

## MINUTES

Spaldwick Parish Council meeting held on **Thursday 19th January 2023** at 8.00pm in Spaldwick Community Room, Spaldwick Primary School.  
Chairman Steve Fane de Salis

Present: Councillors S Fane de Salis (SFdS- Chairman), S Jackson-Rimmer (SJR), S Parfrey (SP), J O'Dwyer (JO'D) and S Cardwell (Clerk).

23/1/1 To Receive Apologies and Reasons for Non-Attendance. To note: Cllr R. Johnson has been unable to attend meetings for 6 months- Apologies received from W Burcham (WB-Vice Chair), R Johnson (RJ) and U Braun (UB). Cllr SFdS proposed an extension be granted for RJ until he is able to return; seconded by Cllr SP and carried unanimously.

23/1/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- Cllr SP declared an interest in item 23/1/7.11, an invoice from his company although the payment needs to be deferred.

23/1/3 To Receive and Approve the Minutes of the Parish Council meeting on 15th December 2022 Cllr JO'D proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr SJR and carried unanimously.

23/1/4 Matters arising from those Minutes- none.

23/1/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- no members of the public present, District and County Cllr I Gardener to address the meeting at a later point.

### 23/1/6 **Planning**

To consider new planning consultations

23/1/6.1

Reference: 22/02214/FUL

Alternative Reference: PP-11609312

Application Received: Mon 24 Oct 2022

Address: 1 Royston Avenue Spaldwick Huntingdon PE28 0TH

Proposal: Erection of a new dwelling

Status: In progress

Appeal Status: Unknown

- Following discussions, Cllr SP proposed the Council recommend approval of the planning application on the basis that it would enhance a site that is currently overgrown and provide affordable housing. This was seconded by Cllr JO'D and carried unanimously.

Determined by planning authority:

23/1/6.2

Reference: 22/01117/CLED

Application Received: Wed 18 May 2022

Address: Paddock View 24 High Street Spaldwick Huntingdon PE28 0TD

Proposal: Lawful Use of Land as Garden Associated with Paddock View, 24 High Street, Spaldwick, Huntingdon, PE28 0TD; and Associated Lawful Development comprising a Summerhouse and a Children's Play Frame.

Status: Refused

- Noted.

23/1/6.3

Reference: 22/80376/COND

Alternative Reference: PP-11728324

Application Received: Tue 29 Nov 2022

Address: 2 Stow Road Spaldwick Huntingdon PE28 0TE  
Proposal: Discharge of Condition 3 (Roof Sample) of 22/01531/LBC  
Status: Condition Reply  
Decision Issued Date: Tue 10 Jan 2023  
Appeal Status: Unknown  
Appeal Decision:  
- Noted.

### 23/1/7 Finance

- 23/1/7.1 To note: Account balance at 31.12.2022: £57,512.03 (up-to-date cashbook has been circulated)- noted.
- 23/1/7.2 Update regarding bank accounts (access and signatories)- no update.
- 23/1/7.3 To consider quotes received for the base for the Jubilee bench and select a contractor- deferred.
- 23/1/7.4 To note and approve: Q3 Income and expenditure against the budget (file circulated prior to meeting)- Cllr SFdS proposed approval of the document, seconded by Cllr JO'D and carried unanimously.
- 23/1/7.5 To note and approve: Q3 Community room receipts and payments document (file circulated prior to meeting)- Cllr SFdS proposed approval of the document, seconded by Cllr JO'D and carried unanimously.
- 23/1/7.6 To note and approve Q3 financial reconciliation (file circulated prior to meeting)- Cllr SFdS proposed approval of the document, seconded by Cllr SP and carried unanimously.

#### Expenditure for approval 19th January 2023:

- 23/1/7.7 Clerk's wages (Dec-Jan) (S.Cardwell: **£422.45**, HMRC: **£45.40**). The Clerk updated the Council that she had received notification from HMRC that there was a credit on the PAYE account; as such, the payroll provider had confirmed the HMRC payment to be made for the month was £2.40 (rather than £45.40). Cllr SFdS proposed payment of the two amounts, seconded by Cllr SP and carried unanimously.
- 23/1/7.8 Total Energies invoices (Accounts 3006693866 & 3006693855) Dec-Jan- invoices to be received- the invoices had been received and circulated, £24.39 and £13.32 respectively (inc. VAT). Cllr SFdS proposed payment, seconded by Cllr JO'D and carried unanimously.
- 23/1/7.9 A.Murphy invoice for cleaning of the Community Room (Dec-Jan): **£55.00**- Cllr SFdS proposed approval of the document, seconded by Cllr JO'D and carried unanimously.
- 23/1/7.10 Wicksteed Annual Playpark Inspection invoice- **£144** (inc. VAT)- Cllr SFdS proposed approval of the document, seconded by Cllr SJR and carried unanimously.
- 23/1/7.11 Jarrodean Recruitment Solutions- IT consultancy- Francisco Ferrero, Domain SSL Renewal and Web Hosting (cPanel) Starter- one year- invoice to be received- deferred.
- 23/1/7.12 DM Payroll Services fee- **£50.00**- Cllr SFdS proposed approval of the document, seconded by Cllr SJR and carried unanimously.
- 23/1/7.13 Cambridgeshire ACRE annual membership renewal fee **£60.00** (inc. VAT)- Cllr SFdS proposed approval of the document, seconded by Cllr JO'D and carried unanimously.
- 23/1/7.14 CAPALC Chairmanship training- invoice to be received- not yet received.

### 23/1/8 Assets – Provision/Maintenance

- 23/1/8.1 Weekly Ferriman Road Play Area's Inspection- Cllr JO'D confirmed she had completed the most recent inspection and all was well.
- 23/1/8.2 Update regarding Wicksteed annual playpark inspection- report circulated. A sign for the park including contact details (as recommended by the report), to be added as an agenda item for next meeting. Cllr JO'D to provide potential wording suggestions.
- 23/1/8.3 Update regarding The War Memorials Trust- deferred.
- 23/1/8.4 Update regarding the defibrillator- the maintenance report has been circulated. An agenda item to be added to next month's meeting to consider a blood kit; Cllr SP to source further details.
- 23/1/8.5 Update regarding the Shed on Church Lane- deferred.
- 23/1/8.6 Update regarding the Jubilee plaques outside The Manor Farm House- deferred.
- 23/1/8.7 Further discussion of the open space in Spaldwick- deferred.
- District and County Councillor I Gardener arrived at the meeting.

23/1/8.8 Update regarding the MVAS Flashing Speed sign- The device is working well. Cllr SP to follow-up on the instructions for downloading the data collected.

23/1/8.9 Update regarding the Community Room including ongoing maintenance- Cllr SFdS confirmed the bathroom tap is mixing correctly. The Clerk has contacted the County Council regarding the expansion vessel and has received an interim reply to say the matter has been passed on. Clerk to order additional hand sanitizer and blue roll, along with a new ink cartridge.

23/1/8.10 Further discussion regarding the potential to open the Community Room as a warm hub- It was noted that the room is not particularly warm and might not be as appropriate as library buildings etc. Concerns regarding the safeguarding requirements etc. were also raised, along with the need to provide suitable activities. Cllr SJR confirmed Spaldwick Church are not intending to offer a warm hub. Further details to be sent to the Clerk from a resident interested in investigating setting up the warm hub.

- District and County Cllr I Gardener provided an update for the Council explaining the District have resumed their bulky waste collection service again. There is a County Council consultation regarding closing Great Gidding primary school. Huntingdonshire District Council have their budget meeting on 24<sup>th</sup> February but the Council tax increase is likely to be similar to last year (£5) with the Fire Authority increase also at £5. The County Council budget meeting is planned for the 7<sup>th</sup> February, with a likely Council tax increase of 2.9% and a 2% social care increase.

The vote regarding the Sustainable Travel Consultation will take place in March or July (proposed extra buses to Huntingdon, St. Neots (etc.), 6-8 more per hour, Cambridge congestion charge of £5 per day, Monday-Friday, no increase in buses to the West of the A14). Any feedback on the Ting bus service can be reported back to Cllr Gardener. He has not had further feedback regarding the proposed development adjacent to Ivy Way, Spaldwick. Huntingdonshire District Council are to do a new Local Plan; they will be looking to Parish Councils to provide potential sites and details of the consultation will follow (the consultation period will likely be very short). The recent Highways meeting regarding the A14 confirmed there will be more vegetation and grass cutting going forward. They are still waiting to see whether there will be any 2025-30 funding available for a scheme where construction would be planned for 2030-35.

- District and County Councillor I Gardener left the meeting.

### 23/1/9 Highways, footpaths, byways, gritting bin, trees, etc.

23/1/9.1 Update regarding the uneven road surface due to tree roots on Thrapston Rd / Church Lane- following discussions Cllr SFdS proposed the Clerk write another letter noting the damage being caused to the road surface and potentially the shed, and asking what action the residents intend to take. This was seconded by Cllr SJR and carried unanimously.

23/1/9.2 Update regarding the LHI bids for 2022/2023 and 2023/24- Cllr SJR confirmed the bid was not submitted for the latest scheme deadline as all the required supporting data was not available. A LHI bid for two additional MVAS units to be submitted for the next funding round.

23/1/9.3 Update regarding village grass-cutting for next year- Cllr SFdS to contact Brookfield to arrange a site visit to Spaldwick.

23/1/9.4 To discuss the issues with parking on the Village Green- Cllr SJR confirmed there have been further reports of vehicles parking physically on the village Green, even when street parking is available. Following discussions, it was agreed that Cllr SJR should investigate costings for large rocks/ stones, signs, and the relevant permissions that would be required to site them on the Green.

23/1/9.5 To discuss the National Highways update- As per District and County Cllr I Gardener's update, they are looking at putting a plan together currently and further updates are to follow.

23/1/10 Update regarding the Wooley Hill Wind Farm- Cllr SP to follow-up and provide an update next meeting.

23/1/11 To discuss plans for the Coronation- The potential for an informal community gathering at the Spaldwick open space was discussed. Cllrs SJR and JO'D to set-up a working party and report back to the next meeting. Any plans will need to be checked with the Parish Council insurers to confirm requirements.

23/1/12 Update regarding Councillor training- Cllr WB is booked on Chairman training. Clerk to provide details of future Councillor training dates.

23/1/13 Update regarding IT provision going forward- Cllr SP to follow-up with Francisco Ferrero regarding transferring details over to Ask IT as agreed.

23/1/14 Any items for the next edition of Spaldwick News- Cllr SJR to provide content regarding the Coronation.

23/1/15 **Correspondence** (-previously circulated)- all noted.

23/1/15.1 CAPALC: December Bulletin

23/1/15.2 CCC: Communities Prepared Winter Webinars Schedule

23/1/15.3 CCC: Watercourse Guidance

23/1/15.4 NALC Legal Update- December 2022

23/1/15.5 CAPALC: NALC Chief Executive's Bulletin

23/1/15.6 CAPALC: NALC Open Letter

23/1/15.7 ESPO: Your latest Energy Update

23/1/15.8 Cambs Constabulary: Huntingdon Community Meetings 2023

23/1/15.9 Greater Cambridge Partnership: Making Connections 2022 Consultation - now closed

23/1/15.10 CCC- TMC Incident Report - December 2022

23/1/15.11 Highway events diary Jan 23

23/1/16 Councillors' questions- Clerk's appraisal to be arranged with the Chairman, Clerk to contact the school regarding the utility bills for the Community Room.

23/1/17 Date of the next meeting: Thursday 16th February.

The meeting closed at 9pm.

Signed:

Chairman:

Date: