

TOWN & POORS CHARITY FIELD MINUTES of the meeting on **Thursday 15th December 2022** (following the Parish Council meeting)

Present: W Burcham (WB-Vice Chair), S Jackson-Rimmer (SJR), J O' Dwyer (JO'D) & S Cardwell (Clerk)

Cllr W. Burcham presided at the meeting.

1. Apologies for Absence- S Fane de Salis (SFdS- Chairman), R Johnson (RJ), S Parfrey (SP), U Braun (UB).
2. To approve Minutes of the Charity Meeting on 17th November 2022- Cllr JO'D proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr SJR and carried unanimously.
3. Matters Arising- none.
4. Finance:
 - 4.1 Charity accounts report:
Balance at 11th September 2022 £2312.11- noted
 - 4.2 Expenditure for approval 15th December 2022: - Cllr SJR proposed £150 be transferred to Cllr RJ so he can distribute the 3 x £50 payments to the vulnerable prior to Christmas, the same as last year; this was seconded by Cllr JO'D and carried unanimously. It was also noted that the beekeeping fee is still to be returned.
 - 4.3 To consider quotations and approve a contractor for grassing the remainder of the field- Cllr WB confirmed she is still gathering quotes.
5. Update regarding the allotment site, Allotment Association and allotment usage- Cllr WB confirmed the site is quiet.
6. Correspondence- Email reminder that the Annual Charity Return is due by 31st January- noted.
7. Date of the next Meeting – Thursday 19th January.

The meeting closed at 9.42pm.

Signed:

Chairman:

Date: