 Update regarding the Wooley Hill Wind Farm- deferred.

22/12/11 To note: The Combined Authority's consultation on their Alternative Fuels Strategy is open for comments until 21<sup>st</sup> December 2022- noted.

22/12/12 To note: The Greater Cambridge Partnership's consultation on their Making Connections proposals is open for comments until midday on 23<sup>rd</sup> December 2022- noted.

22/12/13 To consider booking any Councillor training required- Cllr WB to be booked to attend Chairmanship training on 25<sup>th</sup> January. Cllr JO'D to consider Councillor training.

22/12/14 To discuss IT provision going forward- Clerk confirmed she had been in contact with Ask IT Services who do the IT for some other local Councils. The quote had been circulated to all Councillors. Following discussions Cllr SJR proposed the Council accept Ask IT's quote for a hosting package and support for the parish council WordPress website at £250 a year (+ VAT), with an audit of the current site; a fixed rate annual support cost is to be requested for consideration at the January meeting.

22/12/15 Any items for the next edition of Spaldwick News- Cllr SJR to prepare a list of meeting dates.

22/12/16 **Correspondence** (-previously circulated)- all noted.

22/12/16.1 CAPALC: November Bulletin

22/12/16.2 HDC: Share Your Views on District Council Services

22/12/16.3 Think Communities Huntingdonshire Newsletter [010] November 2022

22/12/16.4 HDC- Christmas and New Year Waste Collection Arrangements

22/12/16.5 Highway events diary 12 Dec22

22/12/16.6 Welcome to the November 2022 Cambridgeshire Matters newsletter

22/12/16.7 CCC- Flood Preparedness Webinar- 14.12.22

22/12/16.8 HDC Press Release - Oxmoor Lane Tree Planting

22/12/16.9 CCC Highways- King Charles III Coronation - May 2023

22/12/16.10 CCC- TMC Incident Report - November 2022

22/12/16.11 Cambridgeshire & Peterborough Combined Authority Update November

22/12/17 Councillors' questions- Parking issues on the Village Green and plans for the Coronation to be added to the next agenda.

22/12/18 **Date of the next meeting:** Thursday 19th January.

The meeting closed at 9.10pm.

Signed:

Chairman:

Date: