

## MINUTES

Spaldwick Parish Council meeting held on **Thursday 16th March 2023** at 8.00pm in Spaldwick Community Room, Spaldwick Primary School.  
Chairman Steve Fane de Salis

Present: Councillors S Fane de Salis (SFdS- Chairman), S Jackson-Rimmer (SJR), S Parfrey (SP), J O'Dwyer (JO'D), U Braun (UB), District and County Cllr I Gardener, S Cardwell (Clerk) and three members of the public.

23/3/1 To Receive Apologies and Reasons for Non-Attendance- Cllr SFdS confirmed he had spoken with Cllr R Johnson (RJ) who has requested an additional 6 months of absence from meetings to recuperate before returning; Cllr SFdS proposed the Council accept the request and it was carried unanimously. Cllr SFdS then informed the Council that he had received Vice Chair, Cllr W Burcham's resignation; Huntingdonshire District Council to be informed and the vacancy advertised.

23/3/2 Declarations of Interests for Members (Disclosable Pecuniary Interests)- none.

23/3/3 To Receive and Approve the Minutes of the Parish Council meeting on 16<sup>th</sup> February 2023- Cllr JO'D proposed signing and approval of the minutes as a true record of the meeting, seconded by Cllr SJR and carried unanimously.

23/3/4 Matters arising from those Minutes-none.

23/3/5 Public Open Forum: Each person wishing to address the council will be allowed to speak for a maximum of 5 minutes subject to the Chairman's discretion. This part cannot be longer than 10 minutes per item- District and County Cllr I Gardener addressed the Council informing them of the following: \* The proposed closure of Great Gidding school is to continue (final decision to be made on 8<sup>th</sup> April) which will likely have an impact on neighbouring schools. \* He has a meeting with the Ting bus service operator Vectare on 24<sup>th</sup> April to raise concerns e.g. how to book to achieve a guaranteed time at a destination. \* The Active Travel Plan proposals for Huntingdonshire (for West Huntingdonshire there is only the Tilbrook to Kimbolton and Ellington to Brampton footpaths and an extension to the cyclepath alongside the A1). \* The Cambourne to Cambridge proposal is to be voted on next week. \* The deadline for 20mph scheme applications has been extended until 30<sup>th</sup> April (whole village schemes preferred); total funding is 150k for the whole of Cambridgeshire. \* The District Council is supporting the Great British Spring Clean event and will provide equipment and collect waste. \*Members' allowances are to be discussed next meeting (19% increase proposed). District and County Cllr Gardener was then asked to raise the issue of water going onto the Highway at Stow Rd. Cllr SJR also volunteered to gather resident views and concerns regarding the Ting bus service and pass on prior to Cllr Gardener's planned meeting with Vectare. Cllr Gardener then left the meeting.

A representative of the Committee coordinating celebrations in Spaldwick for the King's Coronation then addressed the Council, outlining the group volunteers involved (Parish and Parochial Councils, Playtimes, Spaldwick Primary School, Spaldwick Social Committee, Common Ground); the diary of events (Saturday 6<sup>th</sup> May- Coronation watched at home, Sunday 7<sup>th</sup> May- Community Day, Monday 8<sup>th</sup> May- Village volunteering); the proposed activities for the Community celebrations: band, food and drink, dressing-up and facepainting, baking competition and crafts; Volunteering tasks (painting, gardening, litter picking); Items still to be finalized (insurance, agreements, risk assessments, first-aider; finally, financial support of £1000 was requested from the Parish Council to help with arranging the village celebrations.

### 23/3/6 Planning

#### To consider new planning consultations

23/3/6.1 An appeal has been made against the decision of the Local Planning Authority to refuse planning permission for reference: 22/01117/CLED (HDC Appeal Reference: 23/00004/REFUSL), Paddock View 24 High Street Spaldwick Proposed Development Lawful Use of Land as Garden Associated with Paddock View, 24 High Street, Spaldwick, Huntingdon, PE28 0TD; and Associated Lawful Development comprising a Summerhouse and a Children's Play Frame. To consider whether to make any comments or withdraw or modify earlier comments in any way (previous comment: recommend approval on the basis that there is no impact to the street scene or parking and that it cannot be seen from the road.)- Following discussions Cllr SFdS proposed the same comments be resubmitted; this

was seconded by Cllr SJR and carried unanimously.

Determined by planning authority:- All noted.

23/3/6.2-T1 - Arizona Cypress - Fell - stump ground out T2 - Lawson Cypress - Fell - stumps ground out  
12 Thrapston Road Spaldwick Huntingdon PE28 0TA. Ref. No: 22/01645/TRCA | Received: Thu 28  
Jul 2022 | Validated: Mon 15 Aug 2022 | Status: Approved

23/3/6.3- Construction of 20 no. dwellings with associated access, car parking and landscaping  
Land East Of Ivy Way Spaldwick. Ref. No: 22/01167/FUL | Received: Tue 24 May 2022 | Validated:  
Thu 16 Jun 2022 | Status: Withdrawn

23/3/6.3- Single storey rear extension with internal remodelling works to the existing dwelling and change of  
use of part of a former agricultural track to residential curtilage  
Paddock View 24 High Street Spaldwick Huntingdon PE28 0TD  
Ref. No: 22/00157/FUL | Received: Tue 25 Jan 2022 | Validated: Fri 25 Mar 2022 | Status: Approved

23/3/6.4- Non-material amendment to 20/02155/FUL - Removal of Norway Spruce (T4) and its replacement  
with a European Pine in the front garden of Plot 1 and the relocation of a Malus Eseltine to the rear  
garden of this plot. Land East Of Ivy House High Street Spaldwick. Ref. No: 23/00143/NMA |  
Received: Wed 25 Jan 2023 | Validated: Wed 25 Jan 2023 | Status: Approved

23/3/6.5- G1 - Variegated maple and hawthorn - Crown Lift to provide 4 metres clearance from ground level.  
T2 -Willow leafed pear - Crown Reduction - Reducing the height and spread of the tree by up to 1  
metre, also crown lift. T3 - Holly - Crown Lift to provide 3 metres clearance from ground level. T4-  
Large Oak -Crown Lift to provide 3 metres clearance from ground level, removing only secondary  
growth and avoid pruning cuts on the main stem. T5 - Dead Pear - Fell. T6 - Large Apple - Remove  
major deadwood throughout whole crown area (Deadwood > 25mm in diameter). T7- Ash - Remove  
major deadwood throughout whole crown area (Deadwood > 25mm in diameter). T8 - Walnut –  
Laterally reduce the overextended lower limbs by approx 2m. T9 -Dead Plum Fell. G2 - Tennis court  
area - Prune and trim back all overhanging branches and hedging to the tennis court area. T11 - Holly  
by shed - Fell. 16 High Street Spaldwick Huntingdon PE28 0TD. Ref. No: 23/00069/TRCA |  
Received: Thu 12 Jan 2023 | Validated: Thu 12 Jan 2023 | Status: Approved.

### **23/3/7 Finance**

23/3/7.1 To note: Account balance at 28.02.2023: £55,590.46- noted.

23/3/7.2 Update regarding bank accounts (access and signatories)- Following Cllr Burcham's resignation it was  
agreed that a meeting needed to be arranged at Barclays for the current signatories. Currently Cllr  
SP has online access to both accounts but Cllr SFdS only has access to the main account. Cllr SP to  
contact Barclays.

23/3/7.3 To consider quotes received for the base for the Jubilee bench and select a contractor- Cllr SFdS  
informed the Council he would visit the site with Cllr RJ so a job specification could be created for  
three quotes to be requested.

23/3/7.4 Update regarding the theft of the allotment gates and the insurance claim- The Clerk confirmed the  
like-for-like insurance claim quotation (£1880.40 inc. VAT) has been approved. It was agreed that the  
gates should be marked to deter thieves and the bolts welded.

23/3/7.5 To consider purchase of commemorative medals for the Coronation- quotes to be presented by Cllr  
Jackson-Rimmer- Cllr SJR provided, acrylic, wooden and metal-effect options in various styles and  
Designs ranging from £1 to £3.95. Following discussions, Cllr SJR proposed the Council purchase  
120 medals at a cost of £3.50 each, for children aged 0 to year 6 and living in Spaldwick; this was  
seconded by Cllr JO'D and carried unanimously.

23/3/7.6 To consider hire costs for a band for the Coronation celebrations- quote to be presented by Cllr  
Jackson-Rimmer- Following the presentation made in the public open forum, Cllr SFdS proposed the  
request be amended to a donation of £1000 to the group organising the Coronation celebrations; this  
was seconded by Cllr SJR and carried unanimously. It was noted that secondary insurance will need  
to be arranged as the Parish Council is not the sole event organiser. Money transfer to be arranged  
into the Spaldwick social group bank account.

23/3/7.7 To consider and approve wording and design for the purchase of a new playpark sign recommended by the annual Wicksteed inspection- update from Cllr O'Dwyer- Cllr JO'D presented two options from 'Signs of The Times', with potential wording, shapes and post-sizes. Following discussions, Cllr JO'D proposed purchase of the 400x400mm sign at a cost of £76.83, with a 50x1500mm post and fixings at a cost of £35.60, and carriage chargeable at £19.50 (all prices exclusive of VAT); this was seconded by Cllr SFdS and carried unanimously.

Expenditure for approval 16<sup>th</sup> March 2023:

23/3/7.8 Clerk's wages (Feb-Mar) (S.Cardwell: **£343.39**, HMRC: **£2.60**)- Cllr SFdS proposed payment, seconded by Cllr SJR and carried unanimously.

23/3/7.9 Total Energies invoices (Accounts 3006693866 & 3006693855) Feb-Mar- invoices to be received- Cllr SFdS proposed payment of the received invoices for £21.47 and £12.03 (including VAT), seconded by Cllr UB and carried unanimously.

23/3/7.10 A.Murphy invoice for cleaning of the Community Room (Feb-Mar): **£44.00**- Cllr SFdS proposed payment, seconded by Cllr JO'D and carried unanimously.

23/3/7.11 Ask IT invoice- to be received- deferred pending invoice.

23/3/7.12 CAPALC Chairmanship training- invoice to be received- deferred pending invoice.

23/3/7.13 Grafton Projects invoice for ink cartridge **£39.54** (inc. VAT)- Cllr SFdS proposed payment, seconded by Cllr SJR and carried unanimously.

23/3/7.14 JRB invoice for dog poop bags for the dispensers **£67.68** (inc. VAT) + carriage- The total invoice received was for £76.38 including carriage and VAT. Cllr SFdS proposed payment, seconded by Cllr SJR and carried unanimously.

**23/3/8 Assets – Provision/Maintenance**

23/3/8.1 Weekly Ferriman Road Play Area's Inspection- The monthly report has been circulated. Cllr JO'D confirmed she had completed the inspections, the gate has been adjusted and the trees trimmed. The replacement bolt covers are still to be fitted.

23/3/8.2 Update regarding The War Memorials Trust- Cllr SP volunteered to take over from where Cllr Burcham had got to; the next step is to apply for listed building consent, as agreed.

23/3/8.3 Update regarding the defibrillator- report circulated, no news for the month.

23/3/8.4 To consider purchase of a blood kit- update from Cllr Parfrey- deferred.

23/3/8.5 Update regarding the Jubilee plaques outside The Manor Farm House- Cllr UB to visit the site and see if something can be done.

23/3/8.6 Further discussion of the open space in Spaldwick-deferred pending quotes to be obtained by Cllr UB.

23/3/8.7 Update regarding the MVAS Flashing Speed sign- Ongoing monitoring required as there are still periods where it is not working, although it has improved since the solar panel was adjusted. Cllr SP to resend the download instructions.

23/3/8.8 Update regarding the Community Room including instructions for hirers- Kitchen heater to be checked by cleaner to ensure it is turned off between hires. Cllr SFdS to rework the wording of the hire agreement to clarify the access instructions for the room and the Clerk's working hours.

**23/3/9 Highways, footpaths, byways, gritting bin, trees, etc.**

23/3/9.1 Update regarding the uneven road surface and potential damage to the Shed on Church Lane due to tree roots on Thrapston Rd / Church Lane and what the next steps should be- Clerk updated the Council that she had registered the issue with Highways but they cannot help, and that the Parish Council insurers will not take any preventative measures, only seek to reclaim associated costs in the event of a claim. Following discussions, Cllr SFdS proposed a quote be sought for solicitors to be involved; this was seconded by Cllr JO'D and carried unanimously. Clerk was asked to contact Hunt and Coombs in Huntingdon for a quote to be considered at the next meeting of the Parish Council.

23/3/9.2 Update regarding village grass-cutting for next year- Cllr SFdS confirmed he had left a voicemail for Brookfield Contracting but not heard back. Clerk to contact them again and ask them to call him.

23/3/9.3 To discuss possible options to address parking issues on the Village Green- Cllr SJR confirmed she had met with Highways and one option would be to install 22 white plastic bollards on the Green. Following discussions it was agreed that the item should be deferred pending alternative suggestions and clarification regarding ownership of the Village Green itself.

23/3/9.4 LHI update: to discuss the proposed changes from Highways regarding the 40mph buffer zones and

how to proceed following options provided- update from Cllr S Jackson-Rimmer- Cllr SJR informed the Council that the initial costs have increased significantly and to complete the installation according to the original budget, the proposed white gates at the buffer zones would need to be removed. Alternatively, the additional costs (£4053.23) can be covered by the Parish Council and the gates included. Following discussions, Cllr SJR proposed the Parish Council pay the increase in order to install the buffer zones as initially intended; this was seconded by Cllr SP and carried.

23/3/10 Update regarding the Wooley Hill Wind Farm- Cllr SP confirmed he would visit the relevant person.

23/3/11 To further discuss plans for the Coronation. Huntingdonshire District Council to be updated on all plans by 21<sup>st</sup> April- Noted. As previously agreed, medals to be purchased and £1000 to be donated to the Coronation Committee to implement the celebrations for the village.

23/3/12 Update regarding Councillor training- none requested.

23/3/13 Update regarding IT provision- Clerk confirmed she had spoken with Ask IT and a meeting is to be arranged so they can look at the laptop.

23/3/14 To note: The Great British Spring Clean 2023 will take place from 17 March to 2 April- noted. Cllr SJR to pass details on for inclusion in the Spaldwick News.

23/3/15 To consider request from Cambridgeshire County Council & Peterborough City Council for an online meeting to discuss their Care Together Programme- Following discussions it was agreed that the Parish Council is not currently in a position to take this on especially as it was noted that there was insufficient support for the Good Neighbours Scheme in Spaldwick.

23/3/16 Any items for the next edition of Spaldwick News- Spring Clean and feedback of the Ting bus service- to be actioned by Cllr SJR.

23/3/17 **Correspondence** (-previously circulated)- all noted.

23/3/17.1 Cambridgeshire & Peterborough Combined Authority: Multiply Bus Roadshow

23/3/17.2 Cambs ACRE: CHESS Plus launches to support more households with combatting fuel poverty

23/3/17.3 HDC Democratic Services: BBC Make a Difference awards

23/3/17.4 HDC: His Majesty King Charles III's Coronation - Event Advice

23/3/17.5 HDC Press Release - District Council appoints interim Managing Director

23/3/17.6 CCC Highways: Cambridgeshire County Council 20mph Application Process

23/3/17.7 Cambridgeshire Matters - February 2023 newsletter

23/3/17.8 CCC Highways: TMC Incident Report - February 2023

23/3/17.9 Middle Level Commissioners: Letter: Unregistered/Abandoned boats on MLC waterways

23/3/17.10 Cambridgeshire Constabulary: Huntingdon Community Meetings 2023

23/3/17.11 CCC: Highway events diary- March 2023

23/3/17.12 CCC Think Communities Newsletter -March 2023

23/3/17.13 Healthwatch Cambridgeshire and Peterborough: Healthwatch Community Research project

23/3/17.14 CCC Highways: A14 East and Westbound Closures Commencing Tuesday 21st March for 4Nights.

23/3/18 Councillors' questions- It was noted that the Village Hall Committee AGM is to take place on Thursday 27<sup>th</sup> April. Cllr JO'D volunteered to keep the village noticeboards updated. Playpark sign to be included as an agenda item for next month.

23/3/19 **Date of the next meeting:** Thursday 20<sup>th</sup> April.

The meeting closed at 9.24pm.

Signed:

Chairman:

Date: