

MINUTES

Spaldwick Parish Council meeting held on **Thursday 17th November 2022** at 8.00pm in Spaldwick Community Room, Spaldwick Primary School.
Chairman Steve Fane de Salis

Present: Councillors W Burcham (WB- Vice Chair), S Jackson-Rimmer (SJR), S Parfrey (SP), J O'Dwyer (JO'D), District & County Cllr I Gardener, S Cardwell (Clerk), 1 representative from the Longhurst Group and 1 representative from their Planning Consultants, Rapleys.

Cllr W. Burcham presided at the meeting.

22/11/1 To Receive Apologies and Reasons for Non-Attendance- S Fane de Salis (SFdS- Chairman), R Johnson (RJ), U Braun (UB).

22/11/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- Cllr SP declared an interest in item 22/11/7.13, an invoice from his company.

22/11/3 To Receive and Approve the Minutes of the Parish Council meeting on 20th October 2022- Cllr SJR proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr JO'D and carried unanimously.

22/11/4 Matters arising from those Minutes- to note: The £87.17 WAVE bill had to be paid from the main account due to Barclays removing Cllr W Burcham as a signatory from the Town and Poors Account with no warning; this was to avoid a late payment charge. Transfer to be arranged to rectify once Cllr W Burcham is reinstated on the mandate- noted.

22/11/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- District and County Councillor I Gardener addressed the Council informing them that the Combined has launched a consultation (on their website), on a strategy to speed up the switch to electric, hydrogen and other renewable fuelled vehicles in Cambridgeshire and Peterborough. He detailed some of the Greater Cambridge proposals including changes to bus services, the A14 and B645, the £5 congestion charge day-rate for cars (weekdays 7am-7pm) which includes Addenbrooke's hospital and any exemptions to be agreed. There is an exhibition about the proposals to be held at the St. Neots Priory Centre on the 30th November 4-7.30pm and an additional exhibition date in Huntingdon with final details to follow. Cllr Gardener informed the Council that the administration wants to know how residents would like the District Council to spend their money (survey online). On the Boundary Commission website there are proposals for new constituencies in England (Spaldwick to be moved from North-West Cambridgeshire into Huntingdon) which would be relevant for the next general election and in-line with District boundaries. Cambridgeshire County Council is to provide extra money for holiday activity programmes for children which include food (16hrs between 22nd December and 3rd January); Grafham Water is the nearest local centre. District fees at One Leisure centres are set to increase by 8.7%. Huntingdonshire District Council are contacting all residents who have assisted bin collections; people can contact the District Council if any more assisted collections are required. Mayor Nik Johnson is due to have major surgery and three months to recover so Cllr Anna Smith from Cambridge City Council will be covering.

22/11/6 **Planning**

To consider new planning consultations

none

Determined by planning authority:

none

22/11/6.1 To discuss information received from the Longhurst Group- The information presented during the public open forum by the Longhurst Group and Rapleys was discussed and the Council agreed there was a need for affordable housing in the village and that Stow Road could be a suitable location for new properties. Any application submitted would need to be assessed on its individual merits, however.

22/11/7 Finance

22/11/7.1 To note: Account balance at 31.10.2022: £59,819.69- noted.

22/11/7.2 Update regarding bank accounts (access and signatories)- Cllr WB updated the Council that she had spoken with Barclays and forms had been issued to get the Clerk added to the bank account for viewing access only; they needed to be agreed by Council resolution and signed by two signatories. Cllr SP proposed approval, seconded by Cllr SJR and carried unanimously. Clerk to take the necessary forms and ID into branch for authorisation.

22/11/7.4 To consider quotes received for the base for the Jubilee bench and select a contractor- deferred.

22/11/7.5 Update regarding DM Payroll Services who will administer the Clerk's wages- The Clerk confirmed everything has been set-up and the payroll administered by DM Payroll Services this month. An invoice should be received before next meeting and a further invoice to be received in July for the agreed fee.

22/11/7.6 Update regarding CAPALC being appointed as internal auditor- Clerk confirmed the contract had been circulated and once the signed copy is returned an internal auditor will be appointed.

22/11/7.7 Update regarding options to sign up to the ESPO- Total Energies contract from October 2024- September 2028 (current agreement with ESPO runs until September 2024), or consider alternative providers- The Clerk updated the Council on her conversation with Clear Utility Solutions who are endorsed by multiple County Associations including CAPALC; they are Council energy specialists and favour renewable energy suppliers. They take a commission from suppliers so offer a free service to Councils. Spaldwick Parish Council's current contract runs until September 2024 so no need to do anything until early 2024; it would not be advisable at this stage to renew as no one knows what energy prices will do going forward. Following this information Cllr JO'D proposed nothing be done until nearer the time; this was seconded by Cllr SJR and carried unanimously.

22/11/7.8 To discuss and agree a budget and precept for 2023/24- the draft budget had been circulated. Cllr SJR proposed approval and the precept to be kept the same as the current year (£10,405); this was seconded by Cllr WB and carried unanimously.

Expenditure for approval 17th November 2022:

22/11/7.9 Clerk's wages (Oct-Nov) (S.Cardwell: **£477.55**, HMRC: **£24.40**). To note: wages amount includes £174 backpay for updated NJC payrates agreed from 1st April 2022- noted. Cllr SJR proposed payment, seconded by Cllr SP and carried unanimously.

22/11/7.10 Total Energies invoices (Accounts 3006693866 & 3006693855) Oct-Nov- invoices to be received- no invoices yet received but the Clerk confirmed the request for the payment last month to be credited to the correct account had been acknowledged by Total.

22/11/7.11 A.Murphy invoice for cleaning of the Community Room (Oct-Nov): **£44.00**- Cllr SJR proposed payment, seconded by Cllr JO'D and carried unanimously.

22/11/7.12 CGM grasscutting invoices: October- **£258** (inc. VAT. Invoiced in two parts £206.40 + £51.60)- Cllr JO'D proposed payment, seconded by Cllr SP and carried unanimously.

22/11/7.13 Jarrodean Recruitment Solutions- Bit Defender antivirus protection and IT consultancy- Francisco Ferrero-**£141.28** (no VAT)- deferred pending an update from Cllr SP.

22/11/7.14 Grafton Project Ltd invoices 1/IO5188 and (£7.18 inc. VAT) and 1/IO5189 (£23.95 inc. VAT) for cleaning products- **Total: £31.13** (inc. VAT)- Cllr SJR proposed payment, seconded by Cllr JO'D and carried unanimously.

22/11/7.15 Scribe renewal invoice £273.60 (inc. VAT)- Cllr SJR proposed payment, seconded by Cllr SP and carried unanimously.

22/11/7.16 DM Payroll Services fee- invoice to be received.

22/11/7.17 Mijan Ltd Internal audit invoice **£78.60** (no VAT)- Cllr JO'D proposed payment, seconded by Cllr SJR and carried unanimously.

22/11/8 Assets – Provision/Maintenance

22/11/8.1 Weekly Ferriman Road Play Area's Inspection- Cllr JO'D to receive training on the inspection process. The Clerk confirmed the annual inspection has been booked with Wicksteed.

22/11/8.2 Update regarding The War Memorials Trust- Cllr WB confirmed she has received no further feedback from the War Memorials Trust yet but that the next step is likely to be the planning application.

- 22/11/8.3 Update regarding the defibrillator- Cllr SP confirmed there is no update apart from that monthly reports will not be received but updates will be issued after any uses.
- 22/11/8.4 Update regarding the Shed on Church Lane- deferred.
- 22/11/8.5 Update regarding the Jubilee plaques outside The Manor Farm House- deferred.
- 22/11/8.6 Further discussion of the open space in Spaldwick- deferred.
- 22/11/8.7 Update regarding the MVAS Flashing Speed sign- Data download to be investigated in order to support the Local Highway Improvement (LHI) bid.
- 22/11/8.8 Update regarding the Community Room- There is some regular use; the space is to be advertised in the Spaldwick News.

22/11/9 **Highways, footpaths, byways, gritting bin, trees, etc.**

- 22/11/9.1 Update regarding the uneven road surface due to tree roots on Thrapston Rd / Church Lane- deferred.
- 22/11/9.2 Update regarding the LHI bids for 2022/2023 and 2023/24- To be discussed further next meeting in relation to solar panels, fixed positions and the 40mph buffer zone.
- 22/11/9.3 Update regarding village grass-cutting for next year- Clerk updated the Council that Brookfield have confirmed the contract for next year and CGM have been informed the current contract will not be renewed.
- 22/11/10 Update regarding the Wooley Hill Wind Farm- deferred.

- 22/11/11 Any items for the next edition of Spaldwick News- Cllr SJR to prepare an update including assisted bin collections, the free Christmas holiday programme, County Council spending suggestions and Jubilee mugs.

22/11/12 **Correspondence** (-previously circulated)- all noted.

- 22/11/12.1 CAPALC: NALC Correspondence
- 22/11/12.2 Greater Cambridge Partnership: Making Connections 2022 Consultation & Amendment
- 22/11/12.3 Think Communities Newsletter- October 2022
- 22/11/12.4 HDC: Press Release -
- 22/11/12.5 Cambridgeshire & Peterborough Combined Authority Update September
- 22/11/12.6 CAPALC- September Bulletin
- 22/11/12.7 Highways events diary
- 22/11/12.8 CCC: 1 week to go! CCC Transport Strategies 2022 - public consultation
- 22/11/12.9 CCC: 23_24 LHI Application Process – LIVE
- 22/11/12.10 Welcome to the October 2022 Cambridgeshire Matters newsletter
- 22/11/12.11 Cambridgeshire & Peterborough Combined Authority Update October
- 22/11/12.12 Greater Cambridge Partnership: - Community Forum meetings
- 22/11/12.13 HDC: Warm Spaces in Huntingdonshire
- 22/11/12.14 CCC: Flood Action Week 2022

- 22/11/13 Councillors' questions- IT provision going forward and Councillor training to be added to the next agenda.

- 22/11/14 **Date of the next meeting:** Thursday 15th December.

The meeting closed at 9.43pm.

Signed:

Chairman:

Date: